



## **Minutes of Meeting of Council**

**Held: Multi-Location Meeting: At: Llangyfelach Church Hall, Llangyfelach & Remotely via Microsoft Teams**

**On Thursday, 10 March 2022 at 6.00pm.**

**Present:** Councillor Mike Glover (Chair) presided

**Councillors:** Paul Baker, Phil Crayford, Peter Gibson, Sharon Phillips, Gareth Sullivan & Mark Tribe

**Clerk to the Council:** Huw Evans

### **199 Apologies for Absence**

An apology for absence was received from Councillor Tom Fenn.

### **200 Disclosures of Personal & Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

### **201 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 10 February 2022.

### **202 Announcements of the Chair of Council**

There were no announcements.

### **203 Public Question Time**

Julie & Wendy of Llangyfelach Church asked a question relating to Minute 207 "Correspondence – Queen's Platinum Jubilee". They asked what the Community Council had planned for the Queen's Platinum Jubilee.

Councillors stated that they had purchased a Platinum Jubilee St David's Flag which would be flown from the Church Tower. They would also assist wherever possible with events arranged within the Community. They would also act as Sign Posters, advising people to contact Swansea Council in relation to Street Parties and Road Closures.

## 204 PCSO (Police Community Support Officers) Report

There was no report.

Councillors instructed the Clerk to contact the Police & Crime Commissioner to seek additional Police Patrols within the Community focussing especially on indiscriminate parking. Recently, cars have been witnessed blocking residents drives on Pengors Road and parking on the Yellow Lines within the estate.

## 205 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with Minute 23 "Constitutional Matters 2021-2022" of the Annual Council held on 13 May 2021.

<b>Payments</b>	<b>£</b>
Clerk Salary (February 2022)	406.69
CCS Pension Fund (Clerk) (February 2022)	159.27
<b>Determined by Council</b>	
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**Resolved** that the payments be noted / approved.

## 206 Financial Reporting

### i) **Bank Accounts - Reconciliation**

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

**Resolved** that the Bank Accounts – Reconciliation report be noted.

## 207 Correspondence

The actions / comments made as in relation to the correspondence reported:

<b>Correspondence</b>	<b>Actions</b>
Eden Project Communities. The Big Jubilee Lunch.	Noted.
Smart Towns Cymru. Become a Smart Town.	Noted.
One Voice Wales. News Bulletin.	Noted.
Organisation for Economic Co-operation & Development (OECD). Future of Regional Development in Wales Questionnaire.	Noted.
Independent Remuneration Panel for Wales (IRPW). Annual Report 2022.	Noted.

Swansea Council. Crowdfunding for Jubilee Projects.	Noted.
One Voice Wales. Training Courses – March 2022.	Noted.
Older People's Commissioner's Newsletter.	Noted.
Department for Levelling Up, Housing & Communities. Her Majesty The Queen's Platinum Jubilee.	Noted.
Welsh Government. Apprenticeship Scheme. Opens on 28 March 2022.	Noted.
Boundary Commission for Wales. Public Hearing. Grand Hotel, Swansea SA1 1NX. Between 8am and 8pm on 1 March 2022.	Noted.
Swansea Rural Development. Partnership News.	Noted.
Nature and Us. The national conversation on the future of Wales' natural environment.	Noted.
Blachere Illumination UK Ltd. Platinum Jubilee Range.	Noted.
Planning Aid Wales. Training.	Noted.
Society of Local Council Clerks (SLCC). Civility and Respect Project Update.	Noted.
Ageing Well in Wales. Opportunities and Events.	Noted.
Woodland Trust. Seasonal woodland events are back.	Noted.
Welsh Government. Consultation on how to measure the inclusion of migrants in Wales.	Noted.
One Voice Wales. Information on Swifts.	Noted.
Swansea Council. Planning Decision List Week ending 4 February 2022.	Noted.
One Voice Wales. Report on Section 47 Multi Location Meetings.	Noted.
Natural Resources Wales. New Countryside Code advice for land managers.	Noted.
Dŵr Cymru Welsh Water. Draft Water Resources Management Plan 2024 – Pre-Consultation.	Noted.
Mawr Community Council. Project Co-ordinator.	Noted.
One Voice Wales. Tree planting and Orchards. Pethau Bychain Nature Forum.	Noted.
Royal British Legion Industries. Planting a Tree for the Jubilee.	Noted.

Gallagher. Communities Newsletter.	Noted.
One Voice Wales. E01-22   National Salary Award 2021/2022.	Noted.
Welsh Government. National Forest of Wales. Aims to plant 86 million trees.	Noted.
Electoral Commission. Welcome to your Vote Campaign – Thursday, 10 March 2022.	Noted.
Audit Wales. We're seeking views on the Auditor General's Work Programme.	Noted.
Welsh Government. Call for case studies (Taking action on the climate emergency).	Noted.

## 208 Feedback from Delegates on Outside Bodies

There was no feedback.

## 209 General / ICT Matters

There were no matters.

## 210 Workplan (For Information)

The Council Workplan was presented.

