

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

MINUTES OF THE COUNCIL MEETING
HELD ON THURSDAY 10 NOVEMBER 2016.

Present: -

D. Belton. (Chairman).
Mrs M. E. Boyter
P. R. Crayford

R.M.Hawood.
D. G. Sullivan.
P. Baker.

Minute No. 101/2016. – Apologies for Absence.

The Clerk reported that he had received verbal apologies from Councillors G.T.Owen (due to his wife being in hospital) & Councillor P.Gibson (at work) for tonight's Meeting.

NOTED.

Minute No. 102/2016. – Declaration of Interests from Members.

There was no Declaration of Interests from Members.

NOTED.

Minute No. 103/2016. - To consider the Minutes of the Council Meeting held on 27 October 2016.

The Minutes of the Council Meeting held on 8 September 2016 were considered and accepted as a true record, subject to the following amendment that:-

- (1). **Minute No. 94/2016 Item (H). – Clerk's attendance at Planning Aid Wales – Community Engagement Network at Cardiff on 16 November 2016.**

The Clerk reported that he'd been unable to attend the above & had consequently cancelled the relevant Cheque No.1618 for this Event.

NOTED.

- (2). **Minute No. 95/2016 (B). Payments to be Made – Item (3).**

The Clerk reported that due to **Minute No. 94/2016 Item (H).** above, the above Item should be deleted from the list of **Payments to be Made.**

AGREED.

(132/2016).

- (3). The Clerk reported that **Pages Nos. 129 & 130 of tonight's Correspondence had been incorrectly headed Council meeting of 14 July 2016 instead of 8 December 2016.** He request that the headings of these two pages be amended accordingly.

AGREED.

Minute No. 104/2016 – To consider Matters arising from the Minutes of the Council Meeting held on 27 October 2016.

The Clerk referred to **Minute No.97/2016 (D).** - Last minute matters relating to the **Pentagon Website Development.**

RESOLVED that:-

- (A). the Members of the Sub- Committee set up under the aforementioned Minute, be the initial Members that receive the training to be given by Pentagon to implement the new Website.

Minute No. 105/2016. –To consider Matters raised &/or referred to this Council from previous Council Meetings.

Nothing was raised under this Item. (See Items in tonight's Correspondence).

NOTED.

Minute No. 106/2016. – To receive questions from Members of the Public.

The Clerk reported there were no Members of the Public present.

NOTED.

Minute No. 107/2016. – To consider any matter relating to the Penpant Estate, including any Report from the Police.

Nothing was raised relating to the Penpant Estate.

The Clerk reported that no representative of the Police was present, nor had he received a report from them.

NOTED.

Minute No. 108/2016. – To consider any matters relating to Highways & Footpaths.

- (A). **Update on Road Markings on Heol Pentrefelin, Llangyfelach.**

Councillor Sullivan stated that the Legal Department had informed him that the relevant advertisement to approve the relevant Traffic Regulations before the relevant

(133/2016).

yellow lines could be lawfully implemented, were to be placed in the next Swansea Leader to be published in February 2017.

NOTED.

(B). Latest position on transfer of land at Y Llwyni, Llangyfelach.

The Clerk reported that there was no further news on the progress of this matter.

NOTED.

(C). Car Parking - Pengors Road, Llangyfelach.

The Clerk referred to tonight's Correspondence Nos. 8. B, C, D & E (Copies of which had been sent to each Member).

NOTED.

With regard to Correspondence No. 8. Item C. & E requesting replies, raised by Mr Mark Thomas, Group Leader of Traffic & Highway Network Management of the City & County of Swansea to Councillor Sullivan. (Copies of which had been sent, already, to each Member).

RESOLVED that:-

The Clerk write to Mr Mark Thomas, informing him that the Council had discussed the questions raised in his aforementioned correspondence and resolved that:-

- (i). with regard to the payment for the H bar markings on Pengors Road – this is not applicable. As what the Community Council require is the renewal of the existing badly faded H bar markings on this road.
- (ii). the Community Council request that the City & County of Swansea's officers, carry out a parking saturation survey of this road & the Close, Llangyfelach. When the survey has been carried out & costed, then the Community Council, will determine, who shall pay for such a resident's parking scheme.
- (iii). as requested by Councillor Sullivan, the Community Council would be grateful if you (Mr Thomas) & your fellow officers (Mr Jeff Green & Mr Lyn Jones) can attend the Community Council's next Meeting on 8 December 2016.

