



Item 16

Council - 13 April 2023

Annual Report 2022-2023

1. Introduction

- 1.1 Section 52 of the Local Government and Elections (Wales) Act 2021 requires that all Community Councils must prepare and publish an Annual Report about the Council's Priorities, Activities and Achievements during that financial year. It is to be published as soon as reasonably practicable after the end of the financial year.
- 1.2 The initial Annual Report should be published as soon as practicable after 1 April.

2. Annual Report

- 2.1 The Community Council's Annual Report sets out information relating to the Community Council, its Councillors, Clerk, Meetings, Council Priorities, Activities and Achievements.
- 2.2 The Annual Report is attached at **Appendix A**.

3. Recommendation: It is recommended that:

- 3.1 The Annual Report 2022-2023 attached at **Appendix A** of the report be approved and published.

Background Papers: None

Appendices:

Appendix A	Llangyfelach Community Council - Annual Report 2022-2023
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Huw Evans
Clerk to Llangyfelach Community Council

Llangyfelach Community Council - Annual Report 2022-2023

1. Llangyfelach Community Council

- 1.1 Llangyfelach Community Council was formed on 15 November 1979. It consists of 9 Councillors, who are appointed through election or co-option.
- 1.2 This report sits within the 2017-2022 & 2022-2027 Council Terms.
- 1.3 Councillors Margaret Boyter & Gareth Sullivan chose not to seek re-election at the Local Government Elections in May 2022. Both Councillors had been faithful servants to Llangyfelach, with Councillor Sullivan having been a founding member of the Community Council. Sadly, Councillor Boyter died shortly before the Election.
- 1.4 Councillors were elected at the Local Government elections in May 2022 or elected / co-opted later. Their details are provided below.

Councillor	Email
Paul Baker	paul.baker@llangyfelachcommunitycouncil.org.uk
Phil Crayford	philip.crayford@llangyfelachcommunitycouncil.org.uk
Tom Fenn	Tom Fenn resigned as a Councillor on 6 September 2022
Peter Gibson	peter.gibson@llangyfelachcommunitycouncil.org.uk
Mike Glover	mike.glover@llangyfelachcommunitycouncil.org.uk
Jamie Jewell	jamie.jewell@llangyfelachcommunitycouncil.org.uk
Sharon Phillips	sharon.phillips@llangyfelachcommunitycouncil.org.uk
Julie Rees	julie.rees@llangyfelachcommunitycouncil.org.uk Julie Rees was co-opted as a Councillor on 10 November 2022
Adrian Roberts	adrian.roberts@llangyfelachcommunitycouncil.org.uk
Mark Tribe	M.Tribe@llangyfelachcommunitycouncil.org.uk

- 1.3 The Council employs one part-time employee who is the Clerk and Responsible Finance Officer.

Clerk	Address	Email
Huw Evans	50 Heol Pen y Scallen, Loughor, Swansea, SA4 6SE	llangyfelachcc@outlook.com

- 1.4 The Council meets monthly (except August when the Council is in recess). It normally at 6.00pm on the second Thursday of each month and holds its Annual Meeting during May. The dates of the Council meetings are:

14 April 2022	8 September 202	12 January 2023
19 May 2022 (Annual)	13 October 2022	9 February 2023

9 June 2022	10 November 2022	9 March 2023
14 July 2022	8 December 2022	-

1.5 The Council also has Finance Committee (meets at least three times a year) & Personnel Committee (meets at least twice a year).

1.6 All meetings are advertised on the Council's website <https://www.llangyfelachcommunitycouncil.org.uk/> and on the noticeboard situated on the Village Green outside the Plough & Harrow, Llangyfelach.

1.7 The public are welcome to attend meetings and there is an item on every agenda where the public have up to 10 minutes to ask questions relating to any agenda items.

2. Financial Details

2.1 The Council's financial details 2022-2023 are:

Council Precept	£24,000.00
Total Other Income	£3,039.69
Total Expenditure inc. Staff Costs	£33,933.99

2.2 The Annual Governance Statement - Year Ended 31 March 2022 is with Audit Wales (External Auditor) and awaiting approval.

