

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

**MINUTES OF THE COUNCIL MEETING
HELD ON THURSDAY 10 MARCH 2016.**

Present: -

P. R. Crayford. (Chairman). D. Belton.
Mrs M. E. Boyter. P. Baker.
D.G.Sullivan

Minute No. 166/2015. – Apologises for Absence.

The Clerk reported that he had received a verbal apology from Councillors G.T.Owen (Hospitalised), P. Gibson (Work) & R.M.Harwood (Prior Engagement) & that they would be unable to attend tonight's Meeting.

NOTED.

Minute No. 167/2015. – Resignation.

The Clerk reported the receipt of a letter from Community Councillor A. J. Mages that due to personal circumstances, he tendered his resignation from the Council.

RESOLVED that:-

- (A). the Clerk send a letter, from the Council, to Mr Mages thanking him for all his endeavours & hard work on behalf of the local electorate whilst he had been a Community Councillor & wished him good wishes & good health during his retirement.

- (B). the Clerk inform the City & County of Swansea of Mr Mages' resignation & the Community Council's intention to advertise this vacancy with the intention to Co-opt a new Member.

Minute No. 168/2015. – Declaration of Interests from Members.

The Clerk reported there were no Declaration of Interests from Members.

NOTED.

**Minute No. 169/2015. - To consider the Minutes of the Council Meeting held on
11 February 2016.**

(8/2016).

Before the Minutes were considered the Clerk reported that there were errors in:-

- (A). the **Agenda** for this Meeting & requested that Items 3 & 4 be deleted, as these Items had already been considered by the February Council Meeting & consequently existing Agenda Items 5 to 20 should be renumbered **Items 3 to 18.** & the dates in **new Item Nos. 3 & 4** be amended to read **11 February 2016** & not 20 January 2016 as stated.
- (B). the **Page Nos.** for this Meeting in so far as the existing Page Nos. 142 to 154 should be renumbered **Page Nos. 144 to 156.** He requested that these page nos. be amended accordingly.
- (C). **Minute No. 162/2015** for this Meeting has been duplicated. He therefore requests that the **second duplicated Minute No. 162/2015 be renumbered Minute No. 163/2015.**

AGREED – (A), (B) & (C) above.

The Minutes of the Council Meeting held on 11 February 2016 were considered and accepted as a true record subject to the above corrections (A), (B) & (C).

AGREED.

Minute No. 170/2015. - To consider Matters Arising from the Minutes of the Council Meeting held on 11 February 2016.

Nothing was raised under this Minute.

NOTED.

Minute No. 171/2015 – To consider Matters raised &/or referred to this Council from previous Council Meetings.

- (A). The Clerk stated that this Item, the **Consultation document on National Development Framework Draft Statement of Public Participation (Closing date for responses 25 April 2016).** had been referred from the February Council Meeting to this Council meeting.
(See <http://gov.wales/consultations/planning/proposals-relating-to-the-statement-of-public-participation-for-the-national-development-framework/?lang=en>)

RESOLVED to refer this document to the April Meeting.

- (B). The Clerk reported that there were errors in the Page Nos for some of the Council papers from Page No. 3/2015 to 14/2015 which should be changed to **Page Nos. 4 to 15** & Page Nos. 70/2015 to 84/2015 be renumbered **Page Nos. 58/2015 to 85/2015.** Original Page No.84 has been duplicated and the second Page No. 84 should be renumbered **Page No 86/2015.** Consequently existing Page Nos.85/2015 to 141/2015 should be renumbered Page No. **87/2015 to Page No. 143/2015.**

(9/2016).

The Clerk reported that these mistakes were due to typing errors & asked that these corrections be approved.

AGREED.

Minute No. 172/2015. – To receive questions from Members of the Public.

The Clerk reported that no members of the Public were present.

NOTED.

Minute No. 173/2015. – To consider any matter relating to the Penant Estate, Llangyfelach (including a report by or from PCSO Mark Thomas).

PCSO Mark Thomas, was unable to attend tonight's Council Meeting, but there was a report from PCSO Mark Thomas delivered via Councillor P. R. Crayford to the effect that there were nothing to report other than minor car parking offences.

NOTED.

Minute No. 174/2015. – To consider any matters relating to Highways & Footpaths.

(A). Update on Road Markings on Heol Pentrefelin Road, Llangyfelach

Councillor D.G. Sullivan informed the Members that the City & County of Swansea's Highways Department was awaiting suitable weather condition before carrying out the relevant road markings.

NOTED.

