



You are hereby summonsed to attend a Meeting of the

Personnel Committee

Held At / Via: Multi-Location Meeting – Llangyfelach Church Hall, Heol y Geifr, Llangyfelach, SA5 7JD & Microsoft Teams

At: 5.30pm on Thursday, 13 April 2023

Agenda

- 1. Apologies for Absence.**
- 2. Disclosures of Personal & Prejudicial Interests.**
In accordance with the provisions of the Code of Conduct (adopted at the Annual Meeting of Llangyfelach Community Council on 12 May 2016. Minute 32 refers).
Note: Members are requested to identify the Agenda Item / Minute Number and Subject Matter that their interest relates and whether they Withdrew from the Meeting whilst the matter in which their interest relates).
- 3. Minutes.**
To approve & sign as a correct record the Minutes of previous Meeting(s).
- 4. Managing the Clerk, Staff & Volunteers.** (For Information).
- 5. Exclusion of the Public.**
The Public Bodies (Admission to Meetings) Act 1960, Section 1(2) allows the Council to exclude the public for the whole or part of a meeting if it resolves that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution.
- 6. Professional Development Plan (PDP) - The Clerk.**
- 7. Appraisal of the Clerk.**

Huw Evans
Clerk to the Community Council
2 April 2023

Personnel Committee

Llangyfelach Community Councillors 4 (Quorum 3)

Chair of Council (Currently Councillor Philip Crayford)	Vice Chair of Council (Currently Councillor Sharon Phillips) (Vice Chair)
Councillor Paul Baker (Chair)	Councillor Peter Gibson