Minute No. 109/2016. – To consider the Correspondence received by Councillor D. G. Sullivan from the City & County of Swansea, regarding the removal of Play Equipment from Fairview & Bryn Glas Play Areas.

RESOLVED that the Clerk write to the City & County of Swansea to ascertain the cost of replacing the existing play equipment on the above play areas. (See **Minute No. 110/2016. Item (E) below**).

(134/2016).

Minute No. 110/2016. – To consider & approve/determine (if thought appropriate) any Correspondence received, including Invoices & Requests for Payments (See tonight's Correspondence for details).

The Clerk referred to the system of reporting Correspondence. A total of 16 Items of Correspondence had been received as per the List of Correspondence, with the Council's Agenda, of which 7 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council's Summons and Agenda.

(A). Correspondence No. 1. – Independent Remuneration Panel draft Annual Report 2017/18. Section 13 relates specifically to Community & Town Councils.

RESOLVED that all of the Recommendations of the aforementioned Annual Report, relating to Community Councils, be approved.

(B). Correspondence No. 2. – Cost for 3 No. Planter Base Units for Llangyfelach Village Green - Spring & Summer 2017. (referred to this Council from the October Council Meeting).

RESOLVED to pay to the City & County of Swansea, the sum of £465 (incl. £77.50. VAT) for the above.

(C). Correspondence No. 3. – Requirement to publish a Notice of the Adoption, by the Community Council, of the Amended Code of Conduct (referred to this Council from the October Council).

The Clerk reported that the Clerk to Loughor Town Council had offered to circulate all the Town & Community Councils in the Swansea area & place an advert in the Evening Post, on the understanding that the cost of this advertisement was to be shared equally between the Councils that utilised the advert.

RESOLVED the Council take advantage of this joint advert & agree to share the cost, equally between the participating Councils.

(D). Correspondence No. 5. – Request for financial assistance – to support the provision of Marie Curie nurses in the Swansea area.

RESOLVED to make a donation, to Marie Curie nurses in Swansea, in the sum of £100.00. under Section 2. (1).(b) of the Local Government Act 2000.

(E). Correspondence No. 8. A – Removal of Play Equipment from Fairview & Bryn Glas Play Areas.

The Clerk reported the receipt of an Email, dated 3 November 2016, from Ceri

(135/2016).

Davies, Specialist & Technical Manager of the City & County of Swansea that the cost of replacing the play equipment would be £4,946.00. for each play area. There would be no charge for the removal of the existing equipment. Provided the existing equipment is replaced, the City & County of Swansea, would adopt & install any such new equipment.

RESOLVED that:-

- (i). that Councillor D. G. Sullivan arrange a meeting with the City & County of Swansea's Mr Ceri Davies, for the relocation of any new play equipment to the open area of land at Y Llwyni, Llangyfelach.
- (ii). refer the cost of providing play equipment to the Budget Committee for consideration in the determination of the 2017-2018 Precept.

(G). Correspondence No. 8. C. & E. – Correspondence from Mr Mark Thomas, City & County of Swansea regarding Car Parking on Pengors Road, Llangyfelach.

The Clerk reported that these items of Correspondence had been dealt with in Minute No. 108/2016. (C). above.

(H). Correspondence No. 11. – Request by Good Energy to address the Council regarding the construction programme for the solar farm on Brynwhilach Farm, Llangyfelach & the community benefit fund.

RESOLVED to invite this firm to the 8 December 2016 Council Meeting.

(I). Correspondence No. 12. – “Ageing Well walking survey for neighbourhoods”.

RESOLVED to refer this correspondence to the Llangyfelach Senior Citizens.

Minute No. 111/2016. – To consider all other matters, relating to Finance.

(A). Balances.

The Clerk reported that he had, once again, been unable to obtain from the Bank the Balances, as at today's date, for the Council's Current Account & Business Reserve Account. The latest balances for these Accounts had been taken from the Bank's Balance Sheets sent to the Clerk every month. The latest of these, as at 31 October 2016, showed that the Council's Current Account, on that date, was £12,631.69. and the Reserve Account at £21,922.50.

