



## **Minutes of Meeting of Council**

**Held: Multi-Location Meeting: At: Llangyfelach Church Hall, Llangyfelach & Remotely via Microsoft Teams**

**On Thursday, 9 December 2021 at 6.00pm.**

**Present:** Councillor Mike Glover (Chair) presided

**Councillors:** Paul Baker, Phil Crayford, Peter Gibson, Gareth Sullivan & Mark Tribe

**Clerk to the Council:** Huw Evans

### **138 Apologies for Absence**

Apologies for absence were received from Councillors Margaret Boyter, Tom Fenn & Sharon Phillips.

### **139 Disclosures of Personal & Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

### **140 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 11 November 2021.

### **142 Announcements of the Chair of Council**

There were no announcements.

### **143 Public Question Time**

There were no questions.

### **144 PCSO (Police Community Support Officers) Report**

There was no report; however, Councillor Mark Tribe provided an update in relation to parking on and in the vicinity of Heol Pentre Felen following a conversation with Matthew Collins, PCSO.

Councillors expressed their concern at the ongoing parking issues and the need for Traffic Wardens to monitor the problem more frequently.

**Resolved** that Councillor Mark Tribe raise the issue with the PCSO.

#### 145 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with Minute 23 “Constitutional Matters 2021-2022” of the Annual Council held on 13 May 2021.

<b>Payments</b>	<b>£</b>
Clerk Salary (November 2021)	406.89
CCS Pension Fund (Clerk) (November 2021)	159.27
<b>Determined by Council</b>	
Plaques x 6. Council – 8 July 2021	150.00
Low Cost Print (Christmas Newsletter 2021). Council - 11 November 2021	1,292.00
<b>Payments Raised at the Meeting</b>	
Hire of Church Hall	240.00
Pentagon. Website Maintenance & Support 01.11.2021-31.10.2022	900.00

**Resolved** that the payments be noted / approved.

#### 146 Financial Reporting

##### i) **Bank Accounts - Reconciliation**

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

**Resolved** that the Bank Accounts – Reconciliation report be noted.

#### 147 Correspondence

The actions / comments made as in relation to the correspondence reported:

<b>Correspondence</b>	<b>Actions</b>
One Voice Wales. Health Impact Assessment of Climate Change in Wales Infographics	Noted.
One Voice Wales. Third sector voter registration support grant - now open	Noted.
Wales Air Ambulance. Community Council Appeal 2021	Make donation of £200.
Planning Aid Wales. Looking for planning training on listed buildings and heritage sites? 29 November 2021, 6-8pm	Noted.

One Voice Wales. Consultation on inquiry into second homes	Noted.
One Voice Wales. Remote training sessions that are taking place in November / December	Noted.
One Voice Wales. Cricieth Creadigol Creative Criccieth shortlisted for Prestigious 2021 Creative Lives Awards	Noted.
One Voice Wales. Councillor Survey - Role and remuneration of Councillors in Wales	Noted.
One Voice Wales. Launch of the National Framework for the Delivery of Bereavement Care in Wales	Noted.
One Voice Wales. Draft Corporate Joint Committee (General) (Wales) Regulations 2022	Noted.
One Voice Wales. Consultation on local taxes for second homes and self-catering accommodation	Noted.
One Voice Wales. Nature Forum	Noted.
One Voice Wales. Information Highlights - November	Noted.
Planning Aid Wales. Placemaking for a Thriving Welsh Language	Noted.
One Voice Wales. Community Wealth Building event – 30 November 2021	Noted.
One Voice Wales. Together we can do so much	Noted.
One Voice Wales. £500,000 fuel poverty fund opens for grant applications	Noted.
One Voice Wales. The Local Elections (Principal Areas) (Wales) Rules 2021 and the Local Elections (Communities) (Wales) Rules 2021	Noted.
One Voice Wales. Lottery Jubilee funding	Noted.
Marie Curie. Marie Curie needs your help	Make donation of £200.
Planning Aid Wales. Teams meeting 01/12/21 at 1.00pm	Noted.
Swansea Council. Business Improvement Grant (BIG) - Llangyfelach	Noted.
One Voice Wales. Welcome to our Autumn newsletter	Noted.
One Voice Wales. WCVA – Catalyst Cymru: Broadening horizons Project	Noted.
One Voice Wales. Funding opportunities for SW Wales	Noted.
One Voice Wales. News Bulletin	Noted.

