

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

**MINUTES OF THE COUNCIL MEETING
HELD ON THURSDAY 12 OCTOBER 2017.**

Present: -

P. Baker.
P. R. Crayford.
D.G.Sullivan.

P. Gibson.
D. Belton.
M. A. Glover.

K. Roderick.

Minute 66/2017 - To appoint the Vice-Chairman as Chairman for tonight's Council Meeting.

RESOLVED in the absence of the Chairman to appoint Councillor Paul Baker as the Chairman for tonight's Council meeting.

Minute No. 67/2017 – Apologies for Absence.

The Clerk reported that he had received a verbal apology from Councillor Mrs M. E. Boyter that she would be unable to attend tonight's Council meeting due to ill health.

NOTED.

Minute No. 68/2017. – Declaration of Interests from Members.

The Clerk reported that there were no Declarations of Interests from Members.

NOTED.

Minute No. 69/2017. - To consider the Minutes of the Council Meeting held on 14 September 2017.

The Clerk reported that the Minutes of the Council Meeting held on 14 September 2017 were considered and accepted as a true record.

AGREED.

Minute No. 70/2017. - To consider Matters Arising from the Minutes of the Council Meeting held on 14 September 2017.

(97/2017).

Nothing was raised under this Minute.

NOTED.

Minute No. 71/2017. – To consider matters referred to this Council, from previous Council Meetings or arising from previous Council Meetings.

To consider new Standing Orders, the new Financial Regulations & the Local Dispute Protocol for the Council.

RESOLVED:-

- (A). that the Clerk meet Councillor P.R. Crayford to consider the new Standing Orders & new Financial Regulations & report back to the Council.
- (B). the Council adopt the City & County of Swansea's Local Dispute Protocol.

Minute No. 72/2017. - – To receive questions from Members of the Public.

It was reported that no Members of the Public were present.

NOTED.

Minute No. 73/2017. – To consider any matter relating to the Penpant Estate, Llangyfelach.

Nothing was raised under this Minute.

RESOLVED to delete Penpant Estate in future Council Agendas & substitute in its place, Llangyfelach Ward.

Minute No. 74/2017. – To consider any matters relating to Highways & Footpaths.

It was reported that there was nothing to report on this item.

RESOLVED that Councillor Sullivan meet with the local MP to pursue the installation of speed cameras on Swansea Road, Llangyfelach. & report details of his meeting to the next Council meeting.

Minute No. 75/2017. – New Play Equipment on either of the designated play areas in Llangyfelach.

RESOLVED that the Clerk write to the City & County of Swansea requesting a site meeting with representatives of their Leisure/Parks section to discuss the play equipment on both in of the designated play areas in the Llangyfelach Ward.

Minute No. 76/2017. – Latest position on the transfer of land at Y Llwyni, Llangyfelach.

(98/2017).

The Clerk informed the Members that he had nothing new to report on this matter.

NOTED.

Minute No. 77/2017. – Latest position on the the suggested date for the training of the Members of the Council’s Website Sub- Committee & a request from Pentagon that upon completion of the training, the final stage payment for the design of the Council’s new Website be paid.

The Clerk referred to Minute No.58/2017 & confirmed that the Council’s Website Sub-Committee had completed their training to their satisfaction & agreed that new Website meets all the requirements of the Council & conforms to the Specification & Terms (as amended by Clause 8 for the amended Stage 2 payment) in the Pentagon Tender document as contained in the Website Agreement (signed by Pentagon on 5 April 2017 & the Council on 13 April 2017) & were prepared to release the final stage payment of this contract amounting to £1,185.00. (incl. £197.50. VAT). However Pentagon informed the Sub-Committee that the Council should also purchase security (anti-hacking software) known as Wordfence to protect the Website platform. As this package was in dollars it was agreed by the Sub-Committee that Pentagon purchase this security package & add the relevant amount to the original final stage payment & resubmit an amended final stage payment invoice for payment.

