

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 10 OCTOBER 2019.

Present: -

P. Gibson. (Chairman).
M.S.Tribe..

M.A. Glover
P. Baker.

D.G.Sullivan.

Minute No. 105/2019. – Apologises for Absence.

The Clerk reported that he had received verbal apologies from Councillors Mrs M.E.Boytart & P.R. Crayford. (Holidays) & that they would be unable to attend tonight's Council meeting..

NOTED.

Minute No. 106/2019. – Declaration of Interests from Members.

The Clerk reported that there were no Declarations of Interests from Members.

AGREED.

Minute No. 107/2019. - To consider the Minutes of the Council Meeting held on 12 September 2019.

The Minutes of the Council held on 12 September 2019 were considered and accepted as a true record.

NOTED.

Minute No. 108/2019 – To consider Matters arising from the Council Meeting held on 12 September 2019.

Nothing was raised under this Minute.

NOTED.

Minute No. 109/2019. – To consider Matters referred to this Council, from previous Council Meetings or arising from previous Council Meetings

Nothing was raised under this Minute.

NOTED.

(96/2019).

Minute No. 110/2019. - To receive questions from Members of the Public.

The Clerk reported there were no Members of the Public present.

NOTED.

Minute No. 111/2019. – To consider & complete the form of Return of Councillors Expenses for the financial year 2018-2019 which was made by the Council to the Independent Remuneration Panel for Wales (IRPW). These expenses were for payments made & expenses claimed by them during the relevant financial year. (Copy to follow).

The Clerk reported that on the completed Form of the Return of Councillors' Expenses for the financial year 2018-2019 he had stated that "No payments had been claimed by Member including the Chairman".

NOTED.

Minute No. 112/2019. – Copy of a list required giving the Contact Details of Councillors & the Clerk for the financial year 2019-2020 which has to be made by the Council for the Council's Website.

RESOLVED that the Clerk amend the details of this List as follows:-

**CONTACT DETAILS FOR THE COUNCILLORS & THE CLERK
OF LLANGYFELACH COMMUNITY COUNCIL
(from 13 May 2019 to 13 May 2020).**

Website: <http://llangyfelachcouncil.wix.com/llcw>

The Address, Telephone No. & Email Address for the Council & the Clerk (If different)

D. Jenkins. F.R.I.C.S, I.R.R.V. (Hons).
The Clerk,
Llangyfelach Community Council,
C/o. 88, Saunders Way, Saunders Way, Sketty, Swansea. SA2. 8BH.
Email Address. clerk@llangyfelachcommunitycouncil.org.uk

Member's details.

Councillor P. R. Crayford.

Email Address.	philipcrayfordllangyfelachcc@gmail.com
Party Affiliation.	None.
Ward.	Llangyfelach.
Held office of the Council.	Chairman of Finance.
Committee Membership.	Finance Committee, Planning, Development & Land Committee, Race Relations Committee.

(97/2019).

Elected or Co-opted.

Elected.

Councillor Mrs M. E. Boyter.

Email Address.

margeboyterllangyfelachcc@gmail.com

Party Affiliation.

None.

Ward.

Llangyfelach.

Held office of the Council.

Vice Chairperson of the Council.

Committee Membership.

Finance Committee, Highways & Footpaths Committee, Planning, Development & Land Committee, Race Relations Committee.

Elected or Co-opted.

Elected.

Councillor P. Baker.

Email Address.

paulbakerllangyfelachcc@gmail.com

Party Affiliation.

None.

Ward.

Llangyfelach.

Held office of the Council.

Chairman of the Planning, Development & Land Committee,.

Committee Membership.

Finance Committee, Highways & Footpaths Committee, Planning, Development & Land Committee, Elected or Co-opted.

Elected or Co-opted.

Elected.

Councillor P. Gibson.

Email Address.

petergibsonllangyfelachcc@gmail.com

Party Affiliation.

None.

Ward.

Llangyfelach.

Held office of the Council.

Chairman of the Council

Committee Membership.

Finance Committee, Highways & Footpaths Committee, Planning, Development & Land Committee & Race Relations Committee.

Elected or Co-opted.

Elected.

Councillor D. G. Sullivan.

Email Address.

gareth.sullivan@swansea.gov.uk

Party Affiliation.

