



Minutes of Meeting of Council

Held: Remotely via Microsoft Teams

On Thursday, 13 January 2022 at 6.00pm.

Present: Councillor Mike Glover (Chair) presided

Councillors: Paul Baker, Phil Crayford, Tom Fenn, Peter Gibson, Sharon Phillips, Gareth Sullivan & Mark Tribe

Clerk to the Council: Huw Evans

161 Apologies for Absence

No apologies for absence were received were received.

162 Disclosures of Personal & Prejudicial Interests

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

163 Minutes of Council

Resolved that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 9 December 2021.

164 Announcements of the Chair of Council

There were no announcements.

165 Public Question Time

There were no questions.

166 PCSO (Police Community Support Officers) Report

There was no report.

167 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with Minute 23 "Constitutional Matters 2021-2022" of the Annual Council held on 13 May 2021.

Payments	£
Clerk Salary (December 2021)	406.69
CCS Pension Fund (Clerk) (December 2021)	159.27
HMRC – PAYE Income Tax & NI Contributions	305.00
HB Enoch Owen – Payroll Services	39.60
Determined by Council	
Llangyfelach Stores. Selection Boxes. Council - 11 November 2021	225.00
St John Ambulance Cymru. First Aid Cover. Council - 11 November 2021	50.00
SLCC (Society of Local Council Clerks) Membership. Council - 9 December 2021	134.00
Marie Curie. Donation. Council - 9 December 2021	200.00
Wales Air Ambulance Cymru. Donation. Council - 9 December 2021	200.00
Payments Raised at the Meeting	
One Voice Wales Training. Chairing Skills (Module 10). 01.12.2021. Councillor Mark Tribe.	30.00

Resolved that the payments be noted / approved.

168 Financial Reporting

i) Bank Accounts - Reconciliation

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

Resolved that the Bank Accounts – Reconciliation report be noted.

169 Correspondence

The actions / comments made as in relation to the correspondence reported:

Correspondence	Actions
One Voice Wales. The Queen's Platinum Jubilee Beacons. 22 June 2022	Purchase a Platinum Jubilee Outdoor Quality Flag 5 (St David). Price £112.80.
Insignia UK. The Queen's Jubilee is just a few months away!	Noted.
One Voice Wales. The Residential Use Work Welsh Courses return for 2022	Noted.
Mudiad Meithrin. Clwb Cwtsh Free Online Welsh Language Sessions for Learners in Swansea commencing January 2022	Noted.
One Voice Wales. Policy Announcements at the Compulsory	Noted.

Purchase Association (CPA) Wales National Conference 2021	
One Voice Wales. Dyfed Powys Police - Top Tips for a happy and safe cyber-Christmas leaflet	Noted.
National Grid. Western Gas Network Upgrade	Noted.
One Voice Wales. Welsh Tax Acts etc. (Power to Modify) Bill	Noted.
Public Sector Executive. Working from home: The Guide to Protecting your Data	Noted.
Swansea Council. Swansea RDP News	Noted.
One Voice Wales. Laying of the Eligible Community Councils (General Power of Competence) (Qualifications of Clerks) (Wales) Regulations 2021	Noted.
One Voice Wales. Funding available for nationally important heritage in Wales and the UK	Noted.
One Voice Wales. Shaping Wales Future - National Stakeholder Forum	Noted.
One Voice Wales. Welsh Government Councillor remuneration and citizen engagement in Wales - reports	Noted.
One Voice Wales. Correspondence from the Minister for Social Justice - TCC CTCh	Noted.
Swansea Council. Swansea Council - Weekly List 50 - week ending 10 December 2021	Noted.
One Voice Wales. Training - January, February & March 2022	Noted.
Marie Curie. Marie Curie Donation Receipt	Noted.
One Voice Wales. NHMF Covid-19 Response Fund in Wales	Noted.
One Voice Wales. Advertisement - Chair to the Independent Remuneration Panel for Wales	Noted.
One Voice Wales. The Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils	Noted.
Planning Aid Wales. Latest news and information from Planning Aid Wales	Noted.
Swansea Council. Swansea Council - Business Improvement Grant (BIG) - Llangyfelach	Noted.