RESOLVED to await the amended final stage payment invoice.

Minute No. 78/2017. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment (See tonight’s Correspondence & Schedule for Payments, for details).

The Clerk referred to the system of reporting Correspondence. A total of 35 Items of Correspondence had been received as per the List of Correspondence; of which 22 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council’s Summons and Agenda.

(A). **Correspondence No. 3. – Poster from Tonia Antoniazzi. AM.**

RESOLVED that the Poster from the above local AM be placed in the Council’s Notice Board.

(B). **Correspondence No. 5. – Draft Report of the Independent Remuneration Panel for Wales 2018/19.**

RESOLVED that the allowances referred to in this Draft Report be referred to the 2018 AGM.

(C). **Correspondence No. 6. - Llangyfelach Community Councillor Vacancy.**

(99/2017).

The Clerk reported an interest in becoming a Community Councillor from a Mr Wayne Morgan.

RESOLVED that in view of the time that has elapsed since this vacancy was advertised, the Clerk re-advertise this vacancy.

(D). Correspondence No. 8. (B). – Request for a financial donation from the Llangyfelach O.A.Pensioners’ Association.

RESOLVED to make a donation to the Llangyfelach O.A.Pensioners’ Association of £250.00. towards their 2017 Christmas luncheon, under Section 2 (1).(b) of the Local Government Act 2000.

(E). Correspondence No. 9. (B). – Swansea Area Committee of One Voice Wales to be held on 23 October 2017 at the Civic Centre, Swansea.

The Clerk reported that the relevant papers had been sent to the Council’s Representative on this Committee.

NOTED.

(F). Correspondence No. 10. – Request for refund of Travelling Expenses.

The Clerk reported a mileage claim, amounting to £69.00. from Councillor P.R. Crayford for taking the Clerk & himself to attend the One Voice Wales AGM & Conference at Builth Wells, on 30 September 2017.

RESOLVED to pay Councillor Crayford the sum of £69.00. for the travelling expenses, to the above Conference, as per the 2017/18 Independent Remuneration Panel’s recommendations on Member’s travelling expenses.

(G). Correspondence No. 11. – Speed Concerns.

The Clerk reported that the Council had received a reply from South Wales Police Safety Camera Partnership regarding the Council’s concerns regarding speeding in the Llangyfelach area & wished to ascertain if it referred to Heol Pentrefelin Road or the B4489 Llangyfelach Road? On receipt of the Council’s reply provided that the location fulfils the Go Safe Criteria for enforcement they would arrange a covert traffic monitoring system for 7 days which will give an accurate picture of vehicle speed. This can then be considered against collision data & other risk factors which will then determine whether the criteria is met. This will take approximately 3 months & is dependent on the availability of the monitoring system.

RESOLVED to ask the Safety Camera Partnership to monitor Llangyfelach Road & Heol Pentrefelin Road.

(H). Correspondence No. 12. – Speed Concerns.

(100/2017).

The Clerk reported that the Council had received a reply from a Mr R. White, Partnership Support Officer stating that if the Council wish to request a fixed speed camera, this needs to go through your Road Safety Officer, Mr Jeff Green of City & County of Swansea. Regarding mobile enforcement he has passed this on to Sgt. Wood, Camera Enforcement Officer of South Wales Police Safety Camera Partnership. (See Correspondence No. 11. above).

RESOLVED that the Clerk write to Mr Jeff Green of City & County of regarding fixed cameras on Swansea Road, Llangyfelach.

(I). Correspondence No. 16.(A). – Report on the Council’s Existing Canon Printer.

The Clerk reported that Swan CD Ltd had stated that the Council’s existing Canon MX925 **colour** printer, scanner, copier & fax machine would not be economical to repair & suggested as an alternative a Samsung M2070W **Mono** Laserjet Printer costing £125.00.(incl VAT), or a Brother DCP-9020CDW **Colour** Laserjet Printer at £275.40. (incl. VAT). The cost of the toner for the **Mono** printer would £45.00. & the cost of a pack of compatible toners for the **Colour** Printer would be £70.00.

