

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

**MINUTES OF THE COUNCIL MEETING
HELD ON THURSDAY 8 NOVEMBER 2018.**

Present: -

P. Baker. (Chairman).
P.R. Crayford.
M.E. Boyter
D. G. Sullivan
M. J. J. Tribe.

Minute No. 135/2018. – Apologies for Absence.

P. Gibson. (Holidays).

NOTED.

Minute No. 136/2018. – Declaration of Interests from Members.

The Clerk reported that there were no Declarations of Interests from Members.

AGREED.

**Minute. 137/2018 – To consider the Minutes of the Council meeting held on
18 October 2018.**

The Minutes of the Council meeting held on 18 October 2018 were considered and accepted as a true record.

AGREED

**Minute No. 138/2018 – To consider Matters arising from the Council Minutes held on
18 October 2018**

Nothing was raised under this Minute.

AGREED.

**Minute No. 139/2018 – To consider matters raised &/or referred to this Council, from
previous Council Meetings.**

Nothing was raised under this Minute.

AGREED.

(141/2018).

Minute No. 140/2018. - To receive, Girl Guides Miss E. Phillips & Miss M. Ingham.

The Chairman of the Council congratulated the two Girl Guides on them representing Wales at Internal Jamborees in Malta & Mexico respectively. Photographs of the Guides & the Members of the Council were then taken for entry in the Council's 2018 Christmas Newsletter.

NOTED.

Minute No. 141/2018. - To receive questions from Members of the Public.

The Chairman adjourned the Council Meeting in order that residents of Bryntywod, Llangyfelach could make representations to the Council, about Griffiths Palletts Ltd. Bryntywod, Llangyfelach.

A number of residents from Bryntywod, Llangyfelach, complained of the volume of traffic passing their properties at all hours of the day, eg. 20 HGV per hour during the day & even as late as 3.00.a.m in the morning. They complain that the original Griffiths Palletts ownership has been split & the ownership of each side of the road fronting the highway, apparently, is now owned by different persons. In addition, they complain of the various materials that are being taken into & from these sites.

They have requested that the Community Council write to both the NRW & LPA, asking whether the above Companies comply with the Licences & Planning Conditions that apply to these sites & can they be provided with details of when these sites were inspected to see if the site owners were complying with same.

The Chairman reconvened the Council Meeting & discussions then took place among the Members.

RESOLVED that the Clerk write to the Natural Resources Wales & the Local Planning Authority to ascertain if Griffiths Palletts Ltd were complying with the terms of the NRW licence & the terms of LPA planning conditions that applied to the above sites & to request details of when these sites were inspected to see if the site owners were complying with same.

Minute No. 142/2018. – To consider any matters relating to Llangyfelach Ward.

Nothing was raised under this Minute.

NOTED.

Minute No. 143/2018. – Remembrance Day Cost of Purchasing, Delivery & Installation of a Commemorative Bench on Llangyfelach Village Green.

(1). The Clerk reported that he had contacted the manufacturers of the benches sited at the

(142/2018).

Pontlliw- Tircoed Community Council offices & the City & County of Swansea regarding the cost of providing such a memorial bench, permission from Swansea City Council to install such a bench on the Village Green & the provision of a new concrete base to install such a bench upon the Green. Details of which were provided to Members & would exceed £1200. plus VAT. The Clerk also drew to Members attention that there had been no provision for such expenditure in the current year's budget & the earliest the bench could be delivered to the City & County of Swansea for its installation was the third week in January 2019.

RESOLVED not to purchase the memorial bench & that the Clerk ascertain from the City & County of Swansea the cost of replacing the damaged & poor state of repair existing bench slats (of the bench nearest to the Community Council's Noticeboard), if the Community Council was to pay for same.

Minute No. 144/2018. – Play Equipment

The Chairman reported that he had met the Swansea Council's officer who dealt with Grants & Grant applications, who would look into this matter & he would then contact the Chairman in due course.

NOTED.

Minute No. 145/2018. – To consider any matters relating to Highways & Footpaths,

Councillor Sullivan stated that he was meeting a representative of the Highways Section of the City & County of Swansea to discuss the proposed 1 hour restriction of parking in Pengors Road, Llangyfelach & he would then report on his meeting to the next Council meeting.