(B). Latest position on proposed transfer of Land at Y Llwyni, Llangyfelach from City & County of Swansea to the Community Council.

The Clerk had nothing to report on this Matter.

NOTED.

Minute No.175/2015. – To consider & approve/determine (if thought appropriate) any Correspondence received, including Invoices & Requests for Payments (See tonight's Correspondence for details).

The Clerk referred to the system of reporting Correspondence. A total of 31 Items of Correspondence had been received as per the List of Correspondence, with the Council's Agenda, of which 24 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council's Summons and Agenda.

(10/2016).

(A). Correspondence No. 2. – Local Government Ethical Framework.

The Clerk reported the Minister for Public Services signed the following statutory instruments which came into force on 1 April 2016.

(i). The Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016. (No. 2016/84)

(See http://www.legislation.gov.uk/wsi/2016/84/pdfs/wsi_20160084_mi.pdf)

(ii). The Local Government (Standards Committees, Investigations, Dispensations & Referral) (Wales) (Amendment) Regulations 2016. (No. 2016/85).

(See http://www.legislation.gov.uk/wsi/2016/85/pdfs/wsi_20160085_mi.pdf)

RESOLVED to refer these documents to the next Council Meeting.

(B). Correspondence No. 4. – The Independent Remuneration Panel Annual Report 2016/17.

The Council considered the above Report. (See <http://gov.wales/irpwsb/home/publication/2016-17/irp-annual-report-2016-17/?lang=en>)

RESOLVED to approve & pass the following resolutions in respect of the Determinations contained in above Report:-

Determination 46. Not to implement same.

Determination 47. Not to implement same.

Determination 48. Agreed to provide a civic allowance to the Chairman of the Council in the sum of £250.00.

Determination 49. Agreed to pay to each of its Members, in respect of travelling costs for attending approved duties both within & outside the area of the Council. Such payments must be the actual costs of travel by public travel or the HMRC mileage allowances as shown in the aforementioned Determination

Determination 50. Agreed to reimburse subsistence expenses, to each of its Members, for attending approved duties outside the area of the Council at the maximum rates, as set out in the aforementioned Determination, on the basis of receipted claims.

Determination 51. Not to implement same.

Determination 52. Not to implement same.

(11/2016).

Determination 53. Agreed to provide for the reimbursement of necessary costs of care of dependent children & adults (provided by informal or formal carers) up to a maximum of £403 per month. Reimbursement shall only be made on presentation of receipts from the carer.

Determination 54. Agreed to provide for the reimbursement of necessary costs for the care of personal assistance needs (provided by informal or formal carers) up to a maximum of £403 per month. Reimbursement shall only be made on presentation of receipts from the carer.

(C). Correspondence No. 10. – Staples Business Account – Invoice No.9954214.

RESOLVED to pay Staples Business Account, for various small stationery items, the sum of £6.24. (incl. of £1.04.VAT).

(D). Correspondence No. 11. – Swan CD Ltd. – Invoice No.47517.

RESOLVED to pay Swan CD Ltd, for 2 No. compatible ink toners for Council PC, the sum of £70.00. (incl. of £11.67.VAT).

(E). Correspondence No. 12. – Subscription form for Annual Local Councils Update.

RESOLVED to pay the sum of £100.00. to for the above subscription to

(F). Correspondence No. 12. – Invoice for the Hire of Llangyfelach Church Hall

RESOLVED to pay Llangyfelach Church the sum of £253.00. (No VAT applicable). for hire of Church Hall for Council Meeting from 1 April 2014 to 31 March 2016.

(G). Correspondence No. 14. – Purchase of 10 reams of paper for Council.

RESOLVED to refund the Clerk the sum of £25.00. (No VAT applicable). for the purchase 10 reams of paper for Council's printers, on 5/6/15, 9/8/15, 10/11/15, 3/12/15 & 18/2/15.

Minute No. 176/2015. – To consider all other matters, relating to Finance.

(A). Balances.

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £7,456.42 and the Reserve Account at £21,915.15.

NOTED.

(12/2016).

(B). Payments to be Made.

- (1). D. Jenkins (Clerk's Gross Salary for March '16).....£716.21.
Less Tax deducted..... 143.40.