NOTED.

(136/2016).

(B). **Payments Received.**

- (i). SLCC (1st part of a refund of the Clerk's fee for attending the 2016 SLCC National Conference.....£33.00.
- (ii). SLCC (final part of a refund of the Clerk's fee for attending the 2016 SLCC National Conference.....£87.00.

(C). **Payments to be Made.**

- (1). D. Jenkins (Clerk's Gross Salary for Nov '16).....£723.34.
Less Tax deducted.....144.60.
(Net November Salary to be paid in Nov'16)..... £578.74.
- (2). Post Office Ltd – for HM. Revenue & Customs
(Tax deduction from Clerk's Gross Salary
to be paid for Nov'16).....£144.60.
N.I.Employee's Contribution. NIL
Add. Council's N.I. Employer's Contribution.....6.53.
(Total Tax & N.I.C's to be paid to Inland Revenue).....£151.13.
- (3). Marie Curie nurses in Swansea..... £100.00.
- (4). City & County of Swansea (3 No. Planter Base Units)£465.00.

RESOLVED that the above payments be made.

Minute No. 111/2016. (A) – To consider & approve/determine/action (if thought appropriate) the new Draft/Model Financial Regulations (June 2016). (referred from the last Council to this Council Meeting.

RESOLVED that this Item be referred to the Council's Chairman of Finance & the Clerk to report to the next Council Meeting.

Minute No. 112/2016. – To consider any matters relating to the Christmas Festivities 2016.

- (A). In view of the meeting arranged as per Minute No. 94/2016. Item (I) & which had taken place with the Police & their re-iteration of the facts as per their original Email of 23 October 2016 viz:-

The Community Council is responsible for:-

- (i). responsibility for all Road Closures,
(ii). arranging the stewarding for these Road Closures,
(iii). the safe running of the Event,
(iv). as the organiser of the Event, the Council is responsible for the Traffic Management of the Event as the police will not carry out this function on behalf of the Council.

(137/2016).

The Police further suggested that the representatives of the Council arrange to meet the Special Events officers of the City & County of Swansea. Following the meeting of Councillors D.G.Sullivan & R.M.Harwood (Councillor Baker was unable to attend) with Mr Nigel Jones & Mr David Price Deer of the Special Events section of the City & County of Swansea they agreed , subject to the Community Council's approval to provide 50 cones, for the Community Council to cone off the road entrances to the area fronting the Plough & Harrow P.H, the Scout's Hall & Llangyfelach Church Hall. The cost of delivering & collecting these cones would be £35.00, (plus VAT).

RESOLVED

- (i). to cancel the hiring of the Christmas Sleigh & the Christmas parade from the main entrance to the Morryston Crematorium to the Plough & Harrow P.H.
- (ii). Father Christmas will emerge from the Llangyfelach Church Hall & signal the lights on the Christmas tree be turned on at approximately 6.15. p.m. & then invite the Members of the Public into the Church Hall.
- (iii). the Council will arrange to cone off the area fronting the Plough & Harrow P.H, the Scout's Hall & Llangyfelach Church Hall & the top end of Heol y Geifr (adjoining the entrance to the Scout's Hall), at 5.00.p.m.on the 9 December 2016.
- (iv). the Council will pay to the City & County of Swansea, the sum of £42.00. for the hiring of the cones.

Minute No. 113/2016. – Clerk's Matters.

Nothing was raised under this Item.

NOTED.

Minute No. 114/2016. - Purchase & Disposal of Books, Equipment etc.

Nothing was raised under this Item.

NOTED.

Minute No. 115/2016. – Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Meeting of the Council, held at 7.00.p.m.on 10 October 2016 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
42/2016.	2016/3212/FUL.	9, Bryntywod, Llangyfelach, Swansea. SA5. 7LF.	Two storey rear extension.

(138/2016).

Council's Observations.

The Council has no observations to make on this application.

43/2016. - - -

(B). Any Other Planning Matters.

None.

Minute No. 115/2016. – Date of Next Council Meeting.

The next Council Meeting will be held on 26 January 2016 – including the determination of the Precept for 2017-18.

Approved by the Council & signed by the Chairman.....

Dated 8 December 2016.