NOTED

Minute No. 146/2018. – Latest position on transfer of land at Y Llwyni, Llangyfelach.

The Clerk reported that he had forwarded, to Members, copies of the draft lease received by the Council's solicitors from the City & County of Swansea, but there was no plan attached to same. He had requested the Council's solicitors to obtain a copy of the plan referred to in the final draft lease from the City & County of Swansea & confirm whether there are any matters in this lease which they should warn the Community Council about, prior to the Community Council deciding whether they should complete the lease.

Minute No. 147/2018. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment

The Clerk referred to the fact that all correspondence received by the Council was now forwarded to Members by Email & following their request to save on paper, inks & toners etc. he had tried to implement this decision by saving on preparing the List of Correspondence which normally amounted to at least 42 pages & 84 sheets of printing.

(143/2018).

He therefore suggested that the undermentioned be the norm for reporting all future Council Correspondence. Thus, under the new system only 2 Items of Correspondence & 4 Items of Payments to be Made, were needed to be reported. viz:-

Correspondence.

(1). Correspondence 1. – Llangyfelach O.A.P. Association.

Request from the Llangyfelach O.A.P. Association, for a donation towards their 2018 Christmas Luncheon.

RESOLVED to make a donation of £250.00. towards Llangyfelach O.A.P. Association 2018 Christmas Luncheon.

(2). Correspondence 2. – Purchase &/or Disposal of Books & Equipment.

The Clerk referred to the new edition of Local Council Administration by Arnold - Baker & requested that this book be purchased by the Council.

RESOLVED that the 11th Edition of the above book be purchased from SLCC Enterprises Ltd for the sum of £103.99. (No VAT applicable).

Payments to be Made.

- | | |
|---|----------------|
| (1). D. Jenkins (Clerk's Gross Salary for Nov '18..... | £745.33. |
| Less Tax deducted..... | <u>149.00.</u> |
| (Net Nov Salary paid in Nov'18)..... | £596.33. |
|
(2). H.M. Revenue & Customs Direct
(Tax deductions from Clerk's Gross Salary
paid in Nov '18)..... |
£149.00. |
| N.I.Employee's Contribution. | NIL |
| Add. Council's N.I. Employer's Contribution..... | <u>£5.98.</u> |
| (Total Tax & N.I.C's to be paid to HMRC)..... | £154.98. |
|
(3). Llangyfelach O.A.P. Association. (Donation
Towards O.A.P. Association 2018 Xmas Luncheon)..... |
£250.00. |
|
(4). SLCC Enterprises Ltd. (Purchase of 11 th Edition
of Local Council Administration)..... |
£103.99. |

RESOLVED that these payments be made.

(A). As to the suggested new system of reporting Correspondence to Council meetings

RESOLVED that the former system of reporting Correspondence be adhered to, but all general items of offer of sale to the Council be excluded from the List of Correspondence.

(144/2018).

Minute No.148/2018. – To consider all other matters, relating to Finance,

Nothing was raised under this Minute.

AGREED.

Minute No.149/2018. – To consider any matters relating to the General Data Protection Regulations including a copy of “A quick guide to the GDPR for local councils” (One Voice Wales – May 2018).

The Clerk referred to the above Guide, (a copy of which had been sent to each Member) which he suggested should be studied by the Members to assist them in their understanding & of their responsibilities under the above Regulations.

NOTED.

Minute No.150/2018. – To consider any matters relating to the 2018 Christmas Festivities.

Nothing was raised under this Minute.

AGREED.

Minute No.151/2018. – Clerk’s Matters:-

(A). Digitalisation of Council papers.

The Clerk reported that this matter had been dealt with under Minute No.147/2018 above.

NOTED.

(B). Date to be set for Budget Committee & details from Members of any Additional Expenditure, they would wish to be considered for costing & consideration for expenditure in the next financial year 2019-20.

RESOLVED that:-

- (1).** the Finance Committee, to discuss the 2019-20 Budget & the 2019 January Council to determine the Precept for 2019-20, be held on the same date viz 17 January 2019.
- (2).** that the Clerk, be informed of any additional items of expenditure, above those items in this year’s Budget. Such items to be provided to the Clerk at the next Council meeting, in order that the Clerk can obtain costings in time for the Budget meeting.
- (C).** **Implications of the Draft Independent Remuneration Panel’s Report for 2019-20.**

(145/2018).