(Net Jan. Salary to be paid in Feb'16).....£572.81.
- (2). Post Office Ltd – for HM. Revenue & Customs
(Tax deduction from Clerk's Gross Salary
to be paid for Feb '16).....£143.40.
N.I.Employee's Contribution. NIL
Add. Council's N.I. Employer's Contribution.....5.55.
(Total Tax & N.I.C's to be paid to Inland Revenue).....£148.95.
- (3). Staples Business Account – Invoice No.9954214.
(various small stationery items).....£6.24.
- (4). Swan CD Ltd. – Invoice No.47517.(2 No. compatible
ink toners)..... £70.00.
- (5). Subscription (Annual Local Councils Update).....£100.00.
- (6). Llangyfelach Church (Hire of Church Hall for 2 years from
1 April 2014 to 31 March 2016).....£253.00.
- (7). D.Jenkins (Refund to Clerk of purchase of 10 reams of paper).....£25.00.

RESOLVED that these payments be made.

Minute No. 177/2015. – To consider the Consultation on the National Development Framework Draft Statement of Public Participation. Closing date for responses 25 April 2016.

(See <http://gov.wales/consultationsplanning/proposals-relating-to-the-statement-of-public-participation-for-the-national-development-framework-/?lang=en>)

RESOLVED to refer this Item to the next Council Meeting.

Minute No. 178/2015. – To consider the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016. (No. 2016/84) & adopt a revised Code of Conduct before 26 July 2016

(See http://www.legislation.gov.uk/wsi/2016/84/pdfs/wsi_20160084_mi.pdf)

RESOLVED to refer this Item to the next Council Meeting. (See Minute No.175/2015 Item (A). (i). above.).

Minute No. 179/2015. – To consider the Local Government (Standards Committees, Investigations, Dispensations & Referral) (Wales) (Amendment) Regulations 2016. (No. 2016/85).

(See http://www.legislation.gov.uk/wsi/2016/85/pdfs/wsi_20160085_mi.pdf)

RESOLVED to refer this Item to the next Council Meeting. (See Minute No.175/2015 Item (A). (ii). above.).

Minute No. 180/2015. – To consider & approve/determine action (if thought appropriate) on the Independent Remuneration Panel Annual Report 2016/17.

See Minute No. 175/2015 Item (B) above for Council's determinations

Minute No. 181/2015. – To consider any matters relating to the Christmas Festivities 2015.

Nothing was raised under this Minute.

AGREED.

Minute No. 182/2015. – Clerk's Matters including:-

(A). Purchase and Disposal of Books, Equipment etc.

The Clerk referred to Minute No.155/2015 regarding a proposal for a new Website subject to the approval of a specification to be approved by the Council.

RESOLVED that a Sub- Committee, comprising Councillors P. R.Crayford, D. Belton & P. Baker, be set up to consider a Specification for a new Website. The Sub-Committee's recommendations be circulated to Members with the Specification so it can be considered at the next Council Meeting.

(B). Administration & Clerk's Expenses.

RESOLVED that Councillors R. M. Harwood & P. Gibson be authorised to examine the Administration & Clerk's Expenses.& if satisfied be granted plenary powers to approve same & sign the relevant cheques for the approved amounts.

Minute No. 183/2015. Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Meeting of the Council, held at 7.00.p.m.on 10 March 2016 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
05/2016.	-	-	-
06/2016.	-	-	-

(14/2016).

07/2016.	2016/0318.	WDA Roundabout, A48 Penllergaer Business Park, Swansea.	Display of three advertisement panels. (Council Development Regulation 4).
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Council's Observations.

The Council wish to object on the grounds that the proposed advertisement panels are a distraction to drivers and consequently a hazard, are unsightly to Members of the public & are far better laid out in an environment manner eg lawns & flowers for the betterment & enhancement of these sites in the rural area of Llangyfelach.

	2016/0331.	Land at Llangyfelach Roundabout, A48 Swansea Road/ Clasemont Road, Swansea.	Display of five advertisement panels. (Council Development Regulation 4).
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Council's Observations.

The Council wish to object on the grounds that the proposed advertisement panels are a distraction to drivers and consequently a hazard, are unsightly to Members of the public & are far better laid out in an environment manner eg lawns & flowers for the betterment & enhancement of these sites in the rural area of Llangyfelach.

08/2016.	2016/0297.	Moto Service Station, Junction 47 Roundabout, Penllergaer, Swansea.	Installation of 1 No. Electric Vehicle Quick Charging Point in main car park.
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Council's Observations.

The Council has no observations to make on this application.

Other Planning Matters.

None.

Minute No. 184/2015. – Date of Next Council Meeting.

RESOLVED that the next Council Meeting will be held on 14 April 2016.

Approved by the Council & signed by the Chairman.....

Dated 14 April 2016.

(15/2016).