RESOLVED to refer this matter to the next Council meeting.

(J). Correspondence No. 16.(B). – Estimate from Swan CD Ltd for a “Which” recommended printer, scanner & copier.

The Clerk reported on an Estimate from Swan CD Ltd on a recommended, by “Which” printer, scanner & copier by “Which.” The Samsung M2885FW All-in-One **Mono** Laser Printer costing £169.99.(incl. VAT). including the first year maintenance of the device in with the cost.

RESOLVED to refer this matter to the next Council meeting.

(K). Correspondence No. 16.(C). – Swan CD Ltd. -Invoice No. 53990.

RESOLVED to pay Swan CD Ltd the sum of £70.00. for 2 No. black compatible toners.

(L). Correspondence No. 17. – Re-imbusement of Postage paid by the Clerk.

RESOLVED to refund the Clerk, the sum of £6.51. for his payment of the postage for 3 No. Tender documents for 2017 Christmas Newsletter & 3. No. Tender documents for purchase & erection of a Christmas tree & the erection of the 2017/18 Christmas Illuminations.

(M). Claim for the Refund of the Clerk’s overnight expenses on 11 July for his attendance at the Joint SLCC/One Voice Wales meeting held on 12 July 2017.

RESOLVED to refund the Clerk, the sum of £138.00. (incl. VAT of £23.00.) for his overnight accommodation, for attending the above Meeting.

(N). City & County of Swansea’s Response on Site SD D in the LDP. – Land to the West of Llangyfelach Road, Penderry, Swansea.

(101/2017).

RESOLVED to:-

- (i). **NOTE** the City & County of Swansea's Response &
- (ii). Grant plenary powers to the Clerk to pass Comments & Observations on behalf of the Community Council on the Outline planning application No. 2017/1822/OUT in respect of the Land to the West of Llangyfelach Road, Tirdeunaw, Swansea.

Minute No. 79/2017 – To consider all matters, relating to Finance including a Bank Reconciliation Reconciliation Statement as at 30 September 2017 & a detailed Receipts & Payments by Budget Head as at 30 September 2017.

(1). Balances.

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £12,745.17. and the Reserve Account at £21,924.68.

NOTED.

(2). Payments to be Made.

- (A). D. Jenkins (Clerk's Gross Salary for Oct '17.....£730.60.
Less Tax deducted..... 146.20.
(Net Oct Salary to be paid in Oct'17).....£584.40.
- (B). Post Office Ltd – for HM. Revenue & Customs
(Tax deduction from Clerk's Gross Salary
to be paid in Oct '17).....£146.20.
N.I.Employee's Contribution. NIL
Add. Council's N.I. Employer's Contribution..... 6.98.
(Total Tax & N.I.C's to be paid to Inland Revenue).....£153.18.
- (C). Llangyfelach O.A.Pensioners' Association.(Donation
towards their 2017 Christmas luncheon).....£250.00.
- (D). Councillor P.R.Crayford (Travelling Expenses to attend the
One Voice Wales AGM & Conference at Builth Wells
on 30 September 2017).....£69.00.
- (E). Swan CD Ltd. (Invoice No.53990).....£70.00.
- (F). D.Jenkins (Refund of postage paid by the Clerk).....£6.51.
- (G). D. Jenkins (Refund of overnight expenses for
attending the Joint SLCC/One Voice Wales
meeting on 12 July 2017).....£138.00.

RESOLVED that these payments be made.

(102/2017).

(3). Bank Reconciliation Reconciliation Statement as at 30 September 2017 & a detailed Receipts & Payments by Budget Head as at 30 September 2017.

The Clerk presented the above papers to the Council Meeting (Copies of which had been given to each Member).

NOTED.