One Voice Wales. Community Woodlands Fund	Noted.
One Voice Wales. October 2021 Newsletter	Noted.
Once Voice Wales. 'Leave only pawprints' dog fouling campaign	Noted.
One Voice Wales. Disability Wales Access to Politics Event 18 November 2021 at 10.00am	Noted.
Welsh Government. Technical Advice Note (TAN) 15	Noted.
Welsh Government. Consultation on planning legislation and policy for second homes and short-term holiday lets	Noted.
Planning Aid Wales. Placemaking for a Thriving Welsh Language	Noted.
Older People's Commissioner for Wales. Engagement Sessions	Noted.
South Wales Police & Crime Commissioner. Annual Community Survey	Noted.
Planning Aid Wales. An Introduction to Heritage Issues and the Planning System	Noted.
One Voice Wales. Transforming Towns - Repurposing buildings post Covid	Noted.
Cancer Information and Support Services. Request for Support	Noted.
Urdd National Eisteddfod. Request for Support	Noted.
Welsh Government / Disability Wales. Access to Politics. 10am, 9 December 2021	Noted.

#### **148 Feedback from Delegates on Outside Bodies**

There was no feedback from delegates on Outside Bodies.

#### **149 General / ICT Matters**

The Clerk stated that the images of each Councillor had been added to the Council's website.

#### **150 Workplan (For Information)**

The Council Workplan was presented.

**151 Planning Applications & Planning Matters - Swansea Council**

**i) Planning Application 2021/2937/FUL. 17 Clos Sant Teilo**

Councillors expressed concern at the planning application. They were concerned that the conversion of an attached and detached garages would mean a loss of parking.

**Resolved** that an objection to the planning application be submitted on the grounds of loss of parking.

**152 Highways, Footpaths, Cycleways & Bridleways - Swansea Council**

**i) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach**

The Clerk provided an update in relation to him completing an application to Swansea Council's, Recovery Fund – Community Section. The application would be submitted once the relevant information had been obtained.

**Resolved** that the update be noted.

**153 Training**

The Clerk had circulated the One Voice Wales training list and urged Councillors to undertake training.

Councillor Mark Tribe stated that he had recently attended the Charing Meetings training module.

**154 Llangyfelach Ward Councillor Update**

Councillor Gareth Sullivan, Llangyfelach Ward Councillor submitted an update.

**155 Playground at Fairview Road - Community Budget Capital - Play**

Councillor Gareth Sullivan stated that the installation was progressing well.

**156 Christmas Newsletter**

Councillor Peter Gibson stated that the Christmas Newsletter had now been circulated widely throughout the Llangyfelach Community Council area. The Clerk stated that it had also been published on the Community Council website. <https://www.llangyfelachcommunitycouncil.org.uk/christmas-2021-newsletter/>

**Resolved** that the update be noted, and Councillors Paul Baker & Peter Gibson thanked for their work.

**157 Christmas Tree, Illuminations & Festivities**

The Clerk provided an update in relation to the Llangyfelach Community Council Christmas Event arranged for Friday, 10 December 2021, with Father Christmas attending.

Councillor Phil Crayford & Councillor Peter Gibson stated that Griffiths Waste Management Ltd had kindly provided the fencing surrounding the tree. Councillor Phil Crayford had prepared the Risk Assessment. Councillor Peter Gibson had arranged the purchase of approximately 150 selection boxes. The Clerk had arranged for adequate First Aid cover from St John Ambulance. The Clerk confirmed that Phillips Services (Wales) Ltd., would have a member of staff on hand to turn the lights on with Father Christmas.

**Resolved** that the update be noted.

**158 Provision of Bins - Bryntywod**

Councillor Phil Crayford suggested that the Council consider providing bins in the Bryntywod area.

**Resolved** that the suggestion be noted.

**159 Society of Local Council Clerks (SLCC) Membership 2022**

The Clerk stated that his Membership of the Society of Local Council Clerks (SLCC) lapses on 31 December. The renewal membership letter has been received. The cost being £234.

**Resolved** that the Clerks SLCC Membership fee be paid by Council.

**160 Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972 - Section 137 Expenditure Limit for 2022-2023**

The Clerk stated that the Welsh Government have provided formal notification that the appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for 2022-2023 was £8.82 per elector.

Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes.

**Next Council Meeting**

6.00pm on Thursday, 13 January 2022.

The meeting ended at 6.44 p.m.

**Chair**