

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

**MINUTES OF THE COUNCIL MEETING
HELD ON THURSDAY 9 NOVEMBER 2017.**

Present: -

M.E.Boyter. (In the Chair).
P. R. Crayford.
D.G.Sullivan.

P. Gibson.
D. Belton.
P. Baker.

K. Roderick.

Minute No. 85/2017 – Apologies for Absence.

The Clerk reported that he had received a verbal apology from Councillor M. A. Glover that he would be unable to attend tonight's Council meeting due to a family bereavement.

NOTED.

Minute No. 86/2017. – Declaration of Interests from Members.

The Clerk reported that there were no Declarations of Interests from Members.

NOTED.

Minute No. 87/2017. - To consider the Minutes of the Council Meeting held on 12 October 2017.

The Clerk reported that the Minutes of the Council Meeting held on 12 October 2017 were considered and accepted as a true record.

AGREED.

Minute No. 88/2017. - To consider Matters Arising from the Minutes of the Council Meeting held on 12 October 2017.

Nothing was raised under this Minute.

NOTED.

(121/2017).

Minute No. 89/2017. – To consider matters raised &/or referred to this Council, from previous Council Meetings. viz. New Standing Orders & the new Financial Regulations.

RESOLVED:-

- (A). that the Clerk meet Councillor P.R. Crayford to consider the new Standing Orders & new Financial Regulations & report back to the Council.

Minute No. 90/2017. – To receive questions from Members of the Public.

The Clerk reported that no Members of the Public were present.

NOTED.

Minute No. 91/2017. – To consider any matter relating to the Llangyfelach Ward.

P.C.S.O. James Rees reported that Llangyfelach was a low crime area & he would be looking, in the future, at speeding in the area & parking problems in Pengors Road.

NOTED

Minute No. 92/2017. – To consider any matters relating to Highways & Footpaths.

It was stated that there was nothing to report on this item.

RESOLVED that Councillor Sullivan meet with the local MP to pursue the installation of speed cameras on Swansea Road, Llangyfelach. & report details of his meeting to the next Council meeting.

Minute No. 93/2017. – New Play Equipment on either of the designated play areas in Llangyfelach.

The Clerk reported the following dates, for a site meeting, had been suggested by Ceri Davies, Specialist Parks & Technical Manager of Swansea Council, viz Tuesday, 28 November, anytime before 3pm, Wednesday, 29 November anytime before 4pm, Thursday, 30 November before 1pm, or Friday, 1 December, between 12.30. and 2.30pm.

RESOLVED that the Members inform the Clerk of a convenient date they could meet Mr Ceri Davies.

Minute No. 94/2017. – Latest position on the transfer of land at Y Llwyni, Llangyfelach.

The Clerk informed the Members that he had nothing new to report on this matter.

NOTED.

(122/2017).

Minute No. 95/2017. – Latest position on the Council’s new Website.

In accord with Minute No 77/2017, the Clerk reported the Council had not received a combined invoice in respect of the final stage payment & for the security package “Wordfence” but had received two separate Invoices for each of these payments viz a separate Invoice from Pentagon, Invoice No.6130. for the final stage payment for the design of the Council’s new Website amounting to £1,185.00 (incl. £197.50. VAT) & an Invoice No.6221. for the security package “Wordfence” for the amount of £90.00. (incl. £15.00. VAT).

RESOLVED that the sums of £1,185.00 & £90.00 respectively be paid to Pentagon.

Minute No. 96/2017. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment (See tonight’s Correspondence for details).

The Clerk referred to the system of reporting Correspondence. A total of 25 Items of Correspondence had been received as per the List of Correspondence; of which 20 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council’s Summons and Agenda.

(A). Correspondence No. 3. – Swansea Local Development Plan Examination.

RESOLVED that the Councillor P. Baker & the Clerk attend the above Examination.

(B). Correspondence No. 5. – Claim for a Refund of Travelling Expenses.

RESOLVED to pay Councillor D. Belton the sum of £36.36. as per the 2017/18 Independent Remuneration Panel’s recommendations on Member’s travelling expenses, for conveying Councillors P.Baker, P.R.Crayford, the Clerk & himself to the offices of Pentagon in Bridgend for Website training on 19 October 2017.

(C). Correspondence No. 6. Invoice No. 6221 – Pentagon for “Wordfence”

RESOLVED to pay Pentagon, for a 1 year subscription, for the above anti-hacking software, the sum of £90.00. (incl. £15.00. VAT). and as per Minute No. 95/2017 above.

(D). Correspondence No. 7. – Draft Independent Remuneration Panel Annual Report for 2018-19.

RESOLVED to instruct the Clerk to write to the Independent Remuneration Panel that the Council would wish to pass the following observations:-

- (1). The Draft Report arrives prior to the determination for the following year, of most Community Council’s Budgets, in their November or December meeting, to determine the Precept for the following year. This leads the Council to believe that the Final version of the Report published in

February of the following year is already set in stone as far as Allowances are concerned. Surely it would be more appropriate to publish the Final Report in October before the Budget Committee meeting or before a Council's AGM in May, when most Committee memberships & allowances are determined.

