

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 11 JULY 2019.

Present: -

P. Gibson. (Chairman).
M.S.Tribe..

D.G.Sullivan
P. Baker.

Minute No. 69/2019. – Apologises for Absence.

The Clerk reported that he had received verbal apologies from Councillors Mrs M.E.Boytert (Holidays) & M.A.Glover. & P.R. Crayford. (Prior Appointments) & that they would be unable to attend tonight's Council meeting..

NOTED.

Minute No. 70/2019. – Declaration of Interests from Members.

The Clerk reported that there were no Declarations of Interests from Members.

AGREED.

Minute No. 71/2019. - To consider the Minutes of the Council Meeting held on 13 June 2019.

The Minutes of the Council held on 13 June 2019 were considered and accepted as a true record.

NOTED.

Minute No. 72/2019 – To consider Matters arising from the Council Meeting held on 13 June 2019.

Nothing was raised under this Minute.

NOTED.

Minute No. 73/2019. – To consider Matters referred to this Council, from previous Council Meetings or arising from previous Council Meetings

Nothing was raised under this Minute.

NOTED.

(68/2019).

Minute No. 74/2019. - To receive questions from Members of the Public.

The Clerk reported there were no Members of the Public present.

NOTED.

Minute No. 75/2019. – To consider any matters relating to the Llangyfelach Ward, Llangyfelach.

(A). To consider the Draft Report of Swansea Council on Local Democracy & Boundary Commission for Wales’ Review of Electoral Arrangements for the City & County of Swansea.

No comment or observation was raised.

NOTED.

(B). Weed Spaying – Llangyfelach.

The Clerk reported that he had forwarded to Members (by Email on 24 June) details of the spaying that the City & County of Swansea’s contractors are at present carrying out & the results of this treatment will not be apparent for 2 weeks.

NOTED.

(C). Commemorative Bench for the Village Green.

RESOLVED to purchase & have installed on the above Green a Commemorative Bench – details of same are shown in tonight’s List of Essential Items of Correspondence Items (A) & (B).

Minute No. 76/2019. – To consider any matters relating to Highways & Footpaths,

Nothing was raised under this Minute.

NOTED.

Minute No. 77/2019. – Latest position on transfer of land at Y Llwyni, Llangyfelach.

The Clerk reported that he had received a reply from the council’s solicitors that their attendance fee at a site meeting to be called by the Community Council would be £500. plus VAT.

RESOLVED that the Council’s solicitors be not invited to any future site meeting & Councillor Sullivan pursue his arrangement for all the City & County of Swansea’s officers referred to in Minute No, 10/2019. (A). & (C).

(69/2019).

Minute No. 78/2019. – To consider any matters relating to Mynydd y Gwair Community Fund.

Councillor Gibson reported that the information required for the Council's new application to this Fund was being pursued prior to its submission.

NOTED.

Minute No. 79/2019. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment (See tonight's Correspondence for details).

The Clerk referred to the system of reporting Correspondence decisions & referred to the **New Method of Reporting List of Correspondence (Minute No. 41/2019 refers)** on which the following Items are based **i.e.** on the **No.** given in the List of Essential Correspondence enclosed with the Council's Summons Agenda. Of the total Correspondence received, Essential Items of Correspondence have been selected as no requests had been received from Members to include any of the other Correspondence Emailed to them prior to the Council meeting. These Essential Items of Correspondence total 18 Items.

Decisions resolved on the Essential List of Correspondence are as follows and based on the **No.** given in the List of Essential Correspondence enclosed with the Council's Summons Agenda.

(A). Correspondence No. 5 – Commemorative Bench for Llangyfelach Village Green, Llangyfelach.

The Clerk reported that the cost of a "Lest we Forget" Commemorative Bench, Bolt down Kit & delivery to the City & County of Swansea's Highway Stores, Player's Industrial Estate, Clydach, Swansea, for installation, by Swansea City, on the above Village Green was £1098.60 (incl. VAT of £183.10).

RESOLVED to pay David Ogilvie Engineering Ltd. the sum of £1098.60.

(B). Correspondence No. 6 – Cost of Installing the above Commemorative Bench on the Village Green, Llangyfelach.

The Clerk reported that was agreed by the Chairman with Mr R. Mulcahy, Engineering Manager of the City & County of Swansea, the position & it the cost of the provision of a concrete base on the above Village Green & the installation of the above Commemorative Bench on this concrete base, by no later than 1 November 2019, would be £950.00. (No VAT payable).

RESOLVED to pay the City & County of Swansea. the sum of £950.00. for the above works on the understanding that once the bench was installed, it became the property of the City & County of Swansea.

(70/2019).

(C). **Correspondence No. 8 – Internal Auditor’s fee for the financial year ended 31 March 2019.**

RESOLVED to pay Mr R. Dolbear, the Council’s Internal Auditor, the sum of £200.00. (No.VAT payable) for his audit fee for the above financial year.