Minute No. 80/2017 – To consider any matters relating to the Christmas Festivities 2017 including all the Tenders received for the Christmas Newsletter 2017 & for the 2017/18 purchase & erection of a Christmas tree & the erection of the Christmas Illuminations.

- (A). It was reported that the Christmas Sleigh would not be available this year or any future years. After lengthy discussions, Members decided to purchase a Christmas Grotto & the Clerk to ascertain if the Church Hall could be used on the second Friday of December to erect the Grotto in the Hall for the visit of Father Christmas to Llangyfelach.

RESOLVED that:-

- (i). the Clerk ascertain if the Church Hall could be used for the visit of Father Christmas on 8 December &
- (ii). Councillor Crayford be given plenary powers to choose a Christmas Grotto & 2 Members of the Council be given plenary powers to sign the relevant cheque for this purchase.
- (B). Quotations received for the 2017 Christmas Newsletter & for the 2017/18 purchase & erection of a Christmas tree & the erection of the Christmas Illuminations.**

The Clerk handed the sealed envelopes, he had received to the Chairman & reported that he had sort 3 quotations for each of the contracts, but only one Tender had been received in each case.

RESOLVED to accept from:-

- (i). Philips Services (Wales) Ltd their quotation of £1966.89. (excl. VAT) for the 2017/18 purchase & erection of a Christmas tree & the erection of the Christmas Illuminations. &
- (ii). Blank Group Ltd. their quotation of £1,487.00. (No VAT payable) for 1200 copies of a 4 page cover & a 40 page gloss interior, on a "pro rata" basis, as the interiors may vary in number.

Minute No. 81/2017 – Clerk's Matters.

The Clerk reported that he had nothing to report under this Minute.

(103/2017).

No. 82/2017 – Purchase & Disposal of Book, Equipment etc.

(A). Council printer, scanner & copier.

The Clerk referred to Minute No. 78/2017 Item Nos. 16. (A) & (B). above, which resolved to refer this matter to the next Council meeting.

NOTED.

Minute No. 83/2017 – Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Meeting of the Council, held at 7.00.p.m.on 12 October 2017 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

| Week No. | Plan.Appl.No. | Location. | Proposed Development. |
|----------|----------------|---|--|
| 36/2017. | - | - | - |
| 37/2017. | 2017/1822/OUT. | Land West of Llangyfelach Road, Tirdeunaw, Swansea. | Outline planning application (with all matters reserved apart from strategic access junctions) for residential led mixed use development to be developed in phases, including: Ground preparation works as necessary, including the regrading of site levels, up to 1950 no.dwellings (Use Class C3, including affordable homes) of which 1160 no. units would be developed within the LDP Plan period, the creation of a link road, local centre provision of a primary school, community facilities, Public Open Space including facilities for children, and areas of landscaping (including sustainable drainage systems), outdoor sports provision including playing pitches, associated services, infrastructure & engineering works including new vehicular access, improvements to the existing highway network, new roads, footpaths/ cycle ways, & |

(104/2017).

ancillary works.

Council's Observations.

The Clerk to pass Council's Observations & Comments on behalf of the Council. (See Item (B). - Any Other Planning Matters below).

| | | | |
|----------|----------------|---------------------------------|--|
| 37/2017. | 2017/2005/FUL. | 30, Cae Melyn, Llangyfelach, | Conversion of garage to living accommodation. |
|----------|----------------|---------------------------------|--|

Council's Observations.

No Observations were passed.

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|----------|---|---|---|
| 38/2017. | - | - | - |
| 39/2017. | - | - | - |

(B). Any Other Planning Matters.

The Clerk referred to Minute No. 78/2017 (N). (ii).above, which gave the Clerk plenary powers to pass Comments & Observations on behalf of the Community Council on the outline planning application No. 2017/1822/OUT in respect of the Land to the West of Llangyfelach Road, Tirdeunaw, Swansea.