## 211 Planning Applications & Planning Matters - Swansea Council

No Planning Application or Planning Matters were raised.

## 212 Highways, Footpaths, Cycleways & Bridleways - Swansea Council

### i) Road Safety - Crossing B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach

The Clerk stated that the application to Swansea Council's, Recovery Fund – Community Section had been successful and that a Crossing would be put in place during the 2022-2023 financial year.

The Chair of Council thanked the Clerk for preparing the application and the excellent result achieved.

**Resolved** that update be noted.

## 213 Training

The Clerk referred to the One Voice Wales training list and urged Councillors to undertake training.

He also referred to Section 67 “Community Council Training Plans” of the Local Government & Elections (Wales) Act 2021 which places a duty on each Community Council to make and publish a Training Plan setting out its proposals in relation to the provision of training for the Councillors and Staff of the Community Council.

**Resolved** that the update be noted.

## 214 Llangyfelach Ward Councillor Update

Councillor Gareth Sullivan, Llangyfelach Ward Councillor submitted an update on issues affecting the Ward. He stated that he contacted the Police in relation to the indiscriminate parking throughout the village.

## 215 Playground at Fairview Road – Provision of Benches & a Bin

The Clerk stated that he was in the process of seeking quotations for the concrete plinths for the benches. He had identified a local supplier of composite benches.

Councillors Phil Crayford and Mark Tribe had agreed the bin location and Swansea Council had moved the bin as requested.

**Resolved** that the update be noted.

## 216 Review of Asset Register

The Clerk stated that he had reviewed the Asset Register. The Council’s Assets on 28 February 2022:

No.	Asset	Value New £	Year Bought	Current Value £
1	Notice Board	2,750.00	2006	76.00
2	Traffic Cones x 15	120.00	2017	39.32
3	Father Christmas Grotto	800.00	2018	307.20
4	Dell Vostro 15 Laptop	560.00	2018	215.04
5	Epson Workforce WF-2750 Colour Printer	175.00	2018	71.68
6	Defibrillator & Cabinet - Llangyfelach Church Hall	1,520.00	2020	972.80
7	Litter Pickers x 4	11.96	2020	7.65
8	Defibrillator & Cabinet - Junction of Heol Pentre Felen & Bryn Hedydd	1,250.00	2021	1,000.00
9	Defibrillator Cabinet only - Griffiths Waste, Bryntywod	375.00	2021	300.00
10	Welsh Dragon & NHS Flags	219.60	2021	175.68
11	Tommy & Women in War Statues	370.00	2021	296.00
12	Platinum Jubilee Flag	112.80	2022	90.24
	<b>Totals</b>	<b>8,264.36</b>	<b>-</b>	<b>3,551.61</b>

**Note:**

- 1) Depreciation Based at Less 20% Per Annum.
- 2) Values shown do not include VAT.

**Resolved** that the Asset Register be noted.

**217 Floral Planters @ Llangyfelach**

The Clerk stated that Councillors Peter Gibson & Sharon Phillips had met with Swansea Council in relation to placing floral planters in Llangyfelach. They stated that it was possible to dress some lampposts on Heol Pentre Felen and Swansea Road, Llangyfelach.

Councillors discussed the type of floral displays required and their location within the community. They favoured Lamppost Baskets, a Four Tier Floral Unit and Barrier Troughs.

**Resolved** that:

- 1) A budget of approximately £2,300 be set for floral planters and other floral baskets within the Community.
- 2) Councillors Peter Gibson & Sharon Phillips agree with Swansea Council the location and type of floral displays.

**218 One Voice Wales Membership 2022-2023**

The Clerk stated that the Council's Membership of One Voice Wales had ended, and a renewal membership letter has been received. The cost being £390. The benefits of membership of One Voice Wales are worthwhile as it provides excellent support and access to a training programme.

**Resolved** that the Council continue its One Voice Wales Membership and the Clerk be authorised to pay the fee.

**219 Llangyfelach Primary School – Parents, Teachers & Friends Association (PTFA) – Request for a Grant**

The Clerk stated that Llangyfelach Primary School PTFA has asked for a donation of £3,000 towards the School's Outdoor Development project. They estimate the total cost of the project to be between £6,200-£8,560. The aim of their project is to install an outdoor multi-gym to assist with the health and wellbeing of the children.

The Clerk stated that any Grant or Donation must be made in line with the Council's Grants & Donations Policy.

**Resolved** that the request be declined due to lack of funds and that the Clerk suggest other potential funding options for them.

**220 Swansea Gymnastics Squad – Elite Training Camp, Portugal - June 2022  
– Request for a Grant**

The Clerk stated that a Swansea Gymnastics Squad has asked for a donation of £500 towards their Elite Training Camp, Portugal in June 2022. Fifteen (15) girls will be travelling with the majority living in the Llangyfelach area.

The Clerk stated that any Grant or Donation must be made in line with the Council's Grants & Donations Policy.

**Resolved** that the item to be deferred until the 14 April 2022 Council Meeting.

**Next Council Meeting**

6.00pm on Thursday, 14 April 2022.

The meeting ended at 7.35 p.m.

**Chair**