



## Item 17

Council - 13 April 2023

### Action Plan 2023-2024

#### 1. Introduction

- 1.1 Section 52 of the Local Government and Elections (Wales) Act 2021 requires all Community Councils to prepare and publish an Annual Report about the Council's Priorities, Activities and Achievements during that financial year. It is to be published as soon as reasonably practicable after the end of the financial year. The Annual Report is a backward-looking report.
- 1.2 To aid the compilation of the Annual Report, it would assist if the Council set out an Action Plan detailing the Council's aims, objectives, and actions it wishes to achieve for a forthcoming year. The Action Plan is a forward-looking document.

#### 2. Action Plan

- 2.1 A draft Action Plan 2023-2024 is set out in **Appendix A**.

#### 3. **Recommendation:** It is recommended that:

- 3.1 The Action Plan 2023-2024 attached at **Appendix A** of the report be approved and published.

**Huw Evans**  
Clerk to the Llangyfelach Community Council

## Action Plan 2023-2024

### 1. Introduction

- 1.1 The Action Plan sets out the Aims, Objectives, and Priorities of the Community Council for the forthcoming year. The Action Plan is a forward-looking document which complements the statutory Annual Report which is backward looking.

### 2. Aims, Objectives & Priorities

- 2.1 The Council aims to improve the wellbeing of the residents, amenities and environment of Llangyfelach. It aims to listen, learn and is possible implement areas of improvement identified by the community.
- 2.2 To achieve these aims, the Council sets out key SMART objectives. **S**pecific, **M**easurable, **A**chievable, **R**elevant and **T**ime-Bound.
- 2.3 The Council's objectives below are included in the Council's budget and shall be implemented during the financial year identified. The Council shall continue to seek other funding opportunities such as grants.

<b>Specific (Aim / Priority)</b>	<b>Time-Bound (When)</b>
Floral Decorations within the community including: <ul style="list-style-type: none"> <li>• Lamppost Baskets @ Heol Pentre Felen &amp; Swansea Road</li> <li>• Barrier Troughs on Pengors Road</li> <li>• Planter on Village Green</li> <li>• Base Planter at Junction of Bryntywod / A48</li> </ul>	February
Consider Requests for Grants & Donations	February, July, November
Commemoration Service on Remembrance Day	November
Annual Community Council Newsletter	November
Christmas Illuminations & Christmas Tree	November / December
Christmas Festivities (Visit of Father Christmas)	1 <sup>st</sup> Friday of December
Warm Hub Partnership with Llangyfelach Church	December, January, February & possibly March

### 3. Council Aspirations

- 3.1 In addition to the Aims, Objectives & Priorities, the Council shall:
- i) Continue to work with Swansea Council / Third Sector Organisations / Private Businesses to improve the appearance of the area by working with the Llangyfelach Ward Member and other relevant parties.
  - ii) Continue to work with the Community and to listen to their views.