

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

**MINUTES OF THE COUNCIL MEETING
HELD ON THURSDAY 14 DECEMBER 2017.**

Present:-

| | |
|-----------------------------|-------------|
| M.E.Boyter. (In the Chair). | P. Gibson. |
| P. R. Crayford. | D. Belton. |
| D.G.Sullivan. | P. Baker. |
| K.Roderick. | M.A.Glover. |

MinuteNo.104/2017.-Apologies for Absence

The Clerk reported that all the Members were present.

NOTED.

Minute No. 105/2017. – Declaration of Interests from Members.

The Clerk reported that there were no Declarations of Interests from Members.

NOTED.

Minute No. 106/2017. - To consider the Minutes of the Council Meeting held on 9 November 2017.

The Clerk reported that the Minutes of the Council Meeting held on 9 November 2017 were considered and accepted as a true record.

AGREED.

Minute No. 107/2017. - To consider Matters Arising from the Minutes of the Council Meeting held on 9 November 2017 (including the Revocation of the original Council Minute No. 98/2017. (A). (i).

The Minutes of 9 November 2017 were considered as a true record subject to the following corrections & amendments:-

(A). Minute No 84/2017 – Date of Next Council Meeting should be amended to read **Minute No. 103/2017 – Date of Next Council Meeting.**

AGREED

(137/2017).

- (B). The second Minute No. 97/2017 to Minute No.101/2017 should be amended to read **Minute No. 98/2017 to Minute No. 102/2017.**

AGREED.

- (C). Former second Minute No. 97/2017- **now amended to read Minute No.98/2017. (A).** should be amended to read **The Clerk recommended to Members that a sum of £10,000.00. be ring fenced from the Council's balances towards the future purchase of play equipment &/or towards the purchase or lease of a new Council office.**

RESOLVED to ring fence the sum of £10,000.00. for the above purposes.

- (D). Former Minute No. 98/2017. (A). (i). – **now amended to read Minute No. 99/2017. (A). (i).be rescinded & the Clerk be instructed to apply for the relevant Closing Order for the area of highway fronting the Plough & Harrow P.H, Llangyfelach, the Llangyfelach Scout Hall & the Llangyfelach Church Hall, for the 2017 Visit of Father Christmas to Llangyfelach on the evening of 8 December 2017.**

AGREED.

Minute No. 108/2017. – To consider matters raised &/or referred to this Council, from previous Council Meetings. viz. New Standing Orders & the new Financial Regulations.

RESOLVED:-

- (A). that the Clerk meet Councillor P.R. Crayford to consider the new Standing Orders & new Financial Regulations & report back to the Council.

Minute No. 109/2017. – – To receive questions from Members of the Public.

The Clerk reported that no Members of the Public were present.

NOTED.

Minute No. 110/2017. – To consider any matter relating to the Llangyfelach Ward.

Nothing was raised under this Minute.

NOTED

Minute No. 111/2017. – To consider any matters relating to Highways & Footpaths.

It was stated that there was nothing to report on this item.

RESOLVED that Councillor Sullivan meet with the local MP to pursue the installation of speed cameras on Swansea Road, Llangyfelach. & report details of his meeting to the next Council meeting.

(138/2017).

Minute No. 112/2017. – New Play Equipment on the designated play areas in Llangyfelach.

The Clerk reported the following dates, for a site meeting, had been suggested by Ceri Davies, Specialist Parks & Technical Manager of Swansea Council, viz the morning of Monday, 8 January 2018 or Wednesday, 10 January 2018 anytime before 4pm,

RESOLVED that the Clerk inform Mr Ceri Davies that 10.30.a.m on Wednesday 10 January 2018 was suitable & that the meeting commence at the Y Llwyni Public Open Space.

Minute No. 113/2017. – Latest position on the transfer of land at Y Llwyni, Llangyfelach.

The Clerk informed the Members that he had sent them a copy of the Swansea Council's draft lease received from the Community Council's solicitors. However the Community Council's solicitors had requested clarification on certain points contained in the lease e.g the ownership of the boundaries of this land etc. & was awaiting their reply, prior to commenting further on the proposed lease to the Community Council.

RESOLVED to await the Council's solicitors further comments on the proposed lease.

