



Minutes of Meeting of Council

Held Remotely via Microsoft Teams

On Thursday, 9 September 2021 at 6.00pm.

Present: Councillor Mark Tribe (Vice-Chair) presided

Councillors: Margaret Boyter, Peter Gibson, Sharon Phillips & Gareth Sullivan

Clerk to the Council: Huw Evans

71 Apologies for Absence

Apologies for absence was received from Paul Baker & Phil Crayford, Tom Fenn & Mike Glover.

72 Disclosures of Personal & Prejudicial Interests

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

73 Minutes of Council

Resolved that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 8 July 2021.

74 Announcements of the Chair of Council

There were no announcements.

75 Public Question Time

No questions had been submitted.

76 PCSO (Police Community Support Officers) Report

The PCSO (Matt Collins) submitted a report outlining his work within the Community. He stated that he would be increasing parking patrols outside schools.

Resolved that the update be noted.

77 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with Minute 23 “Constitutional Matters 2021-2022” of the Annual Council held on 13 May 2021.

Payments	£
Clerk Salary (July 2021)	406.89
Clerk Salary (August 2021)	406.69
CCS Pension Fund (Clerk) (July 2021)	159.27
CCS Pension Fund (Clerk) (August 2021)	159.27
Temporary Clerk to Cover Clerk Sickness	150.00
Planning Aid Wales. The Value of Engagement in Planning. 12 July 2021. Cllr Mark Tribe	30.00
Determined by Council	
Llangyfelach PTFA. Donation towards School's Art Project. (Council - 8 July 2021)	1,000.00
Microsoft 365 (Annual Subscription). Council - 9 July 2020)	79.99
NHS & Keyworkers Rainbow Commemorative Bench on the Village Green (David Ogilvie Engineering Ltd). Council – 11 March 2021	1,508.40

Resolved that the payments be noted / approved.

78 Financial Reporting**i) Bank Accounts - Reconciliation**

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

Resolved that the Bank Accounts – Reconciliation report be noted.

79 Correspondence

The actions / comments made as in relation to the correspondence reported:

Correspondence	Actions
One Voice Wales. Remote Training Sessions – August & September 2021.	Noted.
One Voice Wales. Operation London Bridge.	Noted.
Swansea Council. Consultation on draft Swansea Supplementary Planning Guidance (SPG).	Noted.
One Voice Wales. Innovative Practice Conference. Working in Partnership to Secure the Future Well-Being of our Communities. 22 September 2021.	Noted.

Swansea Council. Grant funding for Biodiversity 2021/22.	Noted.
Planning Aid Wales. Latest news and information from Planning Aid Wales.	Noted.
Swansea Council. Planning Applications. Weekly List 29 - Week ending 16 July 2021.	Noted.
One Voice Wales. New networking group to discuss Environmental issues.	Noted.
Swansea Council. Welsh Government funded bike library for Swansea.	Noted.
One Voice Wales. New Year's Honours 2022 – Commission.	Noted.
One Voice Wales. Establishing a Community Fridge.	Noted.
One Voice Wales. Electoral Reform Newsletter July 2021.	Noted.
Mynydd y Gwair. Mynydd y Gwair Wind Farm - Community Fund.	Noted.
Swansea Council. Planning Applications. Decision List Week ending 30 July 2021.	Noted.
One Voice Wales. Press Release “A call for communities in Wales to submit their interest to improve local paths and nature”.	Noted.
Swansea Council. Economic Recovery Fund - Application Process.	Noted.
Welsh Government. Draft Local Elections (Principal Areas) (Wales) Rules 2021 and Draft Local Elections (Communities) (Wales) Rules 2021.	Noted.
Swansea Council. Apply for RDP (Rural Developing Programme) funding.	Noted.
One Voice Wales. Updated guidance in support of the 2016 Model Code of Conduct.	Noted.
One Voice Wales. Innovative Practice Conference. 22 September 2021.	Noted.
One Voice Wales and Keep Wales Tidy Free Webinar. 2-3.30pm on Wednesday, 15 September 2021. “Keep Wales Tidy Caru Cymru programme – How Community and Town Councils can get engaged”.	Noted.
McDonalds. Get to Know Ronald McDonald House Charities.	Noted.
Swansea Council. Funding available from MBS Charitable Foundation.	Noted.
One Voice Wales. BT Scam - Ongoing.	Noted.

One Voice Wales. Consultation on local taxes for second homes and self-catering accommodation.	Noted.
Swansea Council. Active Travel Programme 2021/22 (Llangyfelach Ward).	Noted.
Planning Aid Wales. Responding to Planning Applications Online Training. 6-8pm on 8 September 2021.	Noted.
One Voice Wales. Delivering Well-being with Donut Economics. 11am-1pm on 14 September 2021.	Noted.
Swansea Council. Help for Families from Afghanistan.	Noted.
One Voice Wales. OVW Consultation Response to the IRPW Remuneration Framework for Community and Town Councils Review.	Noted.
Welsh Government. Electoral Reform Newsletter August 2021.	Noted.
Welsh Government. Improving health services in your area.	Noted.
The Queen's Platinum Jubilee Beacons - 2 June 2022.	Noted.
Welsh Government. Cymru'n Cofio Wales Remembers final publication.	Noted.
Natural Resources Wales. Our Living Trails - Newsletter 1.	Noted.
Home-Start Cymru's Why Do I campaign.	Noted.
Welsh Government. Swansea Bay University Health Board Older People's Mental Health Services (OPMHS).	Noted.

