



Minutes of Meeting of Council

Held Remotely via Microsoft Teams

On Thursday, 11 November 2021 at 6.00pm.

Present: Councillor Mike Glover (Chair) presided

Councillors: Margaret Boyter, Phil Crayford, Peter Gibson, Sharon Phillips & Mark Tribe

Clerk to the Council: Huw Evans

Also Present: Councillor Rob Stewart, Leader of Swansea Council

114 Apologies for Absence

Apologies for absence were received from Councillors Paul Baker, Tom Fenn & Gareth Sullivan.

115 Disclosures of Personal & Prejudicial Interests

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

116 Minutes of Council

Resolved that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 14 October 2021.

117 Announcements of the Chair of Council

There were no announcements.

118 Public Question Time

There were no questions.

119 PCSO (Police Community Support Officers) Report

Matthew Collins, PCSO gave a presentation on the recent issues within the community. He stated that parking on and in the vicinity of Heol Pentre Felen was an ongoing issue. He had spoken with owners of several vehicles and had arranged for increased patrols to combat the problem.

Councillors asked that the PCSO continue this work and look to address the problem of vans / lorries parking indiscriminately at the junction of Bryn Hedydd and Heol Pentre Felen.

Councillors also asked that the PCSO to address the abandoned car in the vicinity of the Bryn Glas / Llysgwyn Playground.

The PCSO suggested that he arrange for a temporary speed camera to be placed on Swansea Road in the vicinity of Pengors Road to seek to slow traffic.

120 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with Minute 23 "Constitutional Matters 2021-2022" of the Annual Council held on 13 May 2021.

Payments	£
Clerk Salary (October 2021)	406.69
CCS Pension Fund (Clerk) (October 2021)	159.27
Determined by Council	
Heartbeat Trust UK. Defibrillator Cabinet at Bryntywod. Council – 11 March 2021.	375.00
Information Commissioner Office. Data Protection Officer Certificate. Direct Debit. Council – 8 April 2021.	35.00
Royal British Legion Industries (RBLI). Unknown Tommy Statue & Unknown Women in War Statue. Council – 14 October 2021.	370.00
Royal British Legion. Wreath for Remembrance Sunday. Council – 14 October 2021.	21.98

Resolved that the payments be noted / approved.

121 Financial Reporting

i) Bank Accounts - Reconciliation

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

Resolved that the Bank Accounts – Reconciliation report be noted.

122 Correspondence

The actions / comments made as in relation to the correspondence reported:

Correspondence	Actions
One Voice Wales. Pilot of Community and Town Councils Self-Evaluation Toolkit - Expression of Interest	Noted.

Swansea Active Travel. Invitation to online presentation, Tuesday 19 October 2021, 12 noon – 1 pm, or Tuesday 2 November 2021, 6-7pm	Noted.
One Voice Wales. Protect our natural environment	Noted.
One Voice Wales. Consultation on Updating Earnings Thresholds for Council Tax Recovery	Noted.
One Voice Wales. News Bulletin	Noted.
One Voice Wales. Taking Action Against Ageism Training (For Stakeholders)	Noted.
Planning Aid Wales. Understanding Section 106 Planning Obligations. 18 October 2021, 6-8 pm	Noted.
Gallagher Communities Team. Webinar, Wednesday 3 November 2021 at 10am	Noted.
Planning Aid Wales. Latest news and information	Noted.
One Voice Wales. Amended version of the model Informal Resolution Protocol	Noted.
One Voice Wales. Remote Training Sessions – October, November & December 2021	Noted.
Lliw Reservoirs launch Wildlife Trail	Noted.
One Voice Wales. Exciting news for all Community and Town Councils. KWT Packages	Noted.
Ageing Well Flyer	Noted.
One Voice Wales. Welsh Government research into the role and remuneration of Councillors in Wales	Noted.
One Voice Wales. COP Cymru 2021 – a toolkit for stakeholders	Noted.
One Voice Wales. Magnificent Meadows Cymru - A Plant life webinar, Monday, 1 November 6-7pm	Noted.
The Queen's Platinum Jubilee Beacons – 2 June 2022	Noted.
Welsh Government. People's Practice Peer-to-Peer Network	Noted.
Ystadau Cymru Training and Skills Framework A Strategic Approach to Social, Environmental & Economic Value. Webinar 10am-1pm on 3 November 2021	Noted.