2.3 The Community Council does not own any land or property.

3. Council's Priorities & Spending Plan 2022-2023

3.1 The Council Priorities & Spending Plan was agreed by the Annual Meeting of Council on 19 May 2022. The Council Priorities were:

	Council Priority
1	To continue to work with Swansea Council / Third Sector Organisations / Private Businesses to improve the appearance of the area by working with the Llangyfelach Ward Member and other relevant parties.
2	Making Llangyfelach Community Council a Defibrillator Friendly area with Defibrillators currently located at Junction of Heol Pentre Felen & Bryn Hedydd, Llangyfelach Church Hall & Griffiths Waste Management, Bryntywod.
3	Providing Floral Planters.
4	Christmas Illuminations & Christmas Tree.
5	Christmas Newsletter.
6	Working with the Community.
7	Maintaining a Welsh National Flag on the Church Tower.

4. Activities and Achievements

4.1 The table sets out the Council's activities and achievements:

2022-2023

April 2022	<ul style="list-style-type: none"> ➤ Placed Floral Decorations in Community: <ul style="list-style-type: none"> • Lamppost Baskets on Heol Pentre Felen & Swansea Road. • 4-Tier Trough on Village Green. • 2 x Barrier Trough on Junction of Pengors Road & Swansea Road. ➤ Donation of £250 to Swansea Gymnastics Squad. ➤ Donation of £100 to Draig Arian Explorer Scouts. ➤ Provided 2 x Benches at the Fairview Road, Playground.
May 2022	<ul style="list-style-type: none"> ➤ Supported the Queen's Platinum Jubilee & Provided a Flag for the Church Tower.
June 2022	<ul style="list-style-type: none"> ➤ Contributed £10,000 towards the Puffin Crossing of B4489, at Junction of Pengors Road & Swansea Road. ➤ Provided a Welsh National Flag for the Church Tower. ➤ Adopted a Training Plan for Councillors & the Clerk.
July 2022	<ul style="list-style-type: none"> ➤ Participated in the Swansea Communities Feasibility Study.
September 2022	<ul style="list-style-type: none"> ➤ Donation of £100 to Tenovus Cancer Care.
November 2022	<ul style="list-style-type: none"> ➤ Participated in the Remembrance Sunday event & placed a Wreath. ➤ Purchased a Picket Fence to surround the base of the Christmas Tree. ➤ Entered a Partnership with Llangyfelach Church to run a Warm Hub. Donated £1,200. ➤ Sought grants to assist with the cost of the Warm Hub. ➤ Purchased a Christmas Tree.
December 2022	<ul style="list-style-type: none"> ➤ Donation of £100 to Wales Air Ambulance. ➤ Christmas Newsletter. ➤ Christmas Tree & Illuminations. ➤ Purchased Selection Boxes for the Christmas Event. ➤ Ran a successful Christmas Event with Father Christmas giving Selection Boxes to the children. ➤ Successful in grant application towards Warm Hub. ➤ Adopted several Policies. <p>www.llangyfelachcommunitycouncil.org.uk/policies</p>
January 2023	<ul style="list-style-type: none"> ➤ Commenced the work to consider placing Pea Lighting on the Cherry Trees on the Village Green.

February 2023	<ul style="list-style-type: none"> ➤ Placed order for Floral Decorations in Community: <ul style="list-style-type: none"> • Lamppost Baskets on Heol Pentre Felen & Swansea Road. • 3-Tier Trough on Village Green. • 2 x Barrier Trough on Junction of Pengors Road & Swansea Road. • 2 x Base Planters at Junction of Bryntywod & A48. Griffiths Waste Management Limited have indicated that they will purchase both Base Planters.
March 2023	<ul style="list-style-type: none"> ➤ Donation of £100 to Llamau, a youth and women's homelessness charity. ➤ Donation of £100 to Macmillan Cancer Support. ➤ Received update on the Llangyfelach Draft Survey informing the Rural Development Partnership (RDP) Funded Study. ➤ Puffin Crossing of B4489, at Junction of Pengors Road & Swansea Road scheduled to be installed.