(D). **Correspondence No. 9 – Purchase of 2 No. Remanufactured HP Toners.**

RESOLVED to pay Swan CD Ltd the sum of £70.00 (incl.£11.67. VAT) for the above Toners.

(E). **Correspondence No. 10 – SLCC National Conference & AGM on 2-3 October 2019.**

RESOLVED to pay the sum of £436.00. (incl.£61.00.VAT) be paid to SLCC Enterprises Ltd for the Clerk’s attendance at the above Conference.

(F). **Correspondence No.11. – Proforma for all Councillors to sign to show they comply with the Statement of Fact 2019 in the Council’s Insurance policy as required by Inspire Insurance.**

RESOLVED to refer this Proforma to the next Council meeting.

(G). **Correspondence Nos.13. & 14. – Refund of expenses incurred by the Clerk.**

RESOLVED to refund D. Jenkins for the cost of photocopying, purchase of stationery & 1. No. ream of paper in the total sum of £24.25. (No VAT payable).

(H). **Correspondence (Amended) No. 18 – SLCC Wales Conference on 20 June 2019-at Llandrindod Wells.**

RESOLVED to pay the sum of £96.00. (incl.£16.00.VAT) be paid to SLCC Enterprises Ltd for the Clerk’s attendance at the above Conference.

Minute No. 80/2019 – To consider matters, relating to Finance,

(1). **Balances.**

The Clerk reported that as at today’s date, the Clerk had been verbally informed, by the Bank that the Council’s Current Account stood at £13,62724. and the Reserve Account at £21,967.24

NOTED.

(2). **Payments to be Made.**

(71/2019).

(A). D. Jenkins (Clerk's Gross Salary for July '19.....£851.15.
 Less Tax deducted..... 170.20.
 £680.92.

Add. Overpayment of Tax.....April '19.....£0.03.
 May..... £0.03.
 June.....£0.03.....0.09
 (Net July Salary to be paid in July '19.....£681.01.

(B). HMRC Direct:-
 Tax.....£170.20.
 N.I.Employer's Contribution..... NIL *
 (Total Tax & N.I.C's to be paid to HMRC).....£170.20.

- NIEmployer's C. - **credit** £120.71. in June
 leaves £120.71 -£18.24.= **£102.47. for July.**

(C). David Ogilvie Engineering Ltd.for Commemorative bench etc.....£1098.60.
 (D). City & County of Swansea for installation of Commemorative
 Bench on Village Green.....£950.00.
 (E). D. Jenkins (Refund of postal charges).....£27.50.
 (F). R. Dolbear – payment for Internal Audit fee for year
 Ended 31 March 2019.....£200.00.
 (G). Swan CD Ltd (Invoice No 59638 - Purchase 2 No.
 black laser toners.....£70.00.
 (H). SLCC Enterprises Ltd – Clerk's attendance at the SLCC
 2019 National Conference.....£436.00.
 (I). D. Jenkins. – Refund to Clerk of various office expenditure.....£24.25.
 (J). SLCC Enterprises Ltd – Clerk's attendance at the 2019 SLCC
 Wales Conference at Llandrindod Wells.....£96.00.

See also the July 2019 Council Schedule of Payments Made

RESOLVED that these payments be made.

- (3). To consider the Bank Reconciliation Statements for the Council's Current & Business Reserve Accounts as at 30 June 2019 & the Detailed Receipts & the Payments by Budget Headings 30 June 2019. (Copy given to each Member).**

NOTED.

Minute No. 81/2019 – Latest information from the Information Commissioner's Office.

(72/2019).

The Clerk reported that the latest information from the ICO had been Emailed to Members.

NOTED.

Minute No. 82/2019. – To consider any matters relating to the Christmas Festivities 2019.

Nothing was raised under this Minute.

NOTED.

Minute No. 83/2019. – Clerk’s Matters.

(A). Disposal of Confidential Papers.

RESOLVED that the Clerk give the relevant papers to Councillor M.S.Tribe who would arrange for these papers to be correctly disposed of, to comply with the privacy requirements of the General Data Protection Regulations.

Minute No. 84/2019. Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Council Meeting of the Council, held at 7.00.p.m.on 11 July 2019 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
23/2019.	-	-	-
24/2019.	-	-	-
25/2019.	2019/1408/FUL	18, Bryncelyn, Llangyfelach, Swansea. SA6.6EG.	Two storey side extension & single rear extension.

Council’s Observations.

There were no Council Observations.

26/2019. - - -

N.B. From 1 June 2017 the City & County of Swansea are no longer providing hard copies of planning applications or the weekly list. Details of the planning applications can be viewed online at <http://property.swansea.gov.uk>

(73/2019).

(B). Any Other Planning Matters.

None.

Minute No. 85/2019. – Date of Next Council Meeting.

RESOLVED that the next Council Meeting will be held on 12 September 2019.

Approved by the Council & signed by the Chairman.....

Dated 12 September 2019.