

Items 7 to 21

Council - 9 February 2023

Reports of the Clerk

7. Record of Payments

The table outlines a list of payments. The “Payments Raised at the Meeting” element of the table require a decision of Council. The payments were made in line with the Annual Council resolution of 19 May 2022 (Minute 23 “Constitutional Matters” refers).

Payments	£
Clerk Salary (January 2023)	425.93
CCS Pension Fund (Clerk) (January 2023)	166.80
Determined by Council	
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Payments Raised at the Meeting	
-	

Recommended that:

- 1) The Payments & Receipts be noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. Financial Reporting (For Information)

- i) **Bank Accounts - Reconciliation**
The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

9. Correspondence (emailed to all Councillors)

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
Planning Aid Wales. Training
Society of Local Council Clerks. The Future of Local Councils Survey.
Welsh Government. Carbon Literacy Training.
One Voice Wales. The importance of Community & Town councils in building resilient spaces for nature.
Welsh Government. Technical Advice Note (TAN) 15: Development, flooding and coastal erosion - further amendments.

10. Feedback from Delegates on Outside Bodies (Verbal) (For Information)

11. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month: a) PCSO Report. b) Record of Payments. c) Financial Report. d) Correspondence. e) Feedback from Delegates on Outside Bodies. f) Workplan. g) Planning Applications & Planning Matters - Swansea Council. h) Highways, Footpaths, Cycleways & Bridleways - Swansea Council. i) Training. j) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required.
January	➤ Floral Decorations within the Community.
February	➤ Review of Standing Orders. ➤ Review of Financial Regulations. ➤ Personnel Committee - Clerk's Appraisal.
March	➤ Review of Asset Register. ➤ Consider Requests for Grants and Donations.
April	-
May Annual Meeting	➤ Constitutional Matters. ➤ All Committees (Finance, Personnel). Elect Chair & Vice-Chair.
June	➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	➤ Consider Requests for Grants and Donations. ➤ Christmas Tree, Illuminations & Festivities.
August	No Meetings.
September	➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Remembrance Sunday. Finance Committee. 6 Month Budget Monitoring.
October	➤ Review of Council Policies. ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Remembrance Sunday.
November	➤ Consider Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Finance Committee. Draft Budget - Next Year.
December	➤ Budget & Precept for Next Financial Year. ➤ Set Amount for Grants & Donations Policy.

To be confirmed	Agree the External Auditors Report.
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12. Planning Applications & Planning Matters - Swansea Council

- i) **Cornerstone. Proposed Base Station Upgrade at CSs123944_25/ VF 6639 - Llangyfelach 2, Land West of M4 Jct 45, Off Pant Lasau Road, Llangyfelach, Swansea, SA5 7PD.**

The works required to the site include: The replacement of the existing 15m lattice tower with a new 18m lattice tower, the installation of 3no. new antennas and RRU's on the replacement tower, the relocation of 1no. microwave dish onto the tower, the installation of 1no. microwave dish and RRU's on the existing monopole, the replacement / installation of equipment within the existing cabin, along with minor ancillary works.

- ii) **Statkraft. Swansea Greener Grid. Greener Grid Park on land east of the Swansea North National Grid Substation, near Morryston - Public Consultation.**

Public exhibition at Morryston Rugby Club, Heol Gwernen, Cwmrhydyceirw, Swansea, SA6 6JS, on Thursday 16 February, 3.30pm-7.30pm, and a virtual exhibition from 16 February to 23 February on www.statkraft.co.uk/swansea, to outline the plans and meet local residents and organisations. This will be advertised through a letter sent to nearby residents and a newspaper advertisement.

- iii) **Cornerstone. 1339. Pre-Application Consultation. Base Station Upgrade. Tirfordd Farm.**

The works required to the site include: The replacement of existing antennas, the installation of RRU's on the replacement tower, the replacement / installation of equipment within the existing cabin, along with minor ancillary works.

- iv) **Instinctif.com. Ecap Renewables solar farm, Northeast of Tircoed Forest Village and Southwest of Felindre near the B4489.**

The proposal is for a 9.9 MWp array of solar panels over around 45 acres/ 18 hectares. Site is now submitted as an EIA screening request application.

13. Highways, Footpaths, Cycleways & Bridleways - Swansea Council

- i) **Water Issues on A48 - Bryntywod.**

A resident of Bryntywod raised a concern of highway and water issues affecting the A48 in the vicinity of the A48. The Chair of Council and Clerk have advised that this is a Swansea Council matter and provided the relevant contact information.

14. Training

The Community Council Training Plan adopted by Council on 9 June 2022 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales Remote Training Schedule has been circulated. Councillors should regularly review their training requirements to meet the Training Plan. To attend training, liaise with the Clerk.

Recommended that the update be noted.

15. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

16. Floral Decorations within the Community

The Clerk is in dialogue with Swansea Council relating to floral decorations within the community. An update shall be provided at the meeting.

Recommended that the update be noted.

17. Christmas Tree, Illuminations & Festivities

The Christmas Event has been scheduled for Friday, 1 December 2023. First Aid cover had been booked with St John Ambulance. Pontarddulais Brass Band have also been booked. The Clerk is continuing to seek to book a Sleigh.

The Clerk is investigating the possibility of placing Pea Lighting on the Cherry Trees on the Village Green with Swansea Council.

18. Gritting Bins

Councillor Mark Tribe has asked the Community Council to consider contacting Swansea Council to request that gritting bins be placed near the Village Green and near the Scout Hall. He states that the highway in this area can be hazardous for the elderly and for those that need to use the lane to access the Scout Hall.

Recommended that the views of Council be sought.

19. Coronation - King Charles III

King Charles III's coronation will be held on Saturday, 6 May 2023. Council needs to consider if it wishes to run or participate in an event to commemorate the occasion.

Recommended that the views of Council be sought.

20. Review of Standing Orders

The Clerk stated that the following review, Council readopted the Model Standing Orders (Wales) 2018 as drafted by the National Association of Local Councils (NALC) on 10 February 2022. These had been amended slightly to reflect local choice. The Model Standing Orders (Wales) 2018 (as amended by Council) are attached as **Appendix A** of the report.

Recommended that:

- 1) The Model Standing Orders (Wales) 2018 as amended by Council and set out in **Appendix A** of the report be re-adopted and published on the Council's Web site.

21. Review of Financial Regulations

The Clerk stated that following review, Council readopted the Model Financial Regulations (Wales) 2019 as drafted by the National Association of Local Councils (NALC) and One Voice Wales (OVW) on 10 February 2022. These had been amended slightly to reflect local choice. The Clerk has conducted a further review of the Regulations. The Model Financial Regulations (Wales) 2019 (as amended by Council) are attached as **Appendix A** of the report.

Recommended that:

- 1) The Model Financial Regulations (Wales) 2019 as amended by Council and set out in **Appendix A** of the report be re-adopted and published on the Council's Web site.

Huw Evans
Clerk to Llangyfelach Community Council