



## Item No's. 7 to 20

Council – 10 June 2021

### Reports of the Clerk.

#### 7. Record of Payments (For Information)

The table outlines those payments made since the last meeting of Council. The payments were made in line with the Council resolution of 13 May 2021 (Minute 23 “Constitutional Matters” refers).

Payments	£
SLCC & OVW Joint Virtual Conference 2021 – 13 May 2021. Clerk Attended	54.00
Clerk Salary (May 2021)	406.89
CCS Pension Fund (Clerk) (May 2021)	159.27
HB Enoch & Owen Payroll Services (Issue P45 to former Clerk & Close that payroll)	15.00
Edge IT Systems. AdvantEDGE Finance Software. Band 1 (Up to £50,000 pa). 5 Year Contract. Annual fee.	256.80
Post Office. 2 <sup>nd</sup> Class Stamp for Annual Return	1.53
<b>Determined by Council</b>	
Installation of Commemorative Bench by Swansea Council. (Council 08.04.2021)	1,800.00

#### 8. Financial Reporting (For Information)

##### i) Bank Accounts - Reconciliation

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

#### 9. Correspondence (emailed to all Councillors)

One Voice Wales. Remote Training Sessions – June 2021.
Children's Commissioner for Wales. Summer of Fun / Haf o Hwyl.
Keep Wales Safe. Our emergency and NHS workers deserve to feel safe on the front-line. New data has revealed that assaults on emergency workers in Wales are on the rise which is why we're supporting the #WithUsNotAgainstUs campaign. Wales has now administered over 3 million doses, please help us to share this positive news.
Planning Aid Wales & One Voice Wales Event. Regenerating Welsh Towns and Communities post Covid-19. 10.00-15.30 on 23 June 2021. £50 each.

Cyngor Cymuned **Llangyfelach** Community Council

Councillor Mark Tribe. Request for contribution towards road signs promoting reducing speed in a bid to avert injuring or killing the local hedgehog population.
Tenovus Cancer Care: Let's tackle cancer together #TogetherStronger. Launch of Wrist Bands.
Dyfed Powys Police. Conveyancing Fraud Guide.
Welsh Government (Ystadau Cymru). Training. Compulsory Purchase Orders – how to implement successful CPOs using the updated policy and guidance. Monday, 14 June 2021 at 10:00-13:00. Course Provider: CIPFA. Free to Welsh Public Sector Organisations.
Welsh Government. Economic Resilience Fund to support businesses continuing to experience difficulties as a result of ongoing Covid-19 restrictions.
Welsh Government. Local Places for Nature. Applications have reopened.

**10. Delegates on Outside Bodies Report (Verbal) (For Information)**

**11. General / ICT Matters (Verbal)**

**12. Workplan (For Information)**

The Workplan is a living document that will continue to develop.

<b>Council Date</b>	<b>Workplan Items</b>
All Dates	Standard Items. Discussed each month: a) PCSO Report. b) Record of Payments. c) Financial Report. d) Correspondence. e) Delegates on Outside Bodies Reports. f) General / ICT Matters. g) Workplan. h) Planning Applications & Planning Matters - Swansea Council. i) Highways, Footpaths, Cycleways & Bridleways - Swansea Council. j) Training. k) Llangyfelach Ward Councillor Update. <b>Additional Items. Discussed as required:</b>
January	➤ Budget for Next Financial Year. ➤ Set Precept. ➤ Set Amounts for Grants & Donations Policy.
February	➤ Review Standing Orders & Financial Regulations. ➤ Personnel Committee - Clerk's Appraisal.
March	➤ Review Asset Register. ➤ Consider Requests for Grants and Donations.
April	-

Cyngor Cymuned **Llangyfelach** Community Council

May <b>Annual Meeting</b>	➤ Constitutional Matters. ➤ All Committees (Finance, Personnel). Elect Chair & Vice-Chair.
June	➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	➤ Consider Requests for Grants and Donations.
August	No Meetings.
September	Finance Committee. 6 Month Budget Monitoring.
October	➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities.
November	➤ Consider Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities.
December	➤ Finance Committee. Draft Budget for Next Year.
To be confirmed	Agree the External Auditors Report.

