

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

MINUTES OF THE COUNCIL MEETING
HELD ON THURSDAY 20 JULY 2017.

Present: -

Mrs. M. E. Boyter. (Chairperson).	D. Belton.
P. R. Crayford.	P. Baker.
P. Gibson	

Minute No. 45/2017. – Apologises for Absence.

The Clerk reported that he had received a verbal apology from Councillor D. G. Sullivan that he would be unable to attend tonight's Council meeting due to a prior appointment.

NOTED.

Minute No. 46/2017. – Declaration of Interests from Members.

The Clerk reported that there were no Declarations of Interests from Members.

AGREED.

Minute No. 47/2017. - To consider the Minutes of the Council Meeting held on 20 June 2017.

The Minutes of the Council Meeting held on 22 June 2017 were considered and accepted as a true record.

AGREED.

Minute No. 48/2017 – To consider Matters arising from the Council Meeting held on 22 June 2017

Nothing was raised under this Minute.

NOTED.

Minute No. 49/2017. – To consider matters referred to this Council, from previous Council Meetings or arising from previous Council Meetings.

(A). The Clerk referred to the new Draft Model Financial Regulations (June 2016) for Community Councils, which had been referred to this Council Meeting.

(67/2017).

RESOLVED that as there was a new Chairman of the Finance Committee appointed at the AGM, that this matter be deferred until the July Council meeting.

Minute No. 50/2017. – To consider any matter relating to the Penpant Estate, Llangyfelach.

The Clerk reported that no matters had been raised regarding the above Estate & there had been no report from the Police.

NOTED.

Minute No. 51/2017. – To consider any matters relating to Highways & Footpaths.

The Clerk reported that he had nothing to report on this item.

RESOLVED that Councillor Sullivan be requested to report on the latest position regarding the restriction of car parking on Pengors Road, Llangyfelach.

Minute No. 52/2017. – New Play Equipment on either of the designated play areas in Llangyfelach.

The Clerk reported that this Item had been placed on the Agenda at the specific request of Councillor D. G. Sullivan & in the circumstances, due to his absence from this meeting; the Clerk suggested that this matter be referred to the next Council Meeting.

AGREED.

Minute No. 54/2017. – Latest position on the transfer of land at Y Llwyni, Llangyfelach.

The Clerk informed the Members that he had nothing new to report on this matter.

NOTED.

Minute No. 55/2017. – Latest position on the new Council's Website including the recommendations to the Council from the Website & Computer Sub-Committee held this evening before this Council Meeting.

The Clerk referred to the Minutes of the Council's Website Sub-Committee meeting of the 20 July 2017, details of which were reported to this Council Meeting.

RESOLVED to accept the recommendations contained in Items 3 & 4 of tonight's Council Website Sub-Committee & to pay Pentagon the sum of £2,370. (Incl. VAT) for the Second Stage payment, in accord with the agreed amendments contained in Clause 8 of the Estimate & Payment Arrangements, to the terms contained in the original Website Agreement.

Minute No. 38/2017. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment (See tonight's

(68/2017).

Correspondence for details).

The Clerk referred to the system of reporting Correspondence. A total of 30 Items of Correspondence had been received as per the List of Correspondence; of which 23 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council's Summons and Agenda.

(A). Correspondence No. 2. – Next Community & Town Councils Forum. – Code of Conduct Training to be held on 24 July 2017 in the Swansea Guildhall.

RESOLVED that the Council's representative attend this Meeting.

(B). Correspondence No. 4. Lyn Llewellyn Internal Audit Service.

RESOLVED to pay Lyn Llewellyn Internal Audit Service the sum of £300. (No VAT payable) for internal audit fees for the financial year ending 31 March 2017.

(C). Correspondence No. 5. - New Play Equipment on either of the designated play areas in Llangyfelach.

RESOLVED that this matter be referred to the next Council Meeting.

(D). Correspondence No. 6. – Request for financial assistance from Llangyfelach towards earthing upgrading works to the Church Tower.

RESOLVED to ascertain from the Welsh Government whether the Council can make a donation towards such works.

(E). Correspondence No. 7. – Destruction of Confidential Council Waste.

RESOLVED to pursue the offer of Councillor P.R. Crayford to dispose of such waste, at no cost to the Council.

(F). Correspondence No. 10. (G). – One Voice Wales Conference & AGM – 30 September 2017 at Builth Wells.

RESOLVED to refer to the next Council Meeting.

(G). Correspondence No. 12. – Society of Local Council Clerks National Conference, Training Sessions & AGM – 18 & 19 October 2017 at Jurys Inn, Hickley Island Hotel, Leicestershire.

RESOLVED to pay the SLCC the sum of £378.(incl VAT) for the Clerk's attendance at the above Conference.

Minute No. 57/2017 – To consider all other matters, relating to Finance,

(69/2017).

(1). Balances.

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £10,844.32. and the Reserve Account at £21,924.13.

NOTED.

(2). Payments to be Made.

- (A). D. Jenkins (Clerk's Gross Salary for July '17.....£730.60.
Less Tax deducted..... 146.08.
(Net July Salary to be paid in July'17).....£584.52.
- (B). Post Office Ltd – for HM. Revenue & Customs
(Tax deduction from Clerk's Gross Salary
to be paid in July '17).....£146.08.
N.I.Employee's Contribution. NIL
Add. Council's N.I. Employer's Contribution..... 6.98.
(Total Tax & N.I.C's to be paid to Inland Revenue).....£153.06.
- (C). D. Jenkins (Clerk's Gross Salary for August '17.....£730.60.
Less Tax deducted..... 146.20.
(Net August Salary to be paid in August'17).....£584.40.
- (D). Post Office Ltd – for HM. Revenue & Customs
(Tax deduction from Clerk's Gross Salary
to be paid in August '17).....£146.20.
N.I.Employee's Contribution. NIL
Add. Council's N.I. Employer's Contribution..... 6.98.
(Total Tax & N.I.C's to be paid to Inland Revenue).....£153.18.
- (E). Pentagon (Second stage payment for new Council
Website).....£2, 370.00.
- (F). Lyn Llewellyn Internal Audit Service (Internal
Audit fee for year ended 31 March 2017).....£300.00.
- (G). SLCC (Clerk's attendance at 2017 SLCC National
Conference).....£378.00.

RESOLVED that these payments be made.

(3). Annual Investment Strategy 2017- 2018.

RESOLVED that the above be adopted by the Council & the Chairman sign this document.

(70/2017).

(4). Bank Reconciliation Statement as at 30 June 2017 & a Detailed Receipts & Payments by Budget Head as at 30 June 2017. (Copy given to each Member).

NOTED.

Minute No. 58/2017. – To consider any matters relating to the Christmas Festivities 2017.

Nothing was raised under this Minute.

NOTED.

Minute No. 59/2017. – Clerk’s Matters.

(A). The Clerk informed the Council that the Council’s NatWest Bank required a New Mandate for online banking.

RESOLVED that the Clerk obtain & complete the Mandate forms & return them to the next Council Meeting should Members signatures be required.

(B). Debit Card for the Clerk.

RESOLVED that the Clerk make enquiries at the Bank regarding the provision of a Debit card for the Clerk & report to the next Council.

Minute No. 60/2017. – Purchase of Books, Equipment etc.

The Clerk informed the Members that he had nothing report on this item.

NOTED.

Minute No. 61/2017. Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Meeting of the Council, held at 7.00.p.m.on 20 July 2017 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
24/2017.	-	-	-
25/2017.	-	-	-
26/2017.	2017/1431/FUL.	Unit 4Dragon,	Change of use of ground floor of

(71/2017).