80 Delegates on Outside Bodies

No reports were given.

81 General / ICT Matters

i) Microsoft 365

In accordance with the resolution of Council of 9 July 2020, the Clerk paid the annual subscription of £79.00 for Microsoft 365.

Resolved that the annual subscription to 365 be noted & continued.

82 Workplan (For Information)

The Council Workplan was presented 'for information'.

83 Planning Applications & Planning Matters - Swansea Council

None.

84 Highways, Footpaths, Cycleways & Bridleways - Swansea Council

i) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach

The Clerk has emailed the Leader of Swansea Council seeking an update on the crossing.

Resolved that the update be noted.

ii) Vehicles Parking on Pavement on B4489, Swansea Road

Councillor Peter Gibson expressed concern at the indiscriminate parking on pavements on the B4489, Swansea Road. The parked vehicles were regularly blocking the pavement making it difficult and sometimes impossible for pedestrians to pass without having to go onto the road. He stated that the parking problem was particularly a problem in the vicinity of "Fairy Glen", Swansea Road.

Resolved that the Clerk raise the issue with the PCSO and with Swansea Council.

85 Training

The Clerk had circulated the One Voice Wales training list 'for information'.

86 Llangyfelach Ward Councillor Update

Councillor Gareth Sullivan, Llangyfelach Ward Councillor on Swansea Council provided a verbal update relating to his Ward work.

Resolved that the update be noted.

87 Playground at Fairview Road - Community Budget Capital - Play

Following a tender process by Swansea Council, Dragon Play has been appointed as the scheme Contractor. Swansea Council is currently working on enabling these works, with a target completion of week commencing 1 November 2021.

Councillor Gareth Sullivan provided a verbal update and hoped to provide additional information at the next meeting.

Resolved that the update be noted.

88 Defibrillators within the Llangyfelach Community Council Area

The Clerk provided an update on the defibrillators within the Llangyfelach Community Council area and Councillors discussed progress. Councillor Peter Gibson stated that St John Ambulance would be providing a "How to use a Defibrillator" stall at the Llangyfelach Fair on 2 October 2021.

i) Defibrillator at Griffiths Waste Management, Bryntywod

Griffiths Waste Management have given permission for a defibrillator to be placed on their fence. Discussions are ongoing between Griffiths Waste Management, Heartbeat Trust UK, and Councillor Phil Crayford.

Resolved that the update be noted.

ii) Defibrillator Leaflet

Heartbeat Trust UK suggest that the Council considers printing a leaflet setting out how to use a defibrillator and that it be distributed to each household within the Community Council area. Heartbeat Trust UK use a company for the design; however, the Council would require three quotes for the printing and distribution costs.

Resolved that:

- 1) The Clerk obtain the quotations for printing and distributing the A5 leaflet.
- 2) The leaflet be printed and distribute in accordance with the Council's Financial Regulations following the installation of the Bryntywod Defibrillator.

89 Mynydd y Gwair Wind Farm Community Fund

Round 7 of the Mynydd y Gwair Wind Farm Community Fund closes at noon on 20 September 2021. The Mynydd y Gwair Wind Farm Community Fund provides grants to organisations providing services, facilities or activities that benefit the communities within the Community / Town Council areas: Llangyfelach, Pontlliw and Tircoed, Pontarddulais, Mawr, Penllergaer, Clydach and Morriston (the defined area of benefit of the fund). Further information may be found at: www.scvs.org.uk/myg-commfund

Councillor Peter Gibson stated that he is in contact with the Fund workers, and he volunteered to co-ordinate an application on behalf of the Community Council.

Resolved that the update be noted and Councillor Gibson's offer to co-ordinate an application be supported.

90 Y Llwyni, Llangyfelach - Asset Transfer

The Clerk reported that Swansea Council were seeking clarity on what the Community Council wished to do in relation to the potential asset transfer of Y Llwyni, Llangyfelach. They stated that the final legal documentation was sent to the Community Council's solicitor in October 2018 to which the Community Council did not respond.

In October 2019, Councillor Gareth Sullivan arranged a site meeting to discuss the issue of asset transfer further. It appeared that the delay was caused due to the question of responsibility of the trees on the site being passed to the Community Council. Swansea Council stated that if they were to exclude the maintenance obligation for the trees, it would somewhat defeat one of the main purposes of the transfer from the perspective of Swansea Council.

Councillors discussed the potential benefits and disbenefits of continuing with an asset transfer of Y Llwyni to the Community Council. The issues of tree maintenance and grass cutting was considered.

Resolved that the Community Council does not proceed with an asset transfer of Y Llwyni.

91 Bench at Y Llwyni, Llangyfelach

Councillor Mark Tribe stated that a local resident had asked for a seating area to be placed on the green site in the vicinity of Y Llwyni. Councillors discussed the issue.

Resolved that the request be noted, and Councillor Tribe seek to gauge the feeling of the community about the potential placing of a bench or benches on the site.

Next Council Meeting

6.00pm on Thursday, 14 October 2021.

The meeting ended at 6.47 p.m.

Chair