Minute No. 114/2017. – Latest position on the Council's new Website.

In accord with Minute No 77/2017, the Clerk reported the Council had not received a combined invoice in respect of the final stage payment & for the security package "Wordfence" but had received two separate Invoices for each of these payments viz a separate Invoice from Pentagon, Invoice No.6130. for the final stage payment for the design of the Council's new Website amounting to £1,185.00 (incl. £197.50. VAT) & an Invoice No.6221. for the security package "Wordfence" for the amount of £90.00. (incl. £15.00. VAT) for one year.

RESOLVED that the sums of £1,185.00 & £90.00 respectively be paid to Pentagon.

Minute No. 115/2017. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment (See tonight's Correspondence for details).

The Clerk referred to the system of reporting Correspondence. A total of 83 Items of Correspondence had been received as per the List of Correspondence; of which 71 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council's Summons and Agenda.

- (A). **Correspondence No. 4. – 2018 Review of Planning Law by the Law. Closing Date – 1 March 2018. (See <https://www.lawcom.gov.uk/project/planning-law-in-wales/>)**

RESOLVED to refer this Review to the next Council.

(B). Correspondence No. 8. B. – Training session for consulting on the Local Well-Being plan.

RESOLVED that the Clerk ascertain the date & place of the next training session.

(C). Correspondence No. 12. D. – Abergelli Power Ltd.

RESOLVED that the Clerk confirm that the February Council Meeting is satisfactory for representatives of Abergelli Power Ltd. to address the Council on the proposed Gas Fired Power station on land at Abergelli Farm.

(D). Correspondence No. 13. – Gower Landscape Partnership – Advert.

RESOLVED that the Clerk forward to Councillor P. Gibson, the request from the External Funding Programme Officer of the Gower Landscape Partnership that an advert they had prepared be inserted in the Council's Newsletter.

(E). Correspondence No. 18. – Speeding Concerns on Swansea Road, Llangyfelach.

RESOLVED that the Clerk pursue a reply from Mr Jeff Green of Swansea Council, regarding this matter.

(F). Correspondence No. 20. – Renewal of Clerk's Annual Membership of the Society of Local Council Clerks.

RESOLVED that the Council pay the sum of £128.00 (No VAT payable) to the SLCC for the Clerk's membership for 2018.

(G). Correspondence No. 21. – Cost of Planters for the Spring/Summer 2018 on the Village Green, Llangyfelach.

The Clerk reported the cost of Swansea Council providing single (i.e ground level) & three tier planters on the above Green for the Spring/Summer of 2018.

RESOLVED that the Council place an Order for 3 No. single tier planters with Swansea Council, for the sum of £127.31 (plus VAT) each.

(H). Correspondence No. 22. – Invoice No.35233 – Blank Group Ltd. for 2017 Christmas Newsletter.

RESOLVED that the Council pay the sum of £2,085.00. for the purchase of 1200 copies of the 2017 Christmas Newsletter comprising a 4 page cover & 56 internal pages.

(I). Correspondence No. 23. – Outline Planning Application 2017/1822 – Land to West of Llangyfelach Road, Tirdeuned, Swansea – Purchase of plans.

RESOLVED that the Council refund the Clerk the sum of £30.00. (No VAT applicable) for the purchase of 2 No. plans relating to the above Planning Application.

(140/2017).

(J). Correspondence Nos. 24 & 25. – Purchase of Computer paper.

RESOLVED that the Council refund the Clerk the sum of £10.00. (No VAT applicable) for the purchase of 4 reams of computer paper.

(K). Correspondence No. 26. – Purchase of 15 Traffic Cones. from Scewfix - Order No. A3874410263.

The Clerk reported that in accord with Minute No. 98/2017. A. (ii). Councillor P. R. Crayford was granted plenary powers to purchase the above cones & two small Christmas trees for either side of the new Christmas Grotto.
Councillor Crayford purchased only, the above Cones for £119.85. (incl. £19.97.VAT).

RESOLVED to refund Councillor P.R. Crayford the sum of £119.85.

(L). Correspondence No. 30. – Invoice No. 60284171. - Cost of Closing Order for 2017 Visit of Father Christmas to Llangyfelach.

