



## Item 18

Council – 9 June 2022

### Annual Report 2021-2022

#### 1. Introduction

- 1.1 Section 52 of the Local Government and Elections (Wales) Act 2021 requires that all Community Councils must prepare and publish an Annual Report about the Council's Priorities, Activities and Achievements during that financial year. It is to be published as soon as reasonably practicable after the end of the financial year.
- 1.2 The initial Annual Report should be published as soon as practicable after 1 April 2022. The report will be required annually thereafter.

#### 2. Annual Report

- 2.1 The Community Council's Annual Report 2021-2022 sets out information relating to the Community Council, its Councillors, Clerk, Meetings, Council Priorities, Activities and Achievements.
- 2.2 The Annual Report is attached at **Appendix A**.

#### 3. Recommendation: It is recommended that:

- 3.1 The Annual Report 2021-2022 attached at **Appendix A** of the report be approved and published.

**Background Papers:** None

**Appendices:**

<b>Appendix A</b>	Llangyfelach Community Council – Annual Report 2021-2022
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**Huw Evans**  
Clerk to Llangyfelach Community Council

## Llangyfelach Community Council – Annual Report 2021-2022

### 1. Llangyfelach Community Council

- 1.1 Llangyfelach Community Council was formed on 15 November 1979. It consists of 9 Councillors, who are appointed through election or co-option.
- 1.2 This report sits within the 2017-2022 Council Term. Councillors were elected at the Local Government elections in May 2017 or co-opted later. Their details are provided below.

Councillor	Email
Paul Baker	<a href="mailto:paulbakerllangyfelachcc@gmail.com">paulbakerllangyfelachcc@gmail.com</a>
Margaret Boyter	<a href="mailto:margeboyterllangyfelachcc@gmail.com">margeboyterllangyfelachcc@gmail.com</a>
Phil Crayford	<a href="mailto:p.crayford@llangyfelachcommunitycouncil.org.uk">p.crayford@llangyfelachcommunitycouncil.org.uk</a>
Tom Fenn	<a href="mailto:tom.fenn@llangyfelachcommunitycouncil.org.uk">tom.fenn@llangyfelachcommunitycouncil.org.uk</a>
Peter Gibson	<a href="mailto:petergibsonllangyfelachcc@gmail.com">petergibsonllangyfelachcc@gmail.com</a>
Mike Glover	<a href="mailto:magloverllangyfelachcc@gmail.com">magloverllangyfelachcc@gmail.com</a>
Sharon Phillips	<a href="mailto:sharon.phillips@llangyfelachcommunitycouncil.org.uk">sharon.phillips@llangyfelachcommunitycouncil.org.uk</a>
Gareth Sullivan	<a href="mailto:cllr.gareth.sullivan@swansea.gov.uk">cllr.gareth.sullivan@swansea.gov.uk</a>
Mark Tribe	<a href="mailto:M.Tribe@llangyfelachcommunitycouncil.org.uk">M.Tribe@llangyfelachcommunitycouncil.org.uk</a>

- 1.3 The Council employs one part-time employee who is the Clerk and Responsible Finance Officer.

Clerk	Address	Email
Huw Evans	50 Heol Pen y Scallen, Loughor, Swansea, SA4 6SE	<a href="mailto:llangyfelachcc@outlook.com">llangyfelachcc@outlook.com</a>

- 1.4 The Council meets monthly (except August when the Council is in recess). It normally at 6.00pm on the second Thursday of each month and holds its Annual Meeting during May. The dates of the Council meetings are provided below.

13 May 2021 (Annual)	14 October 2021	10 February 2022
10 June 2021	11 November 2021	10 March 2022
8 July 2021	9 December 2021	14 April 2022
9 September 2021	13 January 2022	-

- 1.5 The Council also has Finance Committee (meets at least three times a year) & Personnel Committee (meets at least twice a year).
- 1.6 All meetings are advertised on the Council's website <https://www.llangyfelachcommunitycouncil.org.uk/> and on the noticeboard situated on the Village Green outside the Plough & Harrow, Llangyfelach.

- 1.7 The public are welcome to attend meetings and there is an item on every agenda where the public have up to 10 minutes to ask questions relating to any agenda items.

## 2. Financial Details

- 2.1 The Council's financial details 2021-2022 are:

Council Precept	£24,000.00
Total Other Income	£1,150.27
Total Expenditure inc. Staff Costs	£31,946.31

- 2.2 The Annual Governance Statement - Year Ended 31 March 2021 was approved by Audit Wales (External Auditor) on 18 January 2022.

- 2.3 The Community Council does not own any land or property.

