

**LLANGYFELACH COMMUNITY COUNCIL.**

**CYNGOR CYMUNED LLANGYFELACH.**

**MINUTES OF THE COUNCIL MEETING**  
**HELD ON THURSDAY 18 APRIL 2019.**

**Present: -**

M. A. Glover (Chairman).

D. G. Sullivan.

M. E. Boyter

**Minute No. 1/2019. – Election of Chairman for tonight’s Council meeting.**

Councillor M. A. Glover was unanimously elected to be the Chairman for tonight’s Council meeting.

**AGREED.**

**Minute No. 2/2019. – Apologies for Absence.**

P.R. Crayford. & P. Gibson (Holidays), P.Baker (Prior Appointment).

**NOTED.**

**Minute No. 3/2019. – Declaration of Interests from Members.**

The Clerk reported that there were no Declarations of Interests from Members.

**AGREED.**

**Minute. 4/2018 – To consider the Minutes of the Council Meeting held on 14 March 2019.**

The Minutes of the Council meeting held on 14 March 2019 were considered and accepted as a true record.

**AGREED.**

**Minute. 5/2019 – To consider Matters Araising from the Minutes held on 14 March 2019.**

The Clerk referred to Page 13/2019 – Minute No.229/2018 - Payments to be Made- Item No. (3). A payment to St John Cymru-Wales of £96.00 (incl VAT).

**RESOLVED** that this payment be deferred to the next Council meeting

**(23/2019).**



**Minute. 6/2019 – To consider matters raised &/or referred to this Council, from previous Council Meetings.**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 7/2019. - To receive questions from Members of the Public.**

The Clerk reported there were no members of the Public present.

**NOTED.**

**Minute No. 8/2019. – To consider any matters relating to Llangyfelach Ward.**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 9/2019. – To consider any matters relating to Highways & Footpaths,**

Councillor Sullivan raised the question of a new bench or the refurbishment of one of the existing benches on the Village Green.

**RESOLVED** that the price of a new “Poppy” back steel bench be ascertained, the cost of its delivery & installation for November.

**Minute No.10 /201. – Latest position on transfer of land at Y Llwyni, Llangyfelach.**

The Clerk reported that he had not, todate, been able to arrange a convenient site meeting with Mr Bignall (who had prepared the latest Tree Survey of this land, for Swansea City Council), Mr Bolt (who had given the Community Council an update on the cost of cutting the grass on this land by Swansea City) & Mr R. Mulcahy, (Maintenance Manager Highways of the Swansea Highway Section of Swansea City Council) regarding the adopted footpaths that crossed this land.

**RESOLVED** that:-

- (A). Councillor D.G.Sullivan arrange a convenient site meeting with the above Swansea City Council officers & members of the Community Council,
- (B). the Clerk ascertain any additional cost (if any) of the Community Council’s solicitor attending the aforementioned site meeting with the Swansea City Council officers & members of the Community Council,
- (C). subject to a reasonable fee for the Community Council’s solicitor attending the aforementioned site meeting & the fee being approved by the

**(24/2019).**



Community Council, then Councillor D.G.Sullivan will also attempt to arrange for the City & County of Swansea's solicitor, who is dealing with this matter, to attend the site meeting.

**Minute No. 11/2019. – To consider any matters relating to the Mynydd y Gwair Community Fund.**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 12/2019. – To consider & approve/determine (if thought appropriate) all Correspondence received, including, Invoices etc & Requests for Payment (see tonight's List of Correspondence) & the separate Schedule of Payments to be Made.**

The Clerk referred to the system of reporting Correspondence. A total of 34 Items of Correspondence had been received, as per the List of Correspondence with the Council's Agenda; of which 28 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council's Summons and Agenda.

**(A). Correspondence No.2. – Request from Came & Co. (the Council's Insurance Brokers) for details to renew the Council's insurance policy.**

**RESOLVED** that this item of Correspondence be referred to the next Council meeting.

**(B). Correspondence No.16. – Renewal of subscription for Local Council Update**

**RESOLVED** to pay CommuniCorp the sum of £75.00.(No VAT payable) for the renewal of the above.

**(C). Correspondence No. 25. – Amended Invoice from St John Cymru-Wales for medical cover (attendance of 2 No. First Aiders) on Visit of Father Christmas to Llangyfelach 2018.**

**RESOLVED** that the amended Invoice for the sum of £96.00. (incl. £16 VAT) be referred to Councillor D. G. Sullivan who would raise this matter at a Swansea St John Cymru-Wales meeting he was going to attend prior to the next Council Meeting & he would report the results of his discussions at the AGM.

