

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

MINUTES OF THE COUNCIL MEETING **HELD ON THURSDAY 13 APRIL 2017.**

Present: -

D. Belton. (Chairman).
P. Baker

D.G. Sullivan.
R.M.Harwood.

Minute No. 1/2017. – Apologises for Absence.

The Clerk reported that he had received apologies, for tonight's Meeting, from Councillors P.Gibson. (Work), P. R. Crayford (Ill Health). & Mrs M. E. Boyter. (Broken Arm) that they would be unable to attend tonight's Meeting for the reasons given.

NOTED.

Minute No. 2/2017. – Declaration of Interests from Members.

There was no Declaration of Interests from Members.

NOTED.

Minute No.3/2017. – Vote of Thanks & Appreciation,

RESOLVED that a vote of Thanks & Appreciation be sent by the Council to Ex-Councillors G. T. Owen & R. M. Harwood for all their hard & unpaid work for the benefit of the residents of the Llangyfelach Ward during their service from the inception of the Community Council.

Minute No. 4/2017. - To consider the Minutes of the Council Meeting held on 9 March 2017.

The Minutes of the Council Meeting held on 9 March 2017 were considered and accepted as a true record & the corrections & amendments requested by the Clerk under Agenda Item 5 be agreed.

AGREED.

Minute No. 5/2017 – To consider Matters arising from the Minutes of the Council Meeting held on 9 March 2017.

The Clerk reported that in the Schedule of Correspondence for tonight's Meeting, Pages. 188 & 189 were incorrectly titled 9 March 2017 & should be amended to read 13 April 2017.

(10/2017).

AGREED.

Minute No. 6/2017. – To consider Matters raised &/or referred to this Council from previous Council Meetings.

Nothing was raised under this Item.

NOTED.

Minute No. 7/2017. – To receive questions from Members of the Public.

The Clerk reported that there were no members of the Public present.

NOTED.

Minute No. 8/2017. – To consider any matter relating to the Penpant Estate, including any Report from the Police.

The Clerk reported that no matter were raised regarding the Penplas Estate & & he had not received any report from the Police.

NOTED.

Minute No. 9/2017. – To consider any matters relating to Highways & Footpaths.

The Clerk informed the Members that he had nothing to report on this matter. Councillor D.G.Sullivan was to meet, soon, the City & County of Swansea's Enforcement Officer, after which he would report back to the Community Council.

NOTED.

Minute No. 10/2017. - Latest position on transfer of land at Y Llwyni, Llangyfelach.

The Clerk informed the Members that he had nothing to report on this matter.

NOTED.

Minute No. 11/2017. – To consider & approve/determine action (if thought appropriate) all Correspondence received, including Invoices & Requests for Payments (See tonight's Correspondence for details).

The Clerk referred to the system of reporting Correspondence. A total of 32 Items of Correspondence had been received as per the List of Correspondence with the Council's Agenda, of which 20 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council's Summons and Agenda.

(11/2017).

(A). Correspondence No. 2. B. – SLCC/One Voice Wales Joint Conference on 12 July 2017 at Village Street, St David’s in Ewloe.

RESOLVED that the Clerk attend this Conference & the Council pay the Society of Local Council Clerks the sum of £69.00. (plus VAT of £ 13.80).

(B). Correspondence No. 3. – Termination of Staples Business Account.

NOTED.

(C). Correspondence No. 5. A. – Confidential Waste Service.

The Clerk reported the receipt of a letter, dated 29 March 2017, from the City & County of Swansea that they would no longer provide the Confidential Paper Waste Collection & Disposal Service.

RESOLVED that the Clerk seek a quote for the disposal of the Council’s Confidential Paper Waste & the cost of a commercial shredder.

(D). Correspondence No. 5. B. – Notice of Uncontested Election.

Email from City & County of Swansea’s Electoral Registration Officer giving the Result of the Uncontested Election for Llangyfelach Ward.

RESOLVED that the Clerk place the Notice of the Result on the Council’s Notice Board.

(E). Correspondence No. 7. - Digital & Direct Banking Business Application form.

The Clerk reported the receipt, via ex Councillor R. M. Harwood, an application form for Digital & Direct Banking Business Application form.

RESOLVED that the Clerk complete the relevant form & the new Chairman of the Council & new Chairman of the Finance Committee sign where necessary, at the next Council Meeting on 11 May 2017, the relevant form on behalf of the Council authorising the Clerk of the Council to be given, by the Bank, all details of the Council’s Accounts & authority to transfer funds from the Council’s Current Account to the Council’s Business Account & vice versa together with 2 copies of the details of the Council’s Balances at the end of each calendar month.