One Voice Wales. Welsh Government draft budget 2022-23	Noted.
One Voice Wales. December update of guide to taking part – The Queen's Platinum Jubilee Beacons 2 June 2022	Noted.
One Voice Wales. Song for the Commonwealth & the Queen's Platinum Jubilee Beacons 2 June 2022	Noted.

170 Feedback from Delegates on Outside Bodies

There was no feedback from delegates on Outside Bodies.

171 General / ICT Matters

The Clerk stated that the images of each Councillor had been added to the Council's website.

172 Workplan (For Information)

The Council Workplan was presented.

Resolved that the "Christmas Tree, Illuminations & Festivities" item be added to each July agenda to allow adequate time to plan and obtain the best value for money options for the Council.

172 Planning Applications & Planning Matters - Swansea Council

No Planning Application or Planning Matters were raised.

173 Highways, Footpaths, Cycleways & Bridleways - Swansea Council

i) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach

The Clerk provided an update in relation to him completing an application to Swansea Council's, Recovery Fund – Community Section. The application would be submitted once the relevant information had been obtained.

Resolved that update be noted.

174 Training

The Clerk referred to the One Voice Wales training list and urged Councillors to undertake training.

Councillor Mark Tribe stated that he had recently attended the "Charing Skills" & "The Council as an Employer" training modules.

175 Llangyfelach Ward Councillor Update

Councillor Gareth Sullivan, Llangyfelach Ward Councillor submitted an update. He also referred to the recent introduction of Car Parking Charges at Lliw Reservoir.

176 Playground at Fairview Road - Community Budget Capital - Play

Councillor Gareth Sullivan stated that the play equipment had been installed and that it was excellent. Many of the Councillors referred to the positive feedback they had received from the community.

Councillor Mark Gibson that he contacted Swansea Council as there was an area of Japanese Knotweed within the Playground. He stated that the Officer was going to add it to Swansea Council's Japanese Knotweed register and that they would aim to start treating it in the Spring.

Councillors also discussed the placement of a bench and a bin at the Playground.

Resolved that:

- 1) The Clerk seek permission from Swansea Council for installation of two benches at the Playground at the cost to the Community Council.
- 2) The Clerk ask Swansea Council to place a bin at the Playground at its cost.

177 Grants & Donations Policy

The Council's Grants & Donations Policy was initially adopted on 14 January 2021. The Clerk presented the Policy for review and for a sum to be set aside each financial year for grants and donations.

The Policy may be viewed at

<https://www.llangyfelachcommunitycouncil.org.uk/wip/wp-content/uploads/2021/02/Grants-Donations-Policy-2021Jan14.pdf>

Resolved that:

- 1) The Grants & Donations Policy be re-adopted.
- 2) A sum of £1,500 be set aside in the budget for the financial year 2022-2023.

178 Budget & Precept 2022-2023

The Clerk stated that a Community Council must calculate its budget requirement for a financial year in accordance with Section 50 of the Local Government Finance Act 1992 and issue a precept to the billing authority. The billing authority collects the precept (charge) on behalf of Town and Community Councils under Section 41 of the above Act.

Swansea Council has informed the Community Council that the Council Tax Base 2021-2022 for Llangyfelach has been calculated as **965** Band D equivalent properties. This figure has been calculated using the valuation lists provided by the Valuation Officer on 31 October 2021.

The Finance Committee met on 9 December 2021 and resolved that they recommend to Council that:

- i) The Precept remain as £24,000.
- ii) The draft Budget 2022-2023 be approved.

Resolved that:

- 1) Swansea Council be informed that the Precept for 2022-2023 be set at £24,000 signifying a 0% increase.
- 2) The Budget 2022-2023 be approved and adopted subject to the amount earmarked for "Grants Given by Council" be amended to read £1,500.

Next Council Meeting

6.00pm on Thursday, 10 February 2022.

The meeting ended at 6.55 p.m.

Chair