



Minutes of Meeting of Council

Held Remotely via Microsoft Teams

On Thursday, 14 October 2021 at 6.00pm.

Present: Councillor Mike Glover (Chair) presided

Councillors: Paul Baker, Phil Crayford, Tom Fenn, Peter Gibson, Sharon Phillips, Gareth Sullivan & Mark Tribe

Clerk to the Council: Huw Evans

92 Apologies for Absence

An apology for absence was received from Councillor Margaret Boyter.

93 Disclosures of Personal & Prejudicial Interests

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

94 Minutes of Council

Resolved that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 9 September 2021.

95 Announcements of the Chair of Council

There were no announcements.

96 Public Question Time

There were no questions.

97 PCSO (Police Community Support Officers) Report

There was no report.

98 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with Minute 23 "Constitutional Matters 2021-2022" of the Annual Council held on 13 May 2021.

Payments	£
Clerk Salary (September 2021)	406.89
CCS Pension Fund (Clerk) (September 2021)	159.27
HMRC PAYE Income Tax & NI Contributions (July-September 2021)	305.00
H B Enoch Owen Payroll Services (QTR ending 5 October 2021)	39.60
Wordfence Website Security Licence Annual Subscription	90.00
Determined by Council	
NHS & Keyworkers Rainbow Commemorative Bench. (Council - 11 March 2021)	1,508.40
Floral Decorations (Swansea Council). (Council - 10 June 2021)	757.00

Resolved that the payments be noted / approved.

99 Financial Reporting

i) Bank Accounts - Reconciliation

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

Resolved that the Bank Accounts – Reconciliation report be noted.

ii) Installation of Wi-Fi at the Church Hall

The Clerk provided an update relating to the installation of Wi-Fi at the Church Hall. He stated that the work had been delayed due to a cable installation needing to cross the highway. The Clerk explained that he had sought legal advice from One Voice Wales regarding the possibility of paying for the work; however, this was not legally permitted. Councillor Gareth Sullivan had funded the work from his Swansea Council Community Budget.

100 Correspondence

The actions / comments made as in relation to the correspondence reported:

Correspondence	Actions
One Voice Wales. Remote Training Sessions – September & October 2021	Noted.
Swansea Active Travel Have Your Say	Noted.
Elections Wales. Draft Local Elections (Communities) (Wales) Rules 2021	Noted.
Planning Aid Wales breakfast training session 30 September 2021 8.30-10.30am	Noted.
One Voice Wales Information Highlights – September 2021	Noted.

Minutes of Llangyfelach Community Council (14.10.2021) Cont'd

Welsh Government Tax Conference. 03.11.2021	Noted.
Royal British Legion Industries. Preparation for Remembrance 2021	Noted.
Mudiad Meithrin - Clwb Cwtsh - Online Sessions for Welsh Learners in the City and County of Swansea Autumn 2021	Noted.
One Voice Wales Older People's Commissioner's Newsletter	Noted.
Swansea Council - Decision List Week ending 10 September 2021	Noted.
One Voice Wales and Keep Wales Tidy Webinar 15 September 2021	Noted.
One Voice Wales. Changing for the Future" in Swansea Bay University Health Board	Noted.
Swansea Council. Review of the Statement of Principles Gambling Act 2005 (Gambling Policy)	Noted.
One Voice Wales. Facebook Marketplace - Increase in scams	Noted.
One Voice Wales. Open Consultation on Proposed Guidance on "Principles of Good Administration" and "Good Records Management"	Noted.
One Voice Wales. Welcoming the public to the countryside and coast - survey	Noted.
One Voice Wales. Farmer & Landowner survey - Our Living Trails	Noted.
One Voice Wales. Together for our Planet / The National Lottery Community Fund	Noted.
Taking Part in the Queen's Platinum Jubilee Beacons - 2 June 2022	Noted.
Welsh Government. Councillor smart survey to town and community councillors.	Noted.
Wales Institute of Social and Economic Research and Data. September 2021 Newsletter	Noted.
Planning Aid Wales. Autumn Events 2021	Noted.
Swansea Active Travel. Drop-In Sessions	Noted.
McDonalds. Offer to support a Litter Pick	Noted.
Ystadau Cymru (YC) Awards 2021. Nominations	Noted.
Welsh Government. Publication of new Technical Advice Note (TAN) 15 and Flood Map for Planning	Noted.