The Clerk reported that he had passed the following Comments & Observations, on behalf of the Community Council on the aforementioned outline planning application:-

The Community Council most strongly object to the above planning application on the following grounds:-

- (a). Swansea Road, Llangyfelach is used frequently, for traffic travelling to & from Junction 46 of the M4 & often at speeds exceeding the relevant speed limit. Outside the proposed exit from the new spine road onto Swansea Road, it is down-hill & has been the subject of many speeding offences & a recent fatal road accident. The entrance/exit of the spine road from the proposed development is shown in Fig. 4.2 of Vectos Traffic Assessment as opposite Nos. 7 & 9 Swansea Road, Llangyfelach & it is proposed to control this access point with traffic lights. No account seems to have been made in respect of its very close proximity to Heol Pentrefelin Road's junction with Swansea Road & the substantial flow of traffic from this road onto Swansea Road, especially on the site exit side, of the proposed spine road, travelling to Llangyfelach Village & Junction 46 of the M4. Such traffic includes vehicles from the DVLA, Morriston Hospital, Clasemont Road, Morriston, Morriston Crematorium & Morriston. In addition, has the proposed development in the Draft LDP of 675 new dwellings on Strategic Site G – Land North of Clasemont Road, Morriston, the

(105/2017).

proposed 850 plus new dwellings on Strategic Site G – Land to the North West of Junction 46 of the M4, been taken into account plus the future expansion of the City & County of Swansea’s Business Park, on the former Felindre Steelworks site? It is assumed that your answer to this increase in traffic is another set of traffic lights at the junction of Heol Pentrefelin Road with Swansea Road? It would appear to the Community Council that such traffic lights, at both of these junctions would result in utter chaos & would only exacerbate & duplicate the traffic jams experienced at the lights at the junction of Heol Ddu/ Llangyfelach Road/Mynydd Garnllwyd crossroads, which would be minor in comparison. At the present time, at peak traffic hours, traffic can be queuing from the Junction of Pengors Road to the traffic lights at the junction of Heol Ddu/ Llangyfelach Road/Mynydd Garnllwyd crossroads.

In addition, the proposed spine road access on to Swansea Road when completed would probably result in the spine road becoming a short cut & “rat run” for most of the traffic using Heol Pentrefelin Road & Swansea Road, to travel to Swansea West & the Mumbles.

- (b). The Community Council are of the opinion that due to its comments in (a) above, that the proposed spine road should be built to a wider & higher specification than normal estate roads.
- (c). The Council would also suggest that the proposed Primary School should be set well back from the spine road & adequate car parking facilities for staff & parents picking up & dropping off children for school, should be provided to alleviate car parking on the road outside the school entrance.
- (d). The site has substantial areas of Japanese Knotweed & the Community Council request that besides eradicating this nuisance, that care is taken when vehicles leave the site, especially during the construction period, to ensure that none of this Knotweed is transported out onto neighbouring roads & adjoining properties.
- (e). Foul Water Drainage. – It is proposed that the foul drainage for this site, comprising 1950 no. dwellings, a new Primary & a District Centre of approximately 16,000 sq. feet will be to the Gowerton Sewerage Works. It is well known to the Community Council that the Gowerton Sewerage Works has very little (if any) spare capacity & the Council is of the opinion that if the proposals contained in the Draft LDP are acted upon, then the Gowerton Sewerage Works will have to be greatly expanded to deal with over 3000 dwellings to be constructed in N & NW of Swansea as proposed in the Swansea Draft Development Plan.
- (f). Finally, the Community Council reserve the right to pass any further observations, when the reserved matters referred to in this outline planning application for this site, are considered by the Local Planning Authority & further request that the LPA inform the Community Council of any such details of such reserved matters.

Minute No. 84/2017 – Date of Next Council Meeting.

(106/2017).

RESOLVED that the next Council Meeting will be held on 9 November 2017.

Approved by the Council & signed by the Chairman.....

Dated 9 November 2017.