123 Delegates on Outside Bodies

Councillor Mark Tribe stated that he had attended the One Voice Wales – Swansea Area Committee on 11 October 2021.

124 General / ICT Matters

The Clerk stated that the images of each Councillor had been added to the Council's website.

125 Workplan (For Information)

The Council Workplan was presented.

Resolved that "Remembrance Sunday" be added to each September's workplan.

126 Planning Applications & Planning Matters - Swansea Council

i) Proposed 5G Telecommunications Installation for H3G UK

The Clerk stated that Stakeholders had been informed of the proposed installation prior to the submission of a formal planning application. The application will be in the name of CK Hutchison Networks (UK) Ltd who will be responsible for construction of the site, the Operator will be H3G better known as Three.

Site Name/Address: Mynydd Gelli Wastad Road Streetworks, Pant Lasau, Morriston, Swansea, Wales, SA6 6NU

NGR: E: 266101 N: 200160

Type of Installation: Proposed 15.0m Phase 8 monopole c/w wraparound cabinet at base and associated ancillary works.

Resolved that the proposal be noted.

127 Highways, Footpaths, Cycleways & Bridleways - Swansea Council

i) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach

The Chair welcomed Councillor Rob Stewart, Leader of Swansea Council to the meeting.

The Leader of Swansea Council provided an update in relation to the proposed crossing of the B4489 at the Junction of Swansea Road and Pengors Road, Llangyfelach.

The Leader of Swansea Council referred to Swansea Council's, Recovery Fund – Community Section and suggested that Llangyfelach Community Council apply to that Fund for the monies to do the work. He acknowledged and thanked the Community Council's offer to part fund the crossing.

The Councillors asked questions of the Leader of Swansea Council, all of which were answered.

Resolved that:

- 1) The Leader of Swansea Council, Councillor Rob Stewart be thanked for attending the meeting and providing the update.
- 2) The Clerk submit a bid to Swansea Council's Recovery Fund – Community Section to seek the installation of a safe crossing of the B4489 in the vicinity of Pengors Road.

128 Training

The Clerk had circulated the One Voice Wales training list and urged Councillors to undertake training.

129 Llangyfelach Ward Councillor Update

No report received as Councillor Gareth Sullivan; Llangyfelach Ward Councillor had submitted his apologies.

130 Playground at Fairview Road - Community Budget Capital - Play

No report received as Councillor Gareth Sullivan; Llangyfelach Ward Councillor had submitted his apologies.

131 Defibrillators within the Llangyfelach Community Council Area

The Clerk stated that all 3 defibrillators within the Llangyfelach Community Council area were operational. An article relating to them would be included in the Christmas Newsletter.

Councillor Phil Crayford stated that he had ordered 6 small plates / plaques promoting Llangyfelach Community Council in accordance with the Council resolution of 8 July 2021. The plaques would be black and gold.

Resolved that the update be noted.

132 Christmas Newsletter

The Clerk reported that quotations had been received and that Low-Cost Printing had been awarded the work. Councillors Paul Baker & Peter Gibson were leading on the Christmas Newsletter.

Resolved that:

- 1) The update be noted and the decision to award the works to Low-Cost Printing be ratified.

133 Christmas Tree, Illuminations & Festivities

The Clerk reported that quotations had been received and that Phillips Services (Wales) Ltd had been awarded the work. The Clerk stated that the tree would be erected on 19 November 2021 with the illuminations being added the following week.

The Clerk stated that the Council's Insurers had confirmed that appropriate cover was in place to host the event; however, a risk assessment would also be required. The Clerk explained the vehicle insurance issues required relating to the use of a sleigh or other vehicle.

Discussions ensued relating to Father Christmas's visit, the requirement for picket fencing to be placed around the Christmas Tree, First Aid cover, Selection Boxes and the turning on of the illuminations.