Welsh Government. Consultation on local taxes for second homes and self-catering accommodation	Noted.
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101 Delegates on Outside Bodies

Councillor Mark Tribe stated that he had attended the One Voice Wales – Swansea Area Committee on 11 October 2021. He stated that one item of good practice was to allocate a Councillor or two to take responsibility for a Defibrillator. This would ensure that they are regularly checked.

102 General / ICT Matters

There were no matters raised.

103 Workplan (For Information)

The Council Workplan was presented 'for information'.

104 Planning Applications & Planning Matters - Swansea Council

i) Proposed 5G Telecommunications Installation for H3G UK

The Clerk stated that Stakeholders had been informed of the proposed installation prior to the submission of a formal planning application. The application will be in the name of CK Hutchison Networks (UK) Ltd who will be responsible for construction of the site, the Operator will be H3G better known as Three.

Site Name/Address: Mynydd Gelli Wastad Road Streetworks, Pant Lasau, Morriston, Swansea, Wales, SA6 6NU

NGR: E: 266101 N: 200160

Type of Installation: Proposed 15.0m Phase 8 monopole c/w wraparound cabinet at base and associated ancillary works.

Resolved that the Clerk seek the views of Mawr Community Council and feedback to the next Council meeting.

105 Highways, Footpaths, Cycleways & Bridleways - Swansea Council

i) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach

The Clerk stated that he had received a response from the Leader of Swansea Council in relation to the crossing. The reply stated that there was not a dedicated budget for the crossing, because the location doesn't meet the necessary qualification criteria that would support an application for capital grant funding to the Welsh Government. The

Leader highlighted the work of Council Officers to seek funding to progress the crossing from s106 contributions attached to housing developments in the locality. However, that funding is not yet available, being contingent on a certain number of properties being built.

The Leader also referred to a Councillor's Community Budget which would be available post May 2022. He also suggested that a request for funding be made to the Swansea Council Recovery Fund.

The Council considered the response together with actions that could be taken to get a crossing installed as a matter of urgency. Councillors highlighted concern at the volume and speed of the traffic travelling through the village and its proximity to Junction 46 of the M4, meaning that traffic was often travelling at excessive speeds into and out of the village.

Council noted that whilst the B4489 was not an "A" road, it remained a major artery into Swansea City Centre. Council believe that the crossing is required prior to a fatality occurring.

Resolved that:

- 1) The Clerk write to the Leader of Swansea Council seeking:
 - i) A copy of the criteria for applications for capital grant funding to the Welsh Government.
 - ii) Advice on how to apply to the Recovery Fund.
- 2) The Chair of Council submit Freedom of Information requests in relation to the roadworks on the A48 and outside the Brangwyn Hall and Guildhall, Swansea.
- 3) The Clerk set up a meeting between Councillor Peter Gibson & Swansea's Street Lighting Manager to have signage installed on the B4489 either side of the Pengors Road junction asking people to slow down.
- 4) Councillor Mark Tribe liaise with the Head Teacher of Llangyfelach Primary School to get permission for further signs to be placed on the school railings.
- 5) The Clerk obtain a price for the signage and liaise with Councillor Peter Gibson as to the design.
- 6) The Clerk write to the Welsh Government raising its concerns about the crossing and questioning its criteria for a crossing at the location.

ii) Vehicles Parking on Pavement on B4489, Swansea Road

The Clerk stated that he had raised the issue with the PCSO and with Swansea Council. Both have provided a response stating that they would seek to address the problem.

Resolved that the update be noted.

106 Training

The Clerk had circulated the One Voice Wales training list 'for information'.

107 Llangyfelach Ward Councillor Update

Councillor Gareth Sullivan, Llangyfelach Ward Councillor on Swansea Council provided a verbal update relating to his Ward work.

Resolved that the update be noted.