The Clerk reported the receipt an Invoice from Swansea City Council for the above Closing Order for the area of highway fronting the Plough & Harrow P.H, Llangyfelach, the Llangyfelach Scout Hall & Llangyfelach Church Hall, Swansea Road, Llangyfelach for the evening of 8 December 2017.

RESOLVED that the Council pay the sum of £283.00. (No VAT payable) to Swansea Council for the above Closing Order.

Minute No. 116/2017 – To consider all other matters relating to Finance.

(1). Balances.

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £8,203.14. and the Reserve Account at £21,925.63.

NOTED.

(2). Payments to be Made.

| | |
|---|----------|
| (A). D. Jenkins (Clerk's Gross Salary for Dec '17..... | £730.60. |
| Less Tax deducted..... | 146.20. |
| (Net Dec' Salary to be paid in Dec'17)..... | £584.40. |
| (B). Post Office Ltd – for HM. Revenue & Customs (Tax deduction from Clerk's Gross Salary to be paid in Dec '17)..... | £146.20. |
| N.I.Employee's Contribution..... | NIL |
| Add. Council's N.I. Employer's Contribution..... | 6.98. |
| (Total Tax & N.I.C's to be paid to Inland Revenue)..... | £153.18. |

(141/2017).

- (C). Society of Local Council Clerks.(2018 renewal of Clerk's Membership).....£128.00.
- (D). Blank Group Ltd (Invoice No.35233 for 2017 Christmas Newsletter).....£2,085.00.
- (E). D. Jenkins (2 No. plans for Plan. Application 2017/1822).....£30.00.
- (F). D. Jenkins (Purchase of 4 reams of computer paper).....£10.00.
- (G). P. R. Crayford (Purchase of 15 traffic cones)..... £119.85.
- (H). Swansea Council (Closing Order 8 December 2017).....£283.00.

RESOLVED that these payments be made.

Minute No. 117/2017 – To consider any matters relating to the Christmas Festivities 2017.

The Members discussed the Christmas existing tree lights & decided that an extra garland of tree lights & a star be considered for purchase, when the Budget for 2018/19 is considered.

AGREED.

Minute No. 118/2017 – Clerk's Matters.

- (A). **Date of from Members of any additional expenditure for consideration by the January 2018 Budget Committee.**

RESOLVED that a sum of £2,500.00. be considered as a provisional figure, for consideration towards future works on the land at Y Llwyni, Llangyfelach by the Budget Committee, when they discuss the 2018/19 Precept.

- (B). **Implications of the Draft Independent Remuneration Panel's Report for 2018-19.**

The Clerk reported that this part of the Minute was covered in Minute No.96/2017. (D). & would be further discussed at the January Budget Committee.

AGREED.

- (C). **Administration & Clerk's Expenditure from 1 April 2017 to 30 November 2017.**

RESOLVED, as in previous years, that the Chairman of Finance & Councillor P. Gibson be authorised to inspect the above relevant costs & expenditure & if satisfied be

granted plenary powers to authorise, sign & pay the relevant cheques.

Minute No. 119/2017 – Purchase & Disposal of Book, Equipment etc.

(A). Council printer, scanner & copier.

RESOLVED that Councillor D. Belton & the Clerk seek a suitable replacement printer, scanner & copier for Council purposes & subject to the approval of the cost, the Chairman of Finance authorise the placing an order for the selected item.

Minute No. 120/2017 – Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The Clerk reported that there were No Planning Applications nor Planning Matters for discussion at this Council Meeting of 14 December 2017. For information purposes only, the following weekly matters are listed:-

| Week No. | Plan.Appl.No. | Location. | Proposed Development. |
|----------|---------------|-----------|-----------------------|
| 44/2017. | - | - | - |
| 45/2017. | - | - | - |
| 46/2017. | - | - | - |
| 47/2017. | - | - | - |
| 48/2017. | - | - | - |

(B). Any Other Planning Matters.

None.

Minute No. 121/2017 – Date of Next Council Meeting.

RESOLVED that the next Council Meeting will be held on 18 January 2018.

Approved by the Council & signed by the Chairman.....

Dated 18 January 2018.

(143/2017).