

Item No's. 7 to 22

Council – 9 December 2021

Reports of the Clerk

7. Record of Payments (For Information)

The table outlines those payments made since the last meeting of Council. The payments were made in line with the Annual Council resolution of 13 May 2021 (Minute 23 “Constitutional Matters” refers).

Payments	£
Clerk Salary (November 2021)	406.89
CCS Pension Fund (Clerk) (November 2021)	159.27
Determined by Council	
Plaques x 6. Council – 8 July 2021.	150.00

8. Financial Reporting (For Information)

i) Bank Accounts - Reconciliation

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

9. Correspondence (emailed to all Councillors)

One Voice Wales. Health Impact Assessment of Climate Change in Wales Infographics
One Voice Wales. Third sector voter registration support grant - now open
Wales Air Ambulance. Community Council Appeal 2021
Planning Aid Wales. Looking for planning training on listed buildings and heritage sites? 29 November 2021, 6-8pm
One Voice Wales. Consultation on inquiry into second homes
One Voice Wales. Remote training sessions that are taking place in November / December
One Voice Wales. Criccieth Creadigol Creative Criccieth shortlisted for Prestigious 2021 Creative Lives Awards
One Voice Wales. Councillor Survey - Role and remuneration of Councillors in Wales
One Voice Wales. Launch of the National Framework for the Delivery of Bereavement Care in Wales
One Voice Wales. Draft Corporate Joint Committee (General) (Wales) Regulations 2022
One Voice Wales. Consultation on local taxes for second homes and self-catering accommodation
One Voice Wales. Nature Forum
One Voice Wales. Information Highlights - November
Planning Aid Wales. Placemaking for a Thriving Welsh Language
One Voice Wales. Community Wealth Building event – 30 November 2021

One Voice Wales. Together we can do so much
One Voice Wales. £500,000 fuel poverty fund opens for grant applications
One Voice Wales. The Local Elections (Principal Areas) (Wales) Rules 2021 and the Local Elections (Communities) (Wales) Rules 2021
One Voice Wales. Lottery Jubilee funding
Marie Curie. Marie Curie needs your help
Planning Aid Wales. Teams meeting 01/12/21 at 1.00pm
Swansea Council. Business Improvement Grant (BIG) - Llangyfelach
One Voice Wales. Welcome to our Autumn newsletter
One Voice Wales. WCVA – Catalyst Cymru: Broadening horizons Project
One Voice Wales. Funding opportunities for SW Wales
One Voice Wales. News Bulletin
One Voice Wales. Community Woodlands Fund
One Voice Wales. October 2021 Newsletter
Once Voice Wales. 'Leave only pawprints' dog fouling campaign
One Voice Wales. Disability Wales Access to Politics Event 18 November 2021 at 10.00am
Welsh Government. Technical Advice Note (TAN) 15
Welsh Government. Consultation on planning legislation and policy for second homes and short-term holiday lets
Planning Aid Wales. Placemaking for a Thriving Welsh Language
Older People's Commissioner for Wales. Engagement Sessions
South Wales Police & Crime Commissioner. Annual Community Survey
Planning Aid Wales. An Introduction to Heritage Issues and the Planning System
One Voice Wales. Transforming Towns - Repurposing buildings post Covid
Cancer Information and Support Services. Request for Support
Urdd National Eisteddfod. Request for Support
Welsh Government / Disability Wales. Access to Politics. 10am, 9 December 2021

10. Feedback from Delegates on Outside Bodies (Verbal) (For Information)

11. General / ICT Matters (Verbal)

12. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month: a) PCSO Report. b) Record of Payments. c) Financial Report. d) Correspondence. e) Feedback from Delegates on Outside Bodies. f) General / ICT Matters.

	g) Workplan. h) Planning Applications & Planning Matters - Swansea Council. i) Highways, Footpaths, Cycleways & Bridleways - Swansea Council. j) Training. k) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required:
January	➤ Budget for Next Financial Year. ➤ Set Precept. ➤ Set Amounts for Grants & Donations Policy.
February	➤ Review Standing Orders & Financial Regulations. ➤ Personnel Committee - Clerk's Appraisal.
March	➤ Review Asset Register. ➤ Consider Requests for Grants and Donations.
April	-
May Annual Meeting	➤ Constitutional Matters. ➤ All Committees (Finance, Personnel). Elect Chair & Vice-Chair.
June	➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	➤ Consider Requests for Grants and Donations.
August	No Meetings.
September	➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Remembrance Sunday. Finance Committee. 6 Month Budget Monitoring.
October	➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Remembrance Sunday.
November	➤ Consider Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities.
December	➤ Finance Committee. Draft Budget for Next Year.
To be confirmed	Agree the External Auditors Report.

13. Planning Applications & Planning Matters - Swansea Council (Verbal)

14. Highways, Footpaths, Cycleways & Bridleways - Swansea Council

i) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach

The Clerk is preparing a submission to Swansea Council's Recovery Fund - Community Section.

Recommended that the update be noted.

15. Training (For Information)

The Clerk referred to the monthly One Voice Wales Remote Training Schedule. Councillors and the Clerk should regularly review their training requirements and were urged to consider training as required. Should a Councillor wish to attend training they should liaise with the Clerk.

16. Llangyfelach Ward Councillor Update (Verbal)

Councillor Gareth Sullivan, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

17. Playground at Fairview Road - Community Budget Capital - Play

Councillor Gareth Sullivan, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update at the meeting.

18. Christmas Newsletter

The Christmas Newsletter had been published and was being delivered. It is also available on the Council's website.

Recommended that the update be noted, and Councillors Peter Gibson and Paul Baker be thanked for their work.

19. Christmas Tree, Illuminations & Festivities

The Llangyfelach Community Council Christmas Event has been arranged for Friday, 10 December 2021, with Father Christmas attending.

The illuminations off on Friday, 10 December 2021 until Father Christmas turns them on at approximately 6.15pm. Phillips Services (Wales) Limited had been instructed to have an electrician onsite for this event.

- Councillor Phil Crayford & Councillor Peter Gibson stated that Griffiths Waste Management Ltd had kindly provided the fencing surrounding the tree.
- Councillor Phil Crayford had prepared the Risk Assessment.
- Councillor Peter Gibson had arranged the purchase of approximately 150 selection boxes.
- The Clerk had arranged for adequate First Aid cover from St John Ambulance.

Recommended that the update be noted.

20. Provision of Bins - Bryntywod

Councillor Phil Crayford requested that this item be added to the agenda. He would like the Council to consider providing bins for litter and dog mess in the Bryntywod area.

Recommendation. The view of Council is sought.

21. Society of Local Council Clerks (SLCC) Membership 2022

The Clerk's Membership of the Society of Local Council Clerks (SLCC) lapses on 31 December. The renewal membership letter has been received. The cost being £234.

Recommended that:

- 1) The Clerks SLCC Membership fee be paid by Council.

22. Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972 - Section 137 Expenditure Limit for 2022-2023 (For Information)

The Welsh Government have provided formal notification that the appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for 2022-2023 is £8.82 per elector.

Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes.

Huw Evans
Clerk to Llangyfelach Community Council