

**LLANGYFELACH COMMUNITY COUNCIL.**

**CYNGOR CYMUNED LLANGYFELACH.**

**MINUTES OF THE COUNCIL MEETING  
HELD ON THURSDAY 13 DECEMBER 2018.**

**Present: -**

P. Gibson. (Chairman).  
P.R. Crayford.  
M.E. Boyter  
M. J. J. Tribe.  
M. A. Glover.

**Minute No.155/2018. – Election of Chairman for tonight’s Council Meeting.**

In the absence of the Chairman, the Vice-Chairman, Councillor P. Gibson was unanimously elected Chairman for tonight’s Meeting.

**AGREED.**

**Minute No. 156/2018. – Apologies for Absence.**

P. Baker (Prior Engagement).

**NOTED.**

**Minute No. 157/2018. – Declaration of Interests from Members.**

The Clerk reported that there were no Declarations of Interests from Members.

**AGREED.**

**Minute. 158/2018 – To consider the Minutes of the Council meeting held on 8 November 2018.**

The Minutes of the Council meeting held on 8 November 2018 were considered and accepted as a true record.

**AGREED**

**Minute No. 159/2018 – To consider Matters arising from the Council Minutes held on 8 November 2018**

(A). The Clerk reported that the resolutions for Minute No.146/2018 & Minute No. 152/2018 had not been inserted & requested that these resolutions should be **NOTED**.

**AGREED.**

**(158/2018).**

(B). The Clerk reported that Minute No. 150/2018 was incorrect & should read:- The Members discussed the existing display of Council owned Christmas lights which were now very poor & instructed the Clerk to seek a further quotation from Phillips Services (Wales) to purchase 1800 LED coloured lights to improve the Council's Christmas tree illuminations. The Clerk informed Members that no provision for the purchase of additional lights had been allowed for in the current year's Budget.

**RESOLVED** that:-

- (i). existing Minute No. 150/2018 be deleted & the content of the above be substituted in its place &
- (ii). the Clerk seek from Phillips Services (Wales) Ltd a quotation, in addition to the accepted quotation for the provision & erection of a Christmas tree & the erection of the Council's owned existing lights, a quotation for purchase of 1800 new LED coloured lights for the 2018 Christmas tree.

**Minute No. 160/2018 – To consider matters raised &/or referred to this Council, from previous Council Meetings.**

Nothing was raised under this Minute.

**AGREED.**

**Minute No. 161/2018. - To receive questions from Members of the Public.**

The Clerk referred to Minute No 141/2018 – Complaints from local residents regarding the materials being delivered & late deliveries to Griffiths Pallets, Bryntywod. He had written, as instructed, to both the Local Planning Authority & the Natural Resources Wales but to date had only received acknowledgements.

**NOTED.**

**Minute No. 162/2018. – To consider any matters relating to Llangyfelach Ward.**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 163/2018. – To consider any matters relating to Highways & Footpaths,**

Nothing was raised under this Minute.

**AGREED.**

**Minute No. 164/2018. – Latest position on transfer of land at Y Llwyni, Llangyfelach.**

The Clerk referred to Minute No. 146/2018. & had again Emailed the Council's

**(159/2018).**

solicitors for details of the outstanding matters referred to in this Minute. To date, he had not received a reply.

**RESOLVED** to refer this matter to the next Council.

**Minute No. 165/2018. – To consider a report on the Mynydd y Gwair Community Fund.**

Councillor P.Gibson reported that he & Councillor Baker had attended the recent meeting at Pontardulais on the proposed Mynydd y Gwair Community Fund. Briefly the Fund will start on 19 March 2019, Advertising for Panel Members will commence on 21 January 2019 In February, the Panel will be looking at applications received & funding it is anticipated will start in April 2019. There will be £240,000. p.a will be available to fund schemes & any underspend can be carried over to the next year,

**NOTED.**

**Minute No. 166/2018. – To consider the Social Media Guide for Councillors.**

**RESOLVED** to refer this Item to the next Council meeting.

**Minute No. 167/2018. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment.**

The Clerk referred to the system of reporting Correspondence. A total of 68 Items of Correspondence had been received as per the List of Correspondence with the Council's Agenda; of which 54 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council's Summons and Agenda:-

- (A). **Correspondence No. 3. – Various Emails from Members & the Vicar of Llangyfelach Church requesting an annual donation towards the purchase of a Christmas tree in the Church.**

**RESOLVED** to make a donation of £50.00., in the next financial year, towards the Church purchasing a tree for the inside of the Church.

- (B). **Correspondence No. 4. – National Grid & possible grant aid.**

**RESOLVED** to refer this Item to the next Council meeting.

- (C). **Correspondence No. 18. – BDO External Auditor's fee for year ending 31 March.**

**RESOLVED** to request BDO for a more detailed break-down of their fee.

- (D). **Correspondence No. 31. – Request the Council's solicitors for a copy of the missing Lease plan & an explanation of the proposed term in the draft lease for the Land**

(160/2018).

**at Y Llwyni, Llangyfelach.**

The Clerk reported that this Item of Correspondence had been dealt with under Minute No. 164/2018 above.

