



## **Minutes of Council**

**Held Remotely via Microsoft Teams**

**On Thursday, 8 April 2021 at 6.00pm.**

**Present:** Councillor Peter Gibson (Chair of Council) Presided

**Councillors:** Phil Crayford, Tom Fenn, Mike Glover, Sharon Phillips, Gareth Sullivan & Mark Tribe

**Clerk to the Council:** Huw Evans

### **158 Apologies for Absence**

An apology for absence was received from Councillor Paul Baker.

### **159 Disclosures of Personal & Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

### **160 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 11 March 2021.

### **161 Announcements of the Chair of Council**

#### **1) Litter Pick**

The Chair thanked Councillor Mark Tribe for arranging the recent litter pick. Councillor Mark Tribe stated that over 20 sacks of litter were collected and thanked the community for participating. A further litter pick would be organised during the summer.

### **162 Public Question Time**

The Clerk stated no questions had been submitted.

### **163 PCSO (Police Community Support Officers) Report**

No report received.

**164 Record of Payments**

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with the Council resolution of 8 October 2020 (Minute 28 "Financial Reporting - a) Council Bank Accounts" refers).

<b>Payments</b>	<b>£</b>
Clerk Salary (March 2021)	406.69
CCS Pension Fund (Clerk) (March 2021)	159.27
PAYE Income Tax & NI Contributions (Jan-Mar 2021)	305.00
HB Enoch & Owen Payroll Services (QTR ending 5 April 2021)	72.60
<b>Payments Determined by Council</b>	
Macmillan Cancer Support. Donation (Council 11.03.2021)	100.00

**Resolved** that the payments be noted / approved.

**165 Financial Reporting****i) Bank Accounts - Reconciliation**

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

**ii) 2020-2021 Accounts & Audit**

The Clerk stated that he had submitted the 2020-2021 Accounts to the Internal Auditor.

**166 Correspondence**

The actions / comments made as in relation to the correspondence reported:

<b>Correspondence</b>	<b>Actions</b>
Swansea Council. Proposed 50mph speed limit along A48 between Penllergaer and Bryntywod.	Noted.
One Voice Wales. Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector.	Noted.
Welsh Government. Local Government and Elections (Wales) Act - Commencement, Implementation and Guidance.	Noted.
Swansea Rural Development Partnership Expression of Interest for Membership.	Noted.
One Voice Wales. Cyber Security Guide.	Noted.
Example Climate Emergency action plan.	Noted.

Joint One Voice Wales (OVW) / Society of Local Council Clerks (SLCC) Event on 13 May 2021.	Noted.
One Voice Wales. Remote Training Sessions – April 2021.	Noted.
One Voice Wales. Digital Connectivity Survey.	Noted.
Swansea Council. Active Travel Network Map Briefing.	Noted.
One Voice Wales. Scam Awareness.	Noted.
Welsh Government. Consultation: Local authority power to trade.	Noted.
Welsh Government. Local Government and Elections (Wales) Act 2021.	Noted.
Welsh Government. Climate Change Newsletter – March 2021.	Noted.
Welsh Government. Natural Resources Wales: Appointment of Three Board Members.	Noted.
Information Commissioner's Office (ICO). Data Protection Fee Renewal.	<b>Resolved</b> that the Annual Fee of £40 be paid.

## 167 General / ICT Matters

### i) Bluetooth enabled, wireless mouse.

**Resolved** that the Clerk purchase a Bluetooth enabled, wireless mouse.

## 168 Workplan (For Information)

The Clerk presented the Council Workplan and stated that it was a living document which would constantly be developed.

## 169 Llangyfelach Ward Councillor Update

Councillor Gareth Sullivan provided an update on Llangyfelach Ward matters. He stated that he would provide specific updates under the appropriate reports.

## 170 Planning Applications & Planning Matters - Swansea Council

No Planning Applications & Planning matters were raised.

## 171 Highways, Footpaths, Cycleways & Bridleways - Swansea Council

### i) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach

The Clerk and Councillor Gareth Sullivan provided an update following their communication with Swansea Council as instructed. They outlined the response of Swansea Council's, Group Leader Traffic & Highway Network Management. Swansea Council estimated that the cost of a crossing would be in the region of £32,000.

Discussions ensued relating to setting up a Petition to highlight to Swansea Council the strength of feeling for the crossing due to people's safety concern when crossing the road. Councillor Phil Crayford stated that he would raise the issue with the local press, to gain support for the crossing.

**Resolved** that:

- 1) The Clerk ask Swansea Council to locate a temporary Go-Safe Speed Camera near to the Village Green.
- 2) A Petition be established and distributed widely.
- 3) Councillor Gareth Sullivan continue dialogue with Swansea Council to secure the early introduction of a crossing.

## 172 Playground at Llysgwyn / Bryn Glas

The Chair of Council, Councillor Peter Gibson stated that the playground works had been completed. He paid tribute to the work of Swansea Council. He also thanked the Mynydd y Gwair Local Community Fund for their generous donation to make the project possible.

**Resolved** that the update be noted.

## 173 Playground at Fairview Road - Community Budget Capital - Play

Councillor Gareth Sullivan and Peter Gibson have worked with Swansea Council to secure funding to supply and install new play equipment at Fairview Road playground.