- (2). With regard to Payments to Members of Community & Town Councils, the Members are of the opinion that the Mandatory Payment in Determination 44 is not suitable for smaller Community Councils - which most Councils in Wales are - it should be discretionary. In some cases if this Determination is mandatory this could result in some Councillors resigning or in some cases this mandatory Determination could, if paid, exceed or double the existing Precept.
- (3). As to the other Determinations, the Council, have no comments & would implement same.

(E). Correspondence No. 9. – Invoice for Hire of Llangyfelach Church Hall.

RESOLVED to pay Llangyfelach Church, the sum of £210.00.(No VAT payable) for the Community Council's use of the above Hall from November 2017 to March 2018 including the use of the Hall on 8 December 2017 for the 2017 Visit of Father Christmas.

Minute No. 97/2017 – To consider & approve/determine/action (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment (See tonight's Correspondence & Minutes for details)

(1). Balances.

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £11,759.08. and the Reserve Account at £21,924.87.

NOTED.

(2). Payments to be Made.

- (A). D. Jenkins (Clerk's Gross Salary for Nov '17.....£730.60.
Less Tax deducted..... 146.00.
(Net Oct Salary to be paid in Oct'17).....£584.60.
- (B). Post Office Ltd – for HM. Revenue & Customs
(Tax deduction from Clerk's Gross Salary
to be paid in Nov '17).....£146.00.
N.I.Employee's Contribution. NIL
Add. Council's N.I. Employer's Contribution.....6.98.
(Total Tax & N.I.C's to be paid to Inland Revenue).....£152.98.

(124/2017).

- (C). Pentagon (Invoice No.6130 – for final stage payment for the design of the Council’s new Website).....£1,185.00.
- (D). Pentagon (Invoice No.6221. for the security package “Wordfence”).....£90.00.
- (E). Councillor D. Belton (Travelling Expenses to attend Pentagon Training for the Clerk & 3 Councillors at Bridgend 2017).....£69.00.
- (F). Llangyfelach Church. (Hire of Church Hall for 5 No. Council meeting – Nov. to March & one meeting for the Visit of Father Christmas).....£210.00.

RESOLVED that these payments be made.

Minute No. 97/2017 – To consider all other matters relating to Finance.

(A). Ring Fence part of the Council’s Current Balances.

The Clerk recommended to Members that a sum of £10,000.00. be ring fenced from the Council’s balances towards the future purchase of an area of land for the construction of a new Council office or the purchase or lease of a new Council office

RESOLVED to ring fence the sum of £10,000.00. for the purchase of a site or the purchase or lease of a new Council office.

(B). Purchase of Christmas Grotto.

The Clerk referred to Minute No.80/2017. (A). (ii), which gave plenary powers to Councillor P.R.Crayford to purchase a Christmas Grotto for the 2017 Visit of Father Christmas to Llangyfelach & any two Members to sign the cheque for this purchase. Councillor Crayford had purchased a Christmas Grotto from Pitbitz Ltd, for the sum of £957.00. (incl.£159.00. VAT) & the relevant cheque was signed & forwarded to Pitbitz Ltd.

Minute No. 98/2017 – To consider any matters relating to the Christmas Festivities 2017 including purchase of Christmas Grotto.

- (A). The Members discussed the necessity of whether a Closing Order, for the Visit of Father Christmas on 8 December 2017, be applied for the area of highway between the Plough & Harrow P.H, the Llangyfelach Church Hall & the Village Green.

RESOLVED that:-

- (i). the Clerk was instructed not to apply for a Closing Order.

(125/2017).

- (ii). Councillor Crayford be given plenary powers to purchase traffic cones, for the Council to cone off the area between the Plough & Harrow P.H, the Llangyfelach Church Hall & the Village Green & to also purchase two small Christmas trees for either side of the Christmas Grotto.

(B). Purchase of Christmas Grotto.

See Minute No.97/2017 (B). above.

NOTED.

Minute No. 99/2017 – Clerk’s Matters.

(A). Date of Budget Committee & details from Members of any additional expenditure.

The date of the Budget Committee was set as 18 January 2018. No other matters were raised by Members.

NOTED.

(B). Implications of the Draft Independent Remuneration Panel’s Report for 2018-19.

The Clerk reported that this part of the Minute was covered in Minute No.96/2017. (D).

AGREED.

Minute No. 100/2017 – Purchase & Disposal of Book, Equipment etc.

(A). Council printer, scanner & copier.

The Clerk referred to the above Minute No. 78/2017 Item Nos. 16. (I) & (J). above, which resolved to refer this matter to the next Council meeting.

NOTED.

Minute No. 101/2017 – Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Meeting of the Council, held at 7.00.p.m.on 9 November 2017 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

(126/2017).

Week No.	Plan.Appl.No.	Location.	Proposed Development.
40/2017.	-	-	-
41/2017.	-	-	-
42/2017.	2017/2005/FUL.	30, Cae Melyn, Llangyfelach,	Conversion of garage to living accommodation.

Council's Observations.

No Observations were passed.

43/2017.	-	-	-
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(B). Any Other Planning Matters.

None.

Minute No. 84/2017 – Date of Next Council Meeting.

RESOLVED that the next Council Meeting will be held on 14 December 2017.

Approved by the Council & signed by the Chairman.....

Dated 12 December 2017.