## 3. Council's Priorities & Spending Plan 2021-2022

- 3.1 The Council Priorities & Spending Plan was agreed by the Annual Meeting of Council on 13 May 2021. The Council Priorities were:

	<b>Council Priority</b>
1	To continue to work with Swansea Council / Third Sector Organisations / Private Businesses to improve the appearance of the area by working with the Llangyfelach Ward Member and other relevant parties.
2	Playground Improvements at Fairview Road.
3	NHS, Social Care & Frontline Workers Day – 5 July 2021.
4	Making Llangyfelach Community Council a Defibrillator Friendly area with Defibrillators being located at Junction of Heol Pentre Felen & Bryn Hedydd, Llangyfelach Church Hall & Griffiths Waste Management, Bryntywod.
5	Working with the Community.

## 4. Activities and Achievements

- 4.1 The table sets out the Council's activities and achievements during 2020-2021 & 2021-2022.

### 2020-2021

May 2020	"Diolch NHS" Banner Purchased & Displayed on Village Green.
June 2020	New Clerk Appointed.
July 2020	➤ Written Reports Introduced for all Agendas.

	<ul style="list-style-type: none"> <li>➤ Modernised Bank Account to enable Online Banking.</li> <li>Purchased Microsoft 365.</li> </ul>
October 2020	<ul style="list-style-type: none"> <li>➤ Purchased Remembrance Poppy Wreath for use on Remembrance Sunday.</li> <li>➤ Worked with Swansea Council to upgrade Llysgwyn / Bryn Glas Playground.</li> <li>➤ Paid for the installation of Safety Matting at Llysgwyn / Bryn Glas Playground.</li> <li>➤ Installed Hatched Area around the Llangyfelach Church Hall Defibrillator.</li> </ul>
December 2020	<ul style="list-style-type: none"> <li>➤ Gave a £5,000 donation to Llangyfelach AFC for goalposts etc.</li> <li>➤ Installed a Defibrillator at Junction of Heol Pentre Felen &amp; Bryn Hedydd.</li> <li>➤ Christmas Newsletter.</li> <li>➤ Christmas Tree &amp; Illuminations.</li> </ul>
January 2021	<ul style="list-style-type: none"> <li>➤ Tom Fenn co-opted as a Community Councillor.</li> <li>➤ Gave a £1,500 donation to Llangyfelach PTFA towards a School Mural.</li> </ul>
February 2021	Sharon Phillips co-opted as a Community Councillor.
March 2021	<ul style="list-style-type: none"> <li>➤ Gave a £100 donation to Macmillan Cancer Support.</li> <li>➤ Purchased a Welsh Dragon Flag &amp; a Diolch NHS Flag to be flown from the Llangyfelach Church Tower.</li> <li>➤ Installed a “Diolch NHS &amp; Keyworkers” Bench on Village Green.</li> </ul>

## 2021-2022

April 2021	Worked with Swansea Council to upgrade Fairview Road playground.
May 2021	Installed Bollards around the Llangyfelach Church Hall Defibrillator.
June 2021	Introduced Large Floral Planters onto the Village Green.
July 2021	<ul style="list-style-type: none"> <li>➤ Participated in the NHS Social Care &amp; Frontline Workers Day – 5 July 2021.</li> <li>➤ Gave a £1,000 donation to Llangyfelach PTFA towards their Art Project.</li> </ul>
October 2021	<ul style="list-style-type: none"> <li>➤ Purchased Tommy &amp; Women in War Statues for use during Remembrance Sunday.</li> <li>➤ Purchased Remembrance Poppy Wreath for use on Remembrance Sunday.</li> </ul>
November 2021	<ul style="list-style-type: none"> <li>➤ Gave a £2,000 donation to Silver Cross Scout Campsite towards a Camp Shelter.</li> <li>➤ Worked with Griffiths Waste Management to provide a Defibrillator &amp; Cabinet at Bryntywod.</li> </ul>
December 2021	<ul style="list-style-type: none"> <li>➤ Gave a £200 donation to Wales Air Ambulance.</li> <li>➤ Gave a £200 donation towards Marie Curie Cancer Care.</li> <li>➤ Christmas Newsletter.</li> <li>➤ Christmas Tree &amp; Illuminations.</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Ran a successful Christmas Event with Father Christmas giving Selection Boxes to the children.</li> </ul>
February 2022	<ul style="list-style-type: none"> <li>➤ Agreed to purchase two Composite Benches for Fairview Road Playground.</li> <li>➤ Worked with Swansea Council to fund a Safe Crossing of Swansea Road at its junction with Pengors Road.</li> <li>➤ Purchased a Queen's Platinum Jubilee Flag.</li> </ul>
March 2022	Arranged for Floral Planters to be placed throughout the community.
April 2022	<ul style="list-style-type: none"> <li>➤ Gave a £100 donation to Draig Arian Explorer Scouts. World Scout Jamboree Fundraising.</li> <li>➤ Gave a £250 donation to Swansea Gymnastics.</li> <li>➤ Annual Governance Statement 2021-2022 – Year Ended 31 March 2022 submitted to Audit Wales.</li> </ul>