



Minutes of Council

Held Remotely via Microsoft Teams

On Thursday, 11 March 2021 at 6.00pm.

Present: Councillor Peter Gibson (Chair of Council) Presided

Councillors: Paul Baker, Phil Crayford, Tom Fenn, Sharon Phillips, Gareth Sullivan & Mark Tribe

Clerk to the Council: Huw Evans

138 Apologies for Absence

No apologies for absence were received.

139 Disclosures of Personal & Prejudicial Interests

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

140 Minutes of Council

Resolved that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 11 February 2021.

141 Announcements of the Chair of Council

The Chair welcomed Community Councillor Sharon Phillips to her first Council Meeting following her co-option at Council on 11 February 2021.

142 Public Question Time

The Clerk stated no questions had been submitted.

143 PCSO (Police Community Support Officers) Report

No report received.

144 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with the Council resolution of 8 October 2020 (Minute 28 "Financial Reporting - a) Council Bank Accounts" refers).

Payments	£
Clerk Salary (February 2021)	406.89
CCS Pension Fund (Clerk) (February 2021)	159.27
One Voice Wales - Training (January 2021) - Invoice 5483	30.00
Training. Planning Aid Wales “Responding to Planning Applications – Advanced Workshop” on 1 March 2021	30.00

Resolved that the payments be noted.

145 Financial Reporting

i) Bank Accounts - Reconciliation

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

ii) P45 for Former Clerk

The Clerk stated that the former Clerk had been in contact stating that he had not received a P45.

Resolved that the Clerk instruct the Council’s payroll service provides, HB Enoch & Owen to work with the former Clerk to address the situation.

146 Correspondence

The actions / comments made as in relation to the correspondence reported:

Correspondence	Actions
Macmillan Cancer Support - We Need Your help.	Resolved that a donation of £100 be made to Macmillan Cancer Support.
Flags & Flag Holders for Llangyfelach. Neil Jones Coles to present item at Meeting.	Resolved that the Clerk reply outlining the Council’s work in relation to the erection of a flagpole and purchase of flags for the Llangyfelach Church Tower and to suggest that he contact the property owners directly.
Litter & Fly-tipping Prevention Plan for Wales. Welsh Government consultation. https://gov.wales/litter-and-fly-tipping-prevention-plan-wales Consultation will close on 22 April 2021.	Noted. Councillor Mark Tribe reminded Council that he was organising a village litter pick towards the end of March 2021.
Calor Rural Community Fund. Opens on 10 March 2021. Join us and raise awareness of projects needing funding in your community.	Noted.

Draft Guidance on the Code of Conduct for Members of County and Community / Town Councils. https://www.ombudsman.wales/blog/2021/02/03/consultation-new-draft-guidance-on-the-code-of-conduct-for-members-of-county-and-community-town-councils/?emergency=1 Comments to communications@ombudsman.wales by 28 February 2021.	Noted.
Domestic Abuse Digital Conference. Broadcast Live. Friday, 28 May 2021.	Noted.
National Development Framework. Future Wales: The National Plan 2040. Published on 24 February 2021.	Noted.
Swansea North Greener Grid Park. Planning Application submission.	Noted.
Independent Remuneration Panel for Wales - Review of the Remuneration Framework for Community and Town Councils.	Noted.
Swansea Rural Development Partnership. Project Ideas Forms (PIFs) Applications from 11 March to 15 April 2021 (noon).	Noted.
Independent Remuneration Panel for Wales Annual Report - February 2021.	Noted.

147 General / ICT Matters

No general / ICT Matters were raised.

148 Workplan 2020-2021 & Beyond

The Clerk presented a Workplan to the Council and stated that it was a living document which would constantly be developed.

Resolved that:

- 1) The Workplan as outlined in the report be noted.
- 2) The commencement time of Council Meetings be added to the next agenda.

149 Llangyfelach Ward Councillor Update

Councillor Gareth Sullivan provided an update on Llangyfelach Ward matters. He stated that he would provide specific updates in relation to both playgrounds under the agenda items.

150 Planning Applications & Planning Matters - Swansea Council

No Planning Applications & Planning matters were raised.

