



Item No's. 9 to 17

Annual Council - 9 September 2020

Reports of the Clerk

9. Accounts for Payment

The table outlines those payments made since the last meeting of Council.

Recommended that the payments below, be noted and approved:

Payments (During Covid-19 & Transition Period)	£
Llangyfelach Church Hall - Hire 2020-2021	500.00
Rialtas Software (Full & Final Settlement)	74.40
Swan CD (Full & Final Settlement)	16.01
HMRC – Quarter 1 - 2020-2021 - Clerk	228.44
HB Enoch & Owen Ltd (Payroll)	67.20
CCS Pension Fund (Clerk) (June 2020)	252.41
Clerks Salary (June 2020 inc. 16 Hours Overtime)	761.32
CCS Pension Fund (Clerk) (July 2020)	126.21
Clerk Salary (July 2020)	395.88
EDGE IT (AdvantEdge Software) Annual Payment (Year 1 of 5 Year)	194.40
EDGE IT Setup & Training	453.60
Phillips Services Ltd. (Electricity Supply to Defibrillator)	354.80
Microsoft 365 - Annual Subscription	79.99
Clerk Salary (August 2020)	395.88
CCS Pension Fund (Clerk) (August 2020)	126.21

10. Financial Reporting

a) Hire of Llangyfelach Church Hall (2020-2021) (For Information)

In accordance with the resolution of Council of 9 July 2020, the Chair of Council liaised with Mr Stacey of Llangyfelach Church and agreed a flat fee of £500 for the hire of Llangyfelach Church Hall for 2020-2021.

b) Council Bank Accounts (For Information)

The Council's Bank Accounts are now in the name of the new Clerk. The Bank has made a few errors on detail which the Clerk is working to rectify.

The Clerk has not been able to switch Banks for e-Banking because Banks are not currently opening new Business Accounts due to Covid-19.

11. Correspondence (emailed to all Councillors)

One Voice Wales – Guidance to Councils Holding Meetings on a Physical Basis. 01.09.2020.
NALC (National Association of Local Councils) - 2020-21 National Salary Award. The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2020-21 to be implemented from 1 April 2020. 01.09.2020
Playlist For Life - Music Dementia Charity - FREE New Resources and Information. 24.08.2020.
Crowdfund Swansea https://www.spacehive.com/movement/crowdfundswansea Have an idea to bring your local area to life? Four weeks to pitch for up to £5k and make it happen with Crowdfund Swansea. 12.08.2020.

12. General Matters (Verbal) (If Required)

13. ICT Matters

a) Printer Ink

The Epson Printer requires toner.

Recommended that the Clerk be authorised to purchase Ink / Toner as required.

b) Microsoft 365 (For Information)

In accordance with the resolution of Council of 9 July 2020, the Clerk has subscribed annually to Microsoft 365. This is an annual cost of £79.99. This is £20-£50 less than previously estimated.

14. Workplan 2020/2021

The Clerk is working on a Workplan and will submit it later in 2020.

15. Provision of Dog Mess Bins

The Chair of Council and Councillor Crayford asked the Clerk to investigate costings relating to the potential placing of Dog Mess Bins within the Community Council area specifically in the vicinity of Bryntywod and Junction 46 of the M4.

The Clerk established that there are several litter bins in those areas and that dog mess can be disposed of within ordinary litter bins. Swansea Council also highlighted the major fly tipping issues at the top of Bryntywod by the gate in the middle of the road and would be reluctant to put one there as it will only become a matter of time before it is abused and then require more emptying. Swansea Council also have safety issues placing one at Junction 46 due to volume of traffic.

The Clerk has asked for a price which will include the cost of procuring the bin, installation, and servicing for a minimum period of years. Councillor Crayford has also agreed to liaise directly with the relevant Officer within Swansea Council to outline the suggested locations for the bins.

Recommended that the Council consider this matter.

16. Siting of a Bench with the Llangyfelach Community Council Area

Several Councillors asked that this item be added to the agenda in order that the issue of siting a bench or benches within the Llangyfelach Community Council area could be discussed. The discussion needs to consider the location of such bench(es), their benefit and any potential negative or positive impact their siting may have on resident in that area.

Recommended that the Council consider this matter.

17. Christmas Festivities 2020

Due to the Covid-19 Pandemic, it is uncertain whether the Council will be able to put on its usual Christmas Festivities in 2020. The Christmas Festivities were scheduled to be held on the first Friday of December (4th).

Recommended that the Council consider this matter.

Huw Evans
Clerk to Llangyfelach Community Council