(F). Correspondence No. 8. – Request from Rebecca Evans AM/AC.

RESOLVED that the Clerk place the Information Poster from Rebecca Evans AM/AC. in the Council’s Notice Board.

(G). Correspondence No. 9. – Land to the West of Llangyfelach Road, Pendeery, Swansea.

The Clerk reported the receipt of a Pre- Consultation before applying for Planning

(12/2017).

Permission & a Notice under Schedule 1C Article 2D of the Town & Country Planning (Development Management Procedure) (Wales) Order 2012. & it require any Observations & Comments the Community Council wished to make, by not later than 21 April 2017 to www.geraintjohnplanning.co.uk/current-consultations/

RESOLVED that the Clerk be granted plenary powers to make Observations & Comments on behalf of the Council in respect of the above Pre- Consultation, a Pre- Consultation in respect of a New Temporary Car Park at Morryston Hospital, Swansea & Planning Application 2017/0590/PLD at SIG Roofing, 35, Bryntywod, Swansea. SA5. 7LF. In respect of the siting of a mobile catering unit

(H). Correspondence No. 13. A. - Renewal of Local Council Update.

RESOLVED that the Council pay the sum of £75.00. (No VAT) to CommuniCorp for the renewal of this publication.

(I). Correspondence No. 13. C. – Wales Audit Office.

RESOLVED that the Council pay the sum of £327.60. (No VAT). to the Wales Audit Office for the External Audit for the year ended 31 March 2016.

(J). Correspondence No. 14. A. – Update of Existing Council’s Website.

The Clerk referred to an Email from the provider of the Council’s existing Website & the provider’s request to update the Website for the sum of £500.00. The Council considered the existing Website & the provider’s request.

RESOLVED in view of the discussions that have taken place with the new Website provider Pentagon; the Council resolved not to agree to the existing provider’s request.

(K). Correspondence No. 14. D. – Council’s acceptance of the Terms for Pentagon To Design & Build a new Community Council’s Website in accordance with the Terms contained in their Tender document together with the Ancillary Costs & the Maintenance & Support Package 1 referred to therein.

The Clerk referred to his lack of knowledge regarding computer design & his subsequent Email (Item 14. C in tonight’s Correspondence) to Members of the Community Council’s Website Sub-Committee, for approval (with copies to the remainder of the Council) regarding his intended letter of acceptance of the terms, on behalf of the Council, contained in the Tender for their Website Design & Build Costs from Pentagon for the new Website for the Community Council.

RESOLVED to that the Clerk sign on behalf of the Community Council the copy of Pentagon’s Agreement for the Production of a Website for Llangyfelach Community Council, & their copy of the Site Warranty (both of which had been signed by Derryl Rees, Managing Director of Pentagon). The Council to pay Pentagon’s Invoice No. 5871, dated 5 April 2017 in the sum of £1491.60.

(13/2017).

(incl. £248.60.VAT). as per the details contained therein.

Minute No. 12 /2016. – To consider all other matters, relating to Finance including:-

(A). Balances.

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £14,333.00 and the Business Reserve Account at £21,923.75.

NOTED.

(B). Payments Received.

(1). City & County of Swansea. (First part of Precept).....£8,000.00.

(C). Payments to be Made.

(1). D. Jenkins (Clerk's New Gross Salary for April '17).....£730.60.
Less Tax deducted.....146.12.
(Net April Salary to be paid in April '17).....£584.48.

(2). Post Office Ltd – for HM. Revenue & Customs
(Tax deduction from Clerk's Gross Salary
to be paid for in April'17).....£146.12.
N.I.Employee's Contribution.....NIL
Add. Council's N.I. Employer's Contribution.....6.98.
(Total Tax & N.I.C's to be paid to Inland Revenue).....£153.10.

(3). Pentagon (First Stage- Invoice No. 5871 for building
New Website).....£1491.60.

(4). Wales Audit Office Statement (for External Audit
For year ended 31 March 2017).....£327.60.

(5). SLCC (Clerk's attendance at Joint SLCC/One Voice
Wales Conference on 12 July 2017 at Village Street
St David's in Ewloe).....£82.80.

(6). CommuniCorp (Renewal of Local Council Update)..... £75.00.

RESOLVED that the above payments be made.