Independents at Swansea..

Ward.

Llangyfelach.

Held office of the Council.

None

Committee Membership.

Finance Committee.

Elected or Co-opted.

Elected.

(98/2019).

Councillor M. A. Glover.

Email Address. magloverllangyfelachcc@gmail.com
Party Affiliation. None
Ward. Llangyfelach.
Held office of the Council. Vice Chairman of the Council
Committee Membership. Finance Committee, Highways & Footpaths Committee,
Planning, Development & Land Committee & Race
Relations Committee.
Elected or Co-opted. Co-opted.

Councillor M. S. Tribe.

Email Address. marktribellangyfelachcc@gmail.com
Party Affiliation. None
Ward. Llangyfelach.
Held office of the Council. Vice Chairman of the Council
Committee Membership. Highways & Footpaths Committee & Race
Relations Committee.
Elected or Co-opted. Co-opted.

AGREED.

Minute No. 113/2019. – To consider any matters relating to the Llangyfelach Ward, Llangyfelach.Ward

(A). New Commemorative Bench for the Village Green.

The Clerk reported that the above Bench would be installation by Swansea City Council, on the Village Green, Llangyfelach by 1 November 2019.

RESOLVED that:-

- (A). the Clerk purchase a wreath, from the British Legion, for the dedication service to be held at the above Bench on Sunday 10 November 2019 at 10.30.a.m. by the Revenant Anthony Porter, Vicar of Llangyfelach Church.
- (B). the Chairman to prepare an appropriate Notice, to be placed in the Council's Notice Board inviting Members of the Public to attend this Service.

Minute No. 114/2019. – To consider any matters relating to Highways & Footpaths,

Nothing was raised under this Minute.

NOTED.

(99/2019).

Minute No. 115/2019. – Latest position on transfer of land at Y Llwyni, Llangyfelach.

The Clerk reported that he had nothing new to report on this matter. Members of the Council who had attended a site meeting with Swansea Council officers confirmed that it had been agreed that Swansea City Council would carry out a new tree survey of this land & forward the result of the survey to the Community Council.

RESOLVED that;-

- (A). as soon as the survey was received, that it be forwarded to Members &
- (B). the Clerk ascertain from Swansea City, if the footpath running from the back of the footpath to Y Llwyni, to join FP 88, now an adopted footpath.

Minute No. 116/2019. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment (See tonight's Correspondence for details).

The Clerk referred to the system of reporting Correspondence decisions & referred to the New Method of Reporting List of Correspondence (**Minute No. 41/2019** refers). **All Council correspondence was to be Emailed to each Member, who could require any of these items to be placed on an Essential List of Correspondence which was to be prepared for discussion at the next Council meeting.**

Of the total Correspondence received, no request was received from a Member. The following Items were considered to be important & given a No. in a List of Essential Correspondence enclosed with the Council's Summons & Agenda. Decisions resolved on the Essential List are as follows:-

(A). Correspondence No. 9. – Interest in becoming a Community Councillor.

The Clerk read out an Email from a Mr Huw Phillips who had expressed an interest in becoming a Community Councillor. He also stated he had another prominent local business person who wishes to join the Council..

RESOLVED that the Clerk invite Mr Phillips & the other person who may wish to join the Council to attend several Community Council meetings to see if the meetings are suitable & meet their requirements & then they can decide whether they wish to pursue their interest in becoming a Community Councillor.

There were no other decisions.

Minute No. 117/2019 – To consider matters, relating to Finance,

(1). Balances.

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £17,166.99. and the Reserve Account at £21,974.85.

NOTED. (100/2019).

Payments to be Made.

- (A). D. Jenkins (Clerk's Gross Salary for Oct '19...£851.15.
Less Tax deducted.....170.40.
(Net July Salary to be paid in Oct'19.....£680.75.
- (B). HMRC Direct for Oct' 19:-
Tax.....£170.40.
N.I.Employer's Contribution..... NIL *
(Total Tax & N.I.C's to be paid to HMRC).....£170.40.
- NIEmployer's C. - **credit** £65.99. in Sept
leaves £65.99 -£18.24.= **£47.75 for Oct**

RESOLVED that these payments be made.

See also the October 2019 Council Schedules of Payments Made

Minute No. 118/2019 – To consider any other matters, relating to Finance.