They have secured funding from Swansea Council for:

- Zipwire.
- Carousel.
- Seesaw.
- Double Frame Swing (Two Flat Seats and One Basket Seats).
- Double Frame Swing (Two Cradle Seats and One Tango Seat).
- Multi-User Springer (Double).

- Climbing Centre (Slide, Climbing Wall, Pole and Rope Net multi access points to include one point for easy access points).

**Resolved that:**

- 1) The update be noted.
- 2) Councillors Gareth Sullivan and Peter Gibson be congratulated and thanked for their work to secure the funding.
- 3) Swansea Council be thanked for making the funding available for the benefit of the community of Llangyfelach.

**174 Defibrillator at Junction of Heol Pentre Felen & Bryn Hedydd**

The Clerk stated that Swansea Council had stated that a bollard needed to be installed either side of the planned defibrillator to keep the public safe from walking into it. The cost of supply and installation being £600.

Councillors questioned the cost of the bollards as they felt it excessive. They referred to the Leader of Swansea Council's announcement some months back outlining Swansea Council's partnership with Heartbeat Trust UK and the ambition to make Swansea, the first Defibrillator Friendly City in the UK.

**Resolved that:**

- 1) A breakdown of the bollard costs be sought from Swansea Council.
- 2) The Clerk clarify with Swansea Council why the two bollards scheduled to be placed either side of the Defibrillator at Llangyfelach Church Hall was half the price.

**175 Defibrillators within the Llangyfelach Community Council Area**

The Clerk provided an update on the defibrillators within the Llangyfelach Community Council area.

- i) Defibrillator at Griffiths Waste Management, Bryntywod**  
Councillor Phil Crayford indicated that he would continue to communicate with Griffiths Waste Management about their Defibrillator.
- ii) Defibrillator at Llangyfelach Church Hall**  
The Chair of Council, Councillor Peter Gibson stated that he had liaised with the Church to obtain permission to re-site the Llangyfelach Church Hall defibrillator. The Church are fully supportive.

The Clerk outlined the quote received to move the electricity supply for the Defibrillator.

**Resolved** that:

- 1) The update be noted.
- 2) The Clerk instruct Phillips Services (Wales) Ltd to move the electrical supply for the defibrillator subject to the Church giving authority.
- 3) Councillor Gareth Sullivan be thanked for using his Community Budget to fund the bollards.

**176 Training**

The Clerk reminded Councillors of the importance of training and reminded them of the monthly One Voice Wales training list which he had circulated. Should a Councillor wish to undertake a training course, they should notify the Clerk to arrange.

He outlined the training courses recently attended or scheduled to attend by Councillors / Clerk.

<b>Course</b>	<b>Date</b>	<b>Attendee</b>
One Voice Wales. Code of Conduct. Module 9	6 April 2021	Cllr Tom Fenn

**Resolved** that the update be noted.

**177 NHS, Social Care & Frontline Workers Day - 5 July 2021**

**i) Flags & Flagpole - Llangyfelach Church Tower**

Councillor Sharon Phillips stated that her husband, Ian had been in contact with Llangyfelach Church and had met on site to view the flagpole. She stated that she and her husband would like to donate a new aluminium flagpole and would also cover the costs of its installation.

**Resolved** that:

- 1) Councillor Sharon Phillips and her husband Ian's offer of supplying and installing a flagpole be accepted and that they be thanked for the kind gesture.
- 2) Councillor Sharon Phillips liaise with the Clerk once the flagpole is purchased, so that the Clerk can purchase the appropriately sized Welsh National Flag and NHS Flag.

**ii) NHS & Keyworkers Rainbow commemorative bench on the Village Green**

The Clerk stated that the bench had been ordered and the installation quote from Swansea Council was approximately £1,800. Swansea Council would take on ownership of the bench and if it were damaged, then the bench would be removed and not replaced.

**Resolved** that:

- 1) Swansea Council be instructed to install the bench.
- 2) The Clerk liaise with the Community Council's insurer to establish whether the bench would be covered in the event of damage.

**178 One Voice Wales Membership 2021-2022**

The Council's Membership of One Voice Wales had ended, and a renewal membership letter has been received. The cost being £374. The Clerk outlined the benefits of membership of One Voice Wales.

**Resolved** that:

- 1) The Council continue its One Voice Wales Membership.

**179 Christmas Tree on Village Green**

Further to a resolution of Council, the Clerk has been working with Swansea Council in relation to the possibility of planting a permanent Christmas Tree on the Village Green. The Clerk provided an update stating that a permanent tree would not be practical due to the limited height available as there are power cables overhead.

The Clerk stated that he would continue to seek solutions and would also get clarity whether fencing was required to be erected around the tree when illuminated.

**Resolved** that a further report be brought back in due course.

**180 Commencement Time of Council Meetings**

Council reviewed the commencement time of Council Meetings.

**Resolved** that Council Meeting remain at the 6.00pm commencement time.

**Next Council Meeting**

6.00pm on Thursday, 13 May 2021.

The meeting ended at 7.11pm

**Chair**