

Items 7 to 19

Council - 8 December 2022

Reports of the Clerk

7. Record of Payments

The table outlines a list of payments. The “Payments Raised at the Meeting” element of the table require a decision of Council. The payments were made in line with the Annual Council resolution of 19 May 2022 (Minute 23 “Constitutional Matters” refers).

Payments	£
Clerk Salary (November 2022) inc. Backdated Pay from 1 April 2022	510.57
CCS Pension Fund (Clerk) (November 2022)	199.95
Determined by Council	
Swansea Council. Floral Decorations: 20 Lampposts, 2 Troughs, & 1 x 4 Tier Tower. Council - 14 April 2022	2,300.00
Low Cost Printing. Council - 13 October 2022	1,478.00
Selco Builders Warehouse. Wicket Fence Panels. Council - 10 November 2022	338.78
UKToolbox.com. Fencing Pins. Council - 10 November 2022	83.02
Llangyfelach Church. Warm Hub Partnership. Council - 10 November 2022	300.00
Payments Raised at the Meeting	
One Voice Wales. Training. Invoice 6650	70.00

Recommended that:

- 1) The Payments & Receipts be noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. Financial Reporting (For Information)

i) Bank Accounts - Reconciliation

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

9. Correspondence (emailed to all Councillors)

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
Planning Aid Wales. Training

SLCC. International Day of People with Disabilities. Virtual event. 2 December 2022
One Voice Wales. Links to free digital copies of CPAG handbooks
City and County of Swansea. City & County of Swansea Pension Fund - Draft Valuation Results - 31 March 2022
One Voice Wales. Bus stops, Cycle stops and public toilets
One Voice Wales. Council Tax: Consultations on draft Regulations to extend exceptions to second home premiums and on Guidance
Environment Centre. Community Groups Survey
Menter Môn. Smart Towns Cymru Survey
One Voice Wales. Courier Fraud Awareness
One Voice Wales. Pethau Bychain - Nature hub
Solar Securities Ltd. Potential Solar Farm Planning Application to Welsh Government. Seeking to present plans to the Council at Council or at private meeting. Also, potential site visit
Seaweed Alliance. Project Madoc - Seaweed Farming: Unlikely hero for Wales
Penllergare Valley Woods. Request for Funding of £5,000

10. Feedback from Delegates on Outside Bodies (Verbal) (For Information)

11. General & ICT Matters (Verbal)

12. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month: a) PCSO Report. b) Record of Payments. c) Financial Report. d) Correspondence. e) Feedback from Delegates on Outside Bodies. f) General & ICT Matters. g) Workplan. h) Planning Applications & Planning Matters - Swansea Council. i) Highways, Footpaths, Cycleways & Bridleways - Swansea Council. j) Training. k) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required.
January	➤ Budget & Precept for Next Financial Year. ➤ Set Amounts for Grants & Donations Policy.
February	➤ Review of Standing Orders. ➤ Review of Financial Regulations. ➤ Personnel Committee - Clerk's Appraisal.

March	<ul style="list-style-type: none"> ➤ Review of Asset Register. ➤ Consider Requests for Grants and Donations.
April	-
May Annual Meeting	<ul style="list-style-type: none"> ➤ Constitutional Matters. ➤ All Committees (Finance, Personnel). Elect Chair & Vice-Chair.
June	<ul style="list-style-type: none"> ➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	<ul style="list-style-type: none"> ➤ Consider Requests for Grants and Donations. ➤ Christmas Tree, Illuminations & Festivities.
August	No Meetings.
September	<ul style="list-style-type: none"> ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Remembrance Sunday. <p>Finance Committee. 6 Month Budget Monitoring.</p>
October	<ul style="list-style-type: none"> ➤ Review of Council Policies. ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Remembrance Sunday.
November	<ul style="list-style-type: none"> ➤ Consider Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. <p>➤ Finance Committee. Draft Budget - Next Year.</p>
December	-
To be confirmed	Agree the External Auditors Report.

13. Planning Applications & Planning Matters - Swansea Council (Verbal)

14. Highways, Footpaths, Cycleways & Bridleways - Swansea Council

15. Training

The Community Council Training Plan adopted by Council on 9 June 2022 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales Remote Training Schedule has been circulated. Councillors should regularly review their training requirements to meet the Training Plan. To attend training, liaise with the Clerk.

One Voice Wales & the Society of Local Council Clerks (SLCC) recently shared their "Guidance on Preparing a Council's Training Plan Including a Model Plan Template". The Clerk is reviewing the Training Plan and will bring an updated Training Plan for consideration in due course.

The Training Plan and the Councillors & Clerks progress on training is outlined on its website. www.llangyfelachcommunitycouncil.org.uk

Recommended that the update be noted.

16. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

17. Christmas Tree, Illuminations & Festivities

Councillors Phil Crayford & Sharon Phillips shall provide a verbal update on how the event went on 2 December 2022.

Recommended that the update be noted.

18. Society of Local Council Clerks (SLCC) Membership 2023

The Clerk's Membership of the Society of Local Council Clerks (SLCC) lapses on 31 December. The renewal membership letter has been received. The cost being £139.

Recommended that:

- 1) The Clerks SLCC Membership fee be paid by Council.

19. Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972 - Section 137 Expenditure Limit for 2023-2024 (For Information)

The Welsh Government have provided formal notification that the appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for 2023-2024 is £9.93 per elector.

Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes.

Huw Evans
Clerk to Llangyfelach Community Council