Resolved that:

- 1) The update be noted and the decision to award the works to Phillips Services (Wales) Ltd be ratified.
- 2) Councillor Phil Crayford & Councillor Peter Gibson will liaise with Griffiths Waste Management Ltd to provide the fencing.
- 3) Councillor Phil Crayford plan the event and carry out a Risk Assessment.
- 4) Councillor Peter Gibson arrange the purchase of approximately 150 selection boxes.
- 5) The Clerk arrange for adequate First Aid cover from St John Ambulance.
- 6) The illuminations be turned on once ready; however, they are to remain off on Friday, 10 December 2021 until Father Christmas turns them on at approximately 6.15pm.

134 Remembrance Sunday

The Clerk stated that Remembrance Sunday is a day to commemorate the contribution of British and Commonwealth military and civilian servicemen and women in the two World Wars and later conflicts. Remembrance Sunday falls on 14 November 2021.

The Clerk stated that the Royal British Legion poppy wreath had been purchased as had the Royal British Legion Industries Unknown Tommy & Unknown Women in War Statues.

The statues bear “Cyngor Cymuned Llangyfelach” on one and “Llangyfelach Community Council” on the other. Unfortunately, the “Lest we Forget” message is not displayed. Additionally, the Unknown Tommy statue is slightly damaged as the rifle is slightly bent. The Clerk stated that with a soft matter, it would be easy to repair it.

The Clerk also stated that whilst the statues were durable enough to withstand the elements, he felt that they could easily be damaged and suggested that they not be permanently erected on the green. He suggested that they be brought out for the Remembrance period each year.

Resolved that:

- 1) The update be noted.
- 2) The Royal British Legion Industries Unknown Tommy & Unknown Women in War Statues be kept as they were fitting tributes to those that lost their lives.
- 3) Councillor Mark Tribe erected the statues on the Village Green in readiness for Remembrance Sunday.

135 Consider Requests for Grants & Donations – Silver Cross Scout Campsite, Llangyfelach

The Clerk reported that Silver Cross Scout Campsite, Llangyfelach had submitted a request for a donation towards the creation of an outside sitting area which would be accessible for able-bodied and wheelchair users where day visitors would be able to meet or eat a packed lunch.

They plan to clear some ground area and make it easily accessible with a hard surface and have picnic benches with overhangs at the side to accommodate wheelchairs. They would also like to erect some type of shelter / canopy in case of wet weather.

Councillors considered the application and noted that all the relevant documentation had been provide by Silver Cross Campsite.

Councillors were reminded that should they decide to award a grant to, the Council would have to follow its “Grants & Donations Policy” adopted by Council on 14 January 2021. The Council must satisfy itself that the donation will benefit the area and a significant number of residents. Should the Council award the grant / donation, it would be using its power to provide grants to bodies providing recreational facilities in or outside the Community.

Councillors noted that a specific amount had not been stipulated; however, the estimated cost of the project was £4,500.

The Council debated the merits of the application and its current spending commitments.

Resolved that:

- 1) £2,000 be donated to Silver Cross Campsite towards their project under the Local Government (Miscellaneous Provisions) Act 1976.
- 2) Silver Cross campsite be asked to provide a certified written statement within 12 months of the grant detailing how the money was spent.
- 3) The Clerk inform Silver Cross Campsite of the existence of the Mynydd y Gwair Community Fund.

136 Provision of Bins - Bryntywod

Councillor Phil Crayford asked for the item to be deferred until 9 December 2021.

137 Budget Review

The Clerk stated that the Finance Committee held on 14 October 2021 which carried out a Budget Monitoring 2021-2022 Review. This was to ensure good governance.

The Finance Committee considered the "Council Priorities & Spending Plan 2021-2022" which had been agreed at the Annual Meeting of Council on 13 May 2021. The Committee noted the Financial Budget Comparison 2021-2022 and the Bank Balances.

Councillors considered the reserves and noted their efforts to reduce them in line with the Council Priorities & Spending Plan 2021-2022.

Recommended that:

- 1) The update be noted.
- 2) The Clerk prepare a draft budget 2022-2023 which should include earmarked spending for the Local Government Elections on 5 May 2022 and the safe crossing of the B4489.

Next Council Meeting

6.00pm on Thursday, 9 December 2021.

The meeting ended at 7.35 p.m.

Chair