

Items 7 to 14

Council - 11 January 2024

Reports of the Clerk

7. **Payments, Receipts, Bank Account Transfers & Bank Reconciliation**

- Payments (Expenditure). Paid in accordance with resolution of Annual Council of 11 May 2023 (Minute 23 “Constitutional Matters” refers).
- Determined by Council. Payments made following a decision of Council.
- Receipts (Income). Income received by Council.
- Bank Account Transfers.

Payments (Expenditure)	£
Audit Wales. 2021-2022 Audit Fees	295.00
-	
Determined by Council	
-	
Receipts (Income)	
Bank Interest (December)	18.75
Precept	10,000.00
Bank Account Transfers	
15.12.2023. Current Account to Business Reserve Account	8,500.00
01.01.2024. Current Account to Business Reserve Account	8,000.00

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

Recommended that:

- 1) The Payments, Receipts, Bank Account Transfers & Bank Account Monthly Reconciliations be noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. **Correspondence (emailed to all Councillors)**

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
Planning Aid Wales. Training & Events
One Voice Wales. News Bulletin
National Access Forum Wales. Countryside Code update December 2023
One Voice Wales. Cost-of-Living - Community and Town Council activity in Wales
One Voice Wales. Webinar: Interactive self-guided tours for villages, towns and communities 25/01/2024
One Voice Wales. Examples of Biodiversity actions needed!
Older People’s Commissioner for Wales. December Newsletter
Swansea Council. Rural Anchor - A Third Opportunity to Apply for Rural Anchor Funding

Senedd. Deputy Minister for Social Services. Guest blog: Working together for an Age-Friendly Wales
One Voice Wales. New consultation: Future spending purposes for dormant assets funding in Wales
Senedd. Consultation: Fiscal Intergovernmental Relations
D-Day 80. Lamp Light of Peace
Welsh Government. Trydan Gwyrdd Cymru. Non-Exec Director Board Opportunities
One Voice Wales. Communication about digital training for distribution

9. Delegates Feedback on Outside Bodies (Verbal)

10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month: a) Community Reports: PCSO & LAC. b) Payments, Receipts, Bank Account Transfers & Bank Reconciliation. c) Correspondence. d) Delegates Feedback on Outside Bodies. e) Workplan. f) Swansea Council Matters: Planning & Highways. g) Training Plan. h) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required.
May Annual Meeting	➤ Constitutional Matters. ➤ Insurance Cover. ➤ Hire of Church Hall. ➤ Personnel Committee. Elect Chair & Vice-Chair.
June	➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	➤ Consider Requests for Grants and Donations. ➤ Christmas Tree, Illuminations & Festivities.
August	No Meetings.
September	➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Remembrance Sunday. ➤ Budget Monitoring.
October	➤ Review of Council Policies. ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities. ➤ Remembrance Sunday.
November	➤ Consider Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities.

December	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year. ➤ Floral Decorations within the Community.
January	<ul style="list-style-type: none"> ➤ Floral Decorations within the Community.
February	<ul style="list-style-type: none"> ➤ Review of Standing Orders. ➤ Review of Financial Regulations. ➤ Personnel Committee - Clerk's Appraisal.
March	<ul style="list-style-type: none"> ➤ Review of Asset Register. ➤ Consider Requests for Grants and Donations.
April	<ul style="list-style-type: none"> ➤ Annual Report. ➤ Action Plan.
To be confirmed	Agree the External Auditors Report.

11. Swansea Council Matters: Planning & Highways

12. Training Plan

The Training Plan adopted by Council on 13 April 2023 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the Training Plan & Training Matrix. To attend training, liaise with the Clerk.

Recommended that the update be noted.

13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

14. Wales National Flag for Church Tower

Traditionally, the Council purchases a Wales National Flag to fly from the flagpole on the Church Tower. The current flag has been flying for approximately 20 months and needs replacing. The current flag is:
 Pattern: Wales. Type: Rhyfelwr Printed Flag. Size: 244x152cm. Fittings: Rope & Toggle (left edge) Hemmed: Yes. Cost £180.00.

Recommended that the Clerk purchase a new Wales National Flag.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council