**13. Planning Applications & Planning Matters - Swansea Council (Verbal)**

Swansea Council are consulted with Llangyfelach Community Council in accordance with the requirements of the Town & Country Planning (Development Management Procedure) (Wales) Order 2012. A substantive response may be provided within 21 days (No later than 1 July 2021).

<b>SITE LOCATION</b>	<b>PROPOSAL</b>
Land West of Rhydypanyd Road, Morrison, Swansea.  Map Ref. 264740 2000941  Ward. Mawr – Area 1.	Construction of a Greener Grid Park comprising energy storage and grid balancing equipment, including change of use from agricultural grazing land, along with associated infrastructure, landscaping, and access track.

A substantive response is one which:

- States that you have no comment to make;
- States that you have no objection and refers to standing advice;
- Advises of any concerns identified in relation to the matters which are the subject of the consultation, and how those concerns can be addressed; or
- Advises that you object to the matters which are the subject of the consultation and sets out the reasons for the objection.

The application can be viewed online at <http://property.swansea.gov.uk>

**14. Highways, Footpaths, Cycleways & Bridleways - Swansea Council**

**i) Street Sign at Bryn Rhosyn**

Councillor Mark Tribe will highlight an issue relating to street signage at Bryn Rhosyn. He states that the placement of the signage makes it difficult for people to locate No. 15 & 17 Bryn Rhosyn.

**Recommendation.** The views of the Council are sought.

**ii) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach**

In accordance with the resolution relating to Minute 16 “Highways, Footpaths, Cycleways & Bridleways – Swansea Council”, the Clerk has written to the Leader of Swansea Council and the Cabinet Member for Environment Enhancement & Infrastructure Management seeking their intervention to prioritise the installation of the crossing of the B4489 in the vicinity of the Junction of Swansea Road and Pengors Road, Llangyfelach. The Clerk also offered financial assistance to Swansea Council as a gesture of goodwill to seek the urgent installation of the crossing.

The Clerk shall provide an update at the meeting.

**Recommended that:**

- 1) The update be noted.

**15. Training (For Information)**

The Clerk referred to the monthly One Voice Wales Remote Training Schedule. Councillors and the Clerk should regularly review their training requirements and were urged to consider training as required. Should a Councillor wish to attend training they should liaise with the Clerk.

**16. Llangyfelach Ward Councillor Update (Verbal)**

Councillor Gareth Sullivan, Llangyfelach Ward Councillor on Swansea Council will provide a verbal update relating to his Ward work.

**17. Playground at Fairview Road - Community Budget Capital - Play**

Councillor Gareth Sullivan shall provide an update at the meeting.

**Recommended that:**

- 1) The update be noted.

**18. Defibrillators within the Llangyfelach Community Council Area**

Discussions between the Council, Heartbeat Trust UK and other relevant parties are continuing.

- i) **Defibrillator at Junction of Heol Pentre Felen & Bryn Hedydd**  
The Clerk has instructed Swansea Council to erect a column on the grass verge and for Heartbeat Trust UK to fit the defibrillator to that. The column will have been erected prior to Council on 10 June 2021 and the Heartbeat Trust UK will be instructed to install the defibrillator.

**Recommended that:**

- 1) The update be noted.

- ii) **Defibrillator at Griffiths Waste Management, Bryntywod**  
Councillor Phil Crayford shall provide a verbal update.

- iii) **Defibrillator at Llangyfelach Church Hall**  
The electrical supply for the defibrillator has been moved and the bollards erected.

**Recommended that:**

- 1) The update be noted, and the action closed.

**19. NHS, Social Care & Frontline Workers Day - 5 July 2021**

- i) **Flagpole at Llangyfelach Church Tower**  
Councillor Sharon Phillips has indicated that the flagpole should be erected by 10 June 2021. The Welsh Dragon National Flag and the NHS flag have also been delivered.

**Recommended that:**

- 1) The updates be noted.

- ii) **NHS & Keyworkers Rainbow commemorative bench on the Village Green**  
The Bench has been delivered to Swansea Council and will be installed shortly.

**Recommended that:**

- 1) The update be noted.

**20. Swansea Council – Large Floral Planters**

The Council has historically purchased large floral planters from Swansea Council. These are placed on the Village Green. The cost is £425 inclusive of VAT. The Chair of Council and Councillors Gareth Sullivan and Phil Crayford have authorised the Clerk to purchase such a planter.

**Huw Evans**  
**Clerk to Llangyfelach Community Council**