108 Playground at Fairview Road - Community Budget Capital - Play

Councillor Gareth Sullivan, Llangyfelach Ward Councillor on Swansea Council stated that the works were scheduled to commence on 28 October 2021. He also stated that the garages on the site had been demolished. The playground would now be sited in the centre of the area.

Resolved that the update be noted.

109 Defibrillators within the Llangyfelach Community Council Area

The Clerk provided an update on the defibrillators within the Llangyfelach Community Council area.

i) Defibrillator at Griffiths Waste Management, Bryntywod

The Griffiths Waste Management defibrillator had been installed.

Resolved that:

- 1) The update be noted, and Councillor Phil Crayford be thanked for his work to make it possible.
- 2) The Clerk contact Griffiths Waste Management and thank them for granting permission to erect a Defibrillator on their fence.
- 3) A photo opportunity with representatives from the Community Council (Chair Council & Council and Phil Crayford) and Griffiths Waste Management be arranged to promote the defibrillator.

ii) Defibrillator Leaflet

Heartbeat Trust UK suggest that the Council considers printing a leaflet setting out how to use a defibrillator and that it be distributed to each household within the Community Council area.

Councillors discussed the issue and decided that a leaflet was unnecessary as the information could be contained within the Community Council Christmas Newsletter instead.

Resolved that:

- 1) The information as to use of the defibrillators and their location be included in the Community Council Christmas Newsletter.
- 2) Councillor Tom Fenn set up and run training sessions for the community over the coming months.
- 3) Defibrillator Guardians be allocated to each defibrillator to regularly check they are operational:
 - i) Church Hall Defibrillator. Councillors Peter Gibson & Mark Tribe.
 - ii) Junction of Heol Pentre Felen / Bryn Hedydd defibrillator. Councillors Phil Crayford & Mike Glover.
 - iii) Defibrillator at Griffiths Waste Management, Bryntywod. Clerk to contact Griffiths Waste Management.

110 Christmas Newsletter

The Clerk reported that traditionally, the Council produces the Llangyfelach Community Council's - Community Newsletter. This is distributed in December each year and contains of articles by the local Groups operating within the area. Councillors Peter Gibson and Paul Baker led the work for the previous newsletter.

Resolved that:

- 1) The Council continue with its Christmas Newsletter and that Councillor Peter Gibson & Paul Baler lead on it.
- 2) The Newsletter contain a section on the achievements of the Community Council, under the Chair's address and a section on the location and use of defibrillators.
- 3) The Clerk seek quotations for the printing of the Newsletter.

111 Christmas Tree, Illuminations & Festivities

The Clerk reported that traditionally, the Council places a Christmas Tree and Illuminations on the Green adjacent to the Plough & Harrow. Christmas Festivities have also been arranged in the past.

Councillors discussed the issue together with an invite for Father Christmas to attend on Friday, 10 December 2021.

Resolved that:

- 1) Father Christmas be invited to the Christmas Event on Friday, 10 December 2021.
- 2) The Clerk check what liability insurance is required for the event including the possibility of a sleigh being used and ensure that the Council is adequately covered
- 3) The Clerk seek quotations for the Christmas Tree and Illuminations.

112 Remembrance Sunday

The Clerk stated that Remembrance Sunday is a day to commemorate the contribution of British and Commonwealth military and civilian servicemen and women in the two World Wars and later conflicts. Remembrance Sunday falls on 14 November 2021.

Councillors discussed appropriate ways to commemorate the day.

Resolved that:

- 1) A Royal British Legion poppy wreath be purchased, which the Chair of Council will lay on behalf of the Community Council.
- 2) The Royal British Legion Industries Unknown Tommy & Unknown Women in War Statues be purchased. The statues will show "Cyngor Cymuned Llangyfelach" on one and "Llangyfelach Community Council on the other.
- 3) The Clerk liaise with Swansea Council to get the statues permanently placed either side of the Commemorative Bench on the Village Green.

113 IRPW (Independent Remuneration for Wales) Draft Annual Report 2022

The Clerk stated that the IRPW Draft Annual Report 2022 was out for consultation.

Resolved that the consultation be noted.

Next Council Meeting

6.00pm on Thursday, 11 November 2021.

The meeting ended at 7.59 p.m.

Chair