**(D). Correspondence No.27. – SLCC & One Voice Wales Joint Conference on 15 May 2019 at the Liberty Stadium, Swansea.**

**RESOLVED** to pay the sum of £108.00. (incl. £18.00. VAT) to SLCC Enterprises Ltd for the Clerk attendance at this Conference. (Cheque cancelled – Clerk's ill health)

**(25/2019).**

**(E). Correspondence No.33. – Pentagon – (Invoice No. 7205).**

**RESOLVED** to pay the sum of £276.60. (incl. £46.10.VAT). to Pentagon for the renewal for one year of Plan 3 hostings, from 5 April 2019 to 5 April 2020 & the Domain renewal for “llangyfelachcommunitycouncil.org.uk” for the renewal, for one year, from 5 April 2019 to 5 April 2020.

**(F). Correspondence No.33. – Llangyfelach Church – Hiring of Church Hall.**

**RESOLVED** to pay Llangyfelach Church the sum of £420.00. (No VAT payable) for the hire of the Church Hall for Council meetings in April, May, June & July (no meetings in August) September, October, November, December 2019 & January, February & March 2020 plus an additional night in December 2019 for the Visit of Father Christmas to Llangyfelach in 2019.

**Minute No. 13/2019. – To consider matter relating to Finance.**

**(1). Balances.**

The Clerk reported that as at today’s date, the Clerk had been verbally informed, by the Bank that the Council’s Current Account stood at £8,969.14. and the Reserve Account at £21,956.32.

**NOTED.**

**Minute No. 14/2018. – To consider all other matters relating to Finance, including:- Payments to be Made & Requests for Financial Contributions/Donations. (See below & attached Schedule for Payments to be Made in April Council 2019).**

- (A). To receive the Bank Reconciliation Statements for the Council’s Current & Business Reserve Accounts as at 31 March 2019, Detailed Receipts & Payments by Budget Headings 31 March 2019 & the VAT Return to be submitted to HMRC for year ending 31 March 2019.**

The Clerk reported that copies of the above documents had been given to each Member for their perusal & approval.

**NOTED & APPROVED.**

- (B). Schedule of Payments Received & Payments for Consideration & Approval/Refusal.**

**RESOLVED** to approve the Schedule of Payments except for Item No (4) therein -Payment to St John Cymru-Wales (See Minute No. 12. (C). above).

**Minute No. 15/2019. – To consider any outstanding matters relating to the 2019 Christmas Festivities.**

**RESOLVED** to refer this Item to the next Council meeting.  
**(26/2019).**

**Minute No. 16/2019. – Clerk’s Matters.**

**(A). Purchase &/or Disposal of Books, Equipment etc.**

The Clerk referred to the difficulties he was experiencing with the Council’s Epson printer, scanner & copier.

**RESOLVED** that the Clerk seek information & advice to try & remedy these difficulties & also 3 Quotations for an alternative printer.

**(B). Payment of Administrative Costs & Clerk’s Expenses from 1 April 2018 to 31 March 2019.**

The Clerk, referred to Minute No.229/2018. (C) & for information purposes, he reported that in accordance with this Minute that the Chairman of Finance & Councillor P. Gibson had inspected the above relevant costs & expenditure & had paid the Clerk the sum of £804.81.

**NOTED.**

**Minute No. 17/2019. Planning Matters.**

**(A). Weekly Lists of Registered Planning Applications.**

The following planning applications were discussed and Observations passed at the Council Meeting held at 7.00.p.m.on 18 April 2019 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
10/2019.	-	-	-
11/2019.	-	-	-
12/2019.	-	-	-
13/2019.	-	-	-
14/2019.	-	-	-

**N.B From 1 June 2017 the City & County of Swansea are no longer providing hard copies of planning applications or the weekly list. Details of the planning applications can be viewed online at <http://property.swansea.gov.uk>**

**(B). Any Other Planning Matters.**

None.

(27/2019).

**Minute No. 18/2019. – Date of Next Council Meeting – The Council’s AGM.**

**RESOLVED** that the next Council Meeting will be held on 9 May 2019.

**Approved by the Council & signed by the Chairman.....Date 9 May 2019.**