151 Highways, Footpaths, Cycleways & Bridleways - Swansea Council

i) Hatched Area or Bollards Required around the Defibrillator, Llangyfelach Church Hall

The Clerk stated that Swansea Council would be arranging a site visit with Councillors Phil Crayford, Peter Gibson & Gareth Sullivan, so that a solution can be found. The Clerk shall seek an update from Swansea Council.

ii) Vehicles Speeding on Swansea Road / Need for Safe Crossing

The Council expressed their ongoing concern at the speed of vehicles using Swansea Road and the danger this posed to pedestrians seeking to cross the road to get to the School for example. Specific concern related to the junction of Swansea Road and Pengors Road due to vehicles speeding to and from Junction 46 of the M4.

Resolved that the Clerk contact Swansea Council outlining concern and to seek a site visit to seek to remedy the problem including consideration of a solution such as a Pelican Crossing.

152 Installation of a Playground at Llysgwyn / Bryn Glas, Llangyfelach

Councillors asked that the Chair of Council and Councillor Gareth Sullivan meet with an Officer of Swansea Council to discuss ongoing concerns at the delay.

Resolved that the Chair of Council contact the Officer to arrange a visit.

153 Playground at Fairview Road - Community Budget Capital - Play

Councillors Gareth Sullivan stated that the grant application had been submitted for playground equipment. The Chair of Council stated that the playground equipment would differ from that installed at the Playground at Llysgwyn / Bryn Glas.

Resolved that the update be noted.

154 Defibrillator at Junction of Heol Pentre Felen & Bryn Hedydd

The Clerk provided an update in relation to the ongoing dialogue between Swansea Council and Heartbeat Trust UK. He stated that a bollard may need to be installed either side of the planned defibrillator.

The Clerk stated that a letter of thanks had been sent to Mr & Mrs Ellis of 10, Clos Waun Wen Llangyfelach SA6 6EF. They confirmed via email their full support to the proposal including permission.

Resolved that the update be noted.

155 Defibrillators within the Llangyfelach Community Council Area

The Clerk provided an update on the defibrillators within the Llangyfelach Community Council area. Councillor Phil Crayford stated that he remained in discussion with Griffiths Waste Management and Heartbeat Trust UK in relation to their defibrillator.

Resolved that:

- 1) The update be noted.
- 2) The Council commit to the offer from Heartbeat Trust UK to manage and provide insurance for the defibrillator at the Llangyfelach Church Hall.
- 3) Councillor Phil Crayford in consultation with the Chair of Council and the Clerk be delegated authority to purchase a defibrillator cabinet to hold the defibrillator owned by Griffiths Waste Management, Bryntywod.

156 Training

The Clerk reminded Councillors of the importance of training and reminded them of the monthly One Voice Wales training list which he had circulated. Should a Councillor wish to undertake a training course, they should notify the Clerk to arrange.

He outlined the training courses recently attended or scheduled to attend by Councillors / Clerk.

Course	Date	Attendee
Planning Aid Wales. Responding to Planning Applications – Advanced Workshop.	1 March 2021	Councillor M Tribe
One Voice Wales. The Council as an Employed. Module 3	15 March 2021	Councillor P Crayford
One Voice Wales. Advanced Local Government Finance. Module 21	25 March 2021	Councillor P Crayford

Resolved that the update be noted.

157 NHS, Social Care & Frontline Workers Day - 5 July 2021

i) Flags & Flagpole – Llangyfelach Church Tower

The Chair of Council confirmed that the former Llangyfelach Church Tower flagpole had been located. He stated that it needed work for it to be re-erected.

The Clerk stated that One Voice Wales agreed that the Council could pay for the restoration work of the flagpole and adopting it as an asset. Relevant permissions had been obtained by the Church allowing the flagpole to be re-erected and for flags to be flown.

Resolved that:

- 1) A fabricator be instructed to replace the flagpole brackets, return the flagpole to a standard for re-use and erected.
- 2) A Welsh National Flag and NHS flag be purchased.

ii) Commemorative Bench on the Village Green

The Clerk stated that the Bench fabricator was unable to make the bench as hoped; however, the fabricator suggested that a plaque be placed on the bench instead. Following discussion this suggestion was rejected.

Resolved that:

- 1) The Clerk purchase a “NHS & Keyworkers Rainbow” design bench with the word “Diolch” being added to it. Subject to approval from Swansea Council the bench be placed on the Village Green outside the Plough & Harrow alongside the Bus Shelter facing onto Swansea Road.
- 2) Swansea Council be asked to install the bench.

Next Council Meeting

6.00pm on Thursday, 8 April 2021.

The meeting ended at 7.23pm

Chair