The Clerk referred to the Mandatory Allowance of £150 to be paid to each Member in the above Draft Report. Subject to there being no alteration to this Personal Allowance in the Final Report (anticipated in February 2019), it will be a statutory requirement, that the Members who do not wish to receive this payment, must inform the Clerk in writing. The Clerk suggested it be no later than, the 2019 March Council.

This Allowance is subject to income tax, as will be the Chairman's Allowance for 2019-20. If no Member informs the Clerk by the March 2019 Council, then the Clerk has to inform the Inland Revenue that the Member is entitled & will receive this Payment during the financial year 2019-20.

NOTED & AGREED.

(4). Resignation of Council K. Roderick & the Council's decision (if any) upon filling the Council Vacancies.

RESOLVED the Clerk advertise the 2 No. Council vacancies.

Minute No. 152/2018. - Purchase &/or Disposal of Books, Equipment etc. – Arnold Baker on Local Council Administration. (Eleventh Edition).

The Clerk referred to Minute No.147/2018. (2). above, which had dealt with this Item.

Minute No. 153/2018. Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Council Meeting held at 7.00.p.m.on 8 November 2018 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
41/2018.	-	-	-
42/2018.	2018/2238/FUL.	Plots 7B, 8 & 9, Parc Felindre, Swansea.	Erection of part single storey, part two storey industrial/ warehouse unit & ancillary office space, circulation & parking, landscaping & associated works.

Council's Observations.

There were no Council Observations.

N.B. From 1 June 2017 the City & County of Swansea are no longer providing hard copies of planning applications or the weekly list. Details of the planning

(146/2018).

applications can be viewed online at <http://property.swansea.gov.uk>

(B). Any Other Planning Matters.

(1). Pre-Consultation before applying for Planning Permission

Proposed construction of 20 affordable residential dwellings with access & landscaping works on land to the south of the existing residential development along Rhyd Y Pandy Road & to the north of Mynydd Gelli Wastad Road.

A copy of the proposed pre-application, plans, & other support documents can be viewed online at:

<https://www.aspriplanning.co.uk/statutory-pre-application-consultation/>

Closing date for representations by 19 November 2018 at mail@asbriplanning.co.uk

The Clerk referred to the above Minute No. 153/2018. (B).

RESOLVED that the Community Council wished to OBJECT to the above Pre-Consultation for the above proposed development, prior to the developer applying for planning permission, on the following grounds:-

- (1). In the current UDP, the existing site is a green wedge in the countryside & in the draft LDP would be considered as development in the countryside & as such would be contrary to these policies.
- (2). To gain access to the proposed development, several mature trees would have to be felled, from a row of such trees fronting Mynydd Gelli Wastad Road. In addition it would require the removal of an existing hedge & several trees, running from the back boundary of “Penrhiw” Rhyd Y Pandy Road, across the site, to the rear boundary of “Cwrtnewydd” Mynydd Gelli Wastad Road which would further help to ruin this green wedge & the residential amenity of the adjoining properties.
- (3). The proposed development is too large for the size of the site.
- (4). The car parking arrangements for some of the proposed houses, on the site, are inappropriate e.g. Plot 3 car parking provision is too far away from this plot; being adjacent to the car parking provision for Plot 1, similarly the provision of car parking for Plot 17.
- (5). The proposed access/exit from this site is on to the very busy road of Mynydd Gelli Wastad, very near to Morriston Hospital, the major strategic hospital serving the Swansea area & West Wales region. This development, if granted, would further exacerbate the volume of traffic to Mynydd Gelli Wastad Road which has seen the volume of traffic to Morriston Hospital increase substantially each year.

(147/2018).

- (6). The site is subject to surface water which drains onto the adjoining roads.
- (7). The site's foul sewerage would have to be discharged to the Gowerton Sewerage Works which at present has little or no spare capacity for additional sewerage; especially bearing in mind the existing large sites for which planning permission has been granted or are in the process of being granted planning permission in the North & North West of Swansea.

Minute No. 154/2018. – Date of Next Council Meeting.

RESOLVED that the next Council Meeting will be held on 13 December 2018.

Approved by the Council & signed by the Chairman.....

Dated 13 December 2018.