(D). Bank Reconciliation Statements for the Council's Current & Business Reserve Accounts as at 31 March 2017, Detailed Receipts & Payments by Budget Headings as at 31 March 2017 & the VAT Return to be submitted to HMRC for year ending 31 March 2017.

(14/2017).

The Clerk presented the above financial papers for the Council's consideration, comment/action & if satisfied approval.

APPROVED.

(E). To consider & approve/determine/action (if thought appropriate) on the new Draft/Model Financial Regulations June 2016.

RESOLVED that this Item be referred to the new Council's Chairman of Finance & the Clerk to report to a future Council Meeting.

(F). 2016-2018 National Salary Award – Calculation of Clerk's new salary from 1 April 2017.

The Clerk referred to the Clerk's new salary from 1 April 2017, based on the National Joint Council for Local Government Services 2016- 2018 National Salary Award, a copy of which together with a copy of the Calculation of the existing Part-Time Clerk's salary based on this Award had been given to each Member with the Council Summons for this Meeting.

RESOLVED to pay the Clerk, as from 1 April 2017, the new salary in accordance with the above calculation,

(G). New Website.

The Clerk referred to Minute No. 11/2017. Item K which had dealt with this matter.

NOTED.

(H). Independent Remuneration Panel for Wales – Annual Report 2017/18.

The Clerk reported that this Item had been dealt with under Minute No.173/2016 of the 9 March 2016 Council.

Minute No. 13 /2017. – To consider any matters relating to the Christmas Festivities 2016/2017.

Nothing was raised under this Item.

NOTED.

Minute No. 175/2016. – Clerk's Matters.

(A). Purchase & Disposal of Books, Equipment etc.

The Clerk reported that the Council's Broadband & telephone terms would need to be reviewed.

(15/2017).

RESOLVED that Clerk seek new quotes for the provision of the Council's Broadband & Telephone services.

(B). Refund to Clerk of Administration & Clerks Expenses from 1 April 2015 to 31 March 2017. (For Information).

The Clerk referred to Minute No.146/2016 which authorised Councillors P.Gibson & R.M.Harwood to examine the Administration & Clerk's Expenses & if satisfied were granted plenary powers to approve same & sign the relevant cheques for the approved amounts.

The Clerk reported that the aforementioned expenses from 1 April 2015 to 31 March 2017 in the total sum of £1,359.99.was paid to the Clerk.

Minute No. 15/2017. – Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Meeting of the Council, held at 7.00.p.m.on 13 April 2017 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
09/2017.	-	-	-
10/2017.	-	-	-
11/2017.	-	-	-
12/2017.	2017/0590/PLD.	SIG Roofing, 35, Bryntywod, Llangyfelach, Swansea. SA5. 7LF.	Siting of a mobile catering unit.

Closing date for comments & observations 21 days from 31 March 2017 to the Directorate of Place, City & County of Swansea, Economic Regeneration & Planning, Civic Centre, Oystermouth Road, Swansea. SA1. 3SN.

Plans & application details can be viewed online at <http://property.swansea.gov.uk/online-applications/>

13/2017.	-	-	-
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(B). Any Other Planning Matters.

- (1). Consultation before Applying for Planning Permission.**
Land to the West of Llangyfelach Road, Penderry, Swansea.
Outline Planning Application (With All Matters Reserved apart from Strategic Access Junctions) For Residential-Led Mixed Use Development for up to 1950

(16/2017).

No. new dwellings, To Be Developed in Phases, Including: Ground Preparation Works/Regrading of Site Levels As Necessary, The Creation Of A Link Road, Local Centre, Provision Of A Primary School, Community Facilities, Public Open Space, Landscaping (Including Sustainable Drainage Systems), Outdoor Sports Provision, Associated Services, Infrastructure And Engineering Works Including New Vehicular Access, Improvements To The Existing Highway Network and Ancillary Works. Together with a Notice under Article 2D, Schedule 1C of the Town & Country Planning (Development Management Procedure) (Wales) Order 2012.

A copy of the proposed application; plans; & other supporting documents can be viewed online at www.geraintjohnplanning.co.uk/current-consultations/

All Consultation Responses **MUST** be sent to consultations@gjplanning.co.uk by **21 April 2017**. All correspondence should quote the scheme name: Land to the West of Llangyfelach Road.

Minute No. 16/2017. – Date of Next Council Meeting.

The next Council Meeting is the Annual General Meeting & will be held on 11 May 2017.

Approved by the Council & signed by the Chairman.....

Dated 11 May 2017.