**(E). ). Correspondence No. 42. A – Phillipps Services (Wales) Ltd – Quotation for 1800 coloured lights for 2018 Christmas tree.**

Further to Minute No. 150/2018 the Clerk reported a quotation for 150 metres of 1800 coloured LED lights (plus a large power supply & adaptors) to purchase new lights for the 2018 Christmas tree, from Phillipps Services (Wales) Ltd, in the sum of £500.00. plus VAT.

**RESOLVED** that the above quotation be accepted.

**(F). Correspondence No. 2 on Page 153/2018 of the List of Council Correspondence – Church Volunteers to be included in Council’s Insurance policy for evening of 14 December 2018 – Visit of Father Christmas.**

The Clerk reported the names which the Vicar of Llangyfelach Church had provided, including the Vicar who would be in attendance in the Church Hall, to be covered by the Council’s insurance policy as volunteers.

**NOTED.**

**(G). Correspondence No. 5 on Page 153/2018 of the List of Council Correspondence – Request from T. Antoniazzi M.P. for a notice to be placed in Council’s Noticeboard showing her office & contact details.**

**RESOLVED** that the above notice be placed in the Council’s Noticeboard.

**(H). Correspondence No. 7 on Page 153/2018 of the List of Council Correspondence – Request from Gower Power to attend & address a Council meeting.**

**RESOLVED** to invite Gower Power to attend the February 2019 Council meeting at 6.30. p.m.

**(I). Correspondence No. 8 on Page 153/2018 of the List of Council Correspondence – Renewal of Clerk’s Membership of SLCC for 2019.**

**RESOLVED** to pay the sum of £136.00. (No VAT payable). for the renewal of Clerk’s Membership of SLCC for 2019.

**(J). Correspondence No. 10 on Page 153/2018 of the List of Council Correspondence – One Voice Wales – Invoice for Councillor M.S. Tribe attendance at a Health & Safety Training Module on 21 November 2018 at the Civic Centre, Swansea.**

**RESOLVED** to pay One Voice Wales the sum of £40.00. (No VAT payable) for Councillor

**(161/2018).**



- (5). D. Jenkins (Refund of postage).....£1.40.
- (6). The Blank Group Ltd (Purchase of 2018 Christmas Newsletter).....£2,623.00.

**RESOLVED** that these payments be made.

**Minute No. 169/2018. – To consider all other matters relating to Finance.**

- (A). Father Christmas presents to children attending the 2018 Visit of Father Christmas to Llangyfelach.

**RESOLVED** to pay £110.00 to for the purchase of 110 bags of sweets for the above Event to Llangyfelach Store.

**Minute No.170/2018. – To consider any matters relating to the General Data Protection Regulations & Data Protection Act,**

The Clerk referred to the above correspondence, (copies of which had been sent to each Member) which he suggested should be studied by the Members to assist them in their understanding & of their responsibilities under the above Regulations.

**NOTED.**

**Minute No.171/2018. – To consider any matters relating to the 2018 Christmas Festivities.**

Nothing was raised under this Minute.

**AGREED.**

**Minute No.172/2018. – To consider any reports from Councillors regarding any meeting they have attended.**

Nothing was raised under this Minute.

**AGREED.**

**Minute No.173/2018. – Clerk's Matters:-**

- (A). **Purchase &/or Disposal of Books, Equipment etc.**

Nothing was raised under this Minute.

**NOTED.**

**(163/2018).**

**Minute No. 174/2018. Planning Matters.**

**(A). Weekly Lists of Registered Planning Applications.**

The following planning applications were discussed and Observations passed at the Council Meeting held at 7.00.p.m.on 13 December 2018 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
43/2018.	2018/2284/FUL.	1, Bryncelyn, Llangyfelach, Swansea. SA6. 6EG.	Conversion of garage to living accommodation.

**Council's Observations.**

**There were no Council Observations.**

44/2018.	2018/2226/FUL.	10, Cae Melyn, Llangyfelach, Swansea. SA6. 6FP.	Rear extension & roof enlargement of existing detached garage, including a height increase in order to facilitate an attic conversion.
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**Council's Observations.**

**There were no Council Observations.**

45/2018.	-	-	-
46/2018.	-	-	-
47/2018.	-	-	-
48/2018.	-	-	-
49/2019.	2018/2508/FUL	Land off Rhydypany Road & Mynydd Gelli Wastad Road, Morrison, Swansea.	Construction of 20 affordable affordable residential dwellings with access & landscaping works.

**RESOLVED** that the Clerk be granted plenary powers to Object to Planning Application No. 2018/2508/FUL on behalf of the Community Council.

**N.B. From 1 June 2017 the City & County of Swansea are no longer providing hard copies of planning applications or the weekly list. Details of the planning applications can be viewed online at <http://property.swansea.gov.uk>**

**(164/2018).**

**(B). Any Other Planning Matters.**

None.

**Minute No. 175/2018. – Date of Next Council Meeting.**

**RESOLVED** that the next Council Meeting will be held on 17 January 2019.

**Approved by the Council & signed by the Chairman.....**

**Dated 17 January 2019.**