- (A). **Revised Model Financial Regulations for Wales.**

RESOLVED to refer this matter to the Chairman of Finance & the Clerk , to report to a future Council meeting.

- (B). **Letter from BDO, (the Council's External Auditor appointed by the Wales Audit Office), dated 23 September 2019 together with a copy of the Issues Arising from the Audit. Copies of all these documents were attached.**

NOTED.

- (C). **Copy of Bank Reconciliation Statements for the Council's Current & Business Reserve Accounts as at 30 September 2019 & Details of Receipts & Payments by Budget Headings as at 30 September 2019.**

NOTED.

- (D). **New Bank Mandate.**

RESOLVED to refer this Item to the next Council meeting.

Minute No. 119/2019 – Latest information from the Information Commissioner's Office.

The Clerk reported that the latest information from the ICO had been Emailed to Members. for their attention.

NOTED.

(101/2019).

Minute No. 120/2019. – To consider any matters relating to the Christmas Festivities 2019.

RESOLVED that:-

- (A). the Clerk go out for Quotations for the 2019 Christmas Newsletter with the date for the receipt of the completed Newsletter from the printer, be 25 November 2019.
- (B). the Clerk go out for Quotations for the purchase & erection of the 2019/20 Christmas tree & Illuminations on the Village Green, Llangyfelach.and
- (C). a Sub-Committee be set up, with plenary powers, to open the above Quotations & award the relevant contracts. The Sub-Committee to comprise Councillor P. Gibson, P. Baker, M. Tribe & the Clerk.

Minute No. 121/2019. – Matters relating to the Mynydd y Gwair Community Fund.

The Chairman the Council that an application had been submitted, on behalf of the Council, to the Fund. He also requested that the relevant policies be formally adopted by the Council.

NOTED & RESOLVED that the following policies be adopted:-

- (A). Environmental Policy
- (B). Equality & Diversity Policy.

Minute No. 122/2019. – Clerk's Matters.

- (A). **Purchase of new Clerk's Manuel 2019.**

RESOLVED to refer this matter to the next Council meeting..

- (B). **Refund of Administrative & Clerk's Expenses from 1 April 2019 to 30 October 2019.**

RESOLVED as in previous years, that the Chairman of Finance & Councillor P. Gibson be authorised to inspect the above relevant costs & expenditure & if satisfied be granted plenary powers to authorise, sign & pay the relevant amount to the Clerk.

Minute No.123/2019. Planning Matters.

- (A). **Weekly Lists of Registered Planning Applications.**

The following planning applications were discussed and Observations passed at the Council Meeting of the Council, held at 7.00.p.m.on 10 October 2019 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

(102/2019).

Week No.	Plan.Appl.No.	Location.	Proposed Development.
36/2019.	-	-	-
37/2019.	2019/2118/NMA	25, Swansea Road, Llangyfelach, Swansea. SA5. 7JA.	Non-Material Amendment to planning permission 2018/ 2102/FUL granted 1 November 2018 to provide a fully glazed rear gable.

Council's Observations.

There were no Council Observations.

38/2019.	-	-	-
39/2019.	-	-	-

N.B. From 1 June 2017 the City & County of Swansea are no longer providing hard copies of planning applications or the weekly list. Details of the planning applications can be viewed online at <http://property.swansea.gov.uk>

(B). Any Other Planning Matters.

Email from the Abergelli Case Team of the National Infrastructure Planning, The Planning Inspectorate, Bristol, notifying the Council of the publication of the Secretary of State's decision & statement of reasons & the Order granting development Consent in relation to the Abergelli Power Project (EN010069).

The Secretary of State as the decision maker under S103 & S104 of the Planning Act 2008 (as Amended) (PA2008) has decided that development consent should be granted & therefore has made an Order under S114(1)(a) of PA2008.

Electronic copies of the decision documentation, including the Secretary of State's decision letter & the text of the made Order can be viewed at:

<https://infrastructure.planninginspectorate.gov.uk/projects/wales/abergelli-power/>

Minute No. 124/2019. – Date of Next Council Meeting.

RESOLVED that the next Council Meeting will be held on 14 November 2019.

Approved by the Council & signed by the Chairman.....

Dated 14 November 2019.

(103/2019).