

## Items 7 to 17

Council - 14 March 2024

### Reports of the Clerk

#### 7. **Payments, Receipts, Bank Account Transfers & Bank Reconciliation**

- Payments (Expenditure). Paid in accordance with resolution of Annual Council of 11 May 2023 (Minute 23 “Constitutional Matters” refers).
- Determined by Council. Payments made following a decision of Council.
- Receipts (Income). Income received by Council.
- Bank Account Transfers.

<b>Payments (Expenditure)</b>	<b>£</b>
Clerk Salary (February 2024)	331.89
CCS Pension Fund (Clerk) (February 2024)	175.00
One Voice Wales Training. 16/01/2024. Chairing Skills - Module 10. Cllr Jamie Jewell.	38.00
-	
<b>Determined by Council</b>	
Heartbeat Trust UK. Defibrillator & Pedi Pads for Church Hall. Council - 8 February 2024	1,130.00
Llangyfelach Church. Storage. January - March 2024. Council - 14 December 2023	125.00
Llangyfelach Church. Storage. 1 April 2023 - 31 March 2025	500.00
-	
<b>Receipts (Income)</b>	
Bank Interest (February 2024)	33.05
-	
<b>Bank Account Transfers</b>	
28.02.2024. Business Reserve Account to Current Account	1000.00

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

#### **Recommended that:**

- 1) The Payments, Receipts, Bank Account Transfers & Bank Account Monthly Reconciliations be noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

#### 8. **Correspondence (emailed to all Councillors)**

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
Planning Aid Wales. Training & Events
One Voice Wales. News Bulletin
Elements Green. Penllergaer Solar Farm
D-Day 80. 6 June 2024. New Year Update

WLGA. Counter Terrorism Policing Wales - Personal Security Briefings 2024
Swansea Council. Swansea and Gower Countryside Access Plan
Marie Curie. Great Daffodil Appeal 2024
Severn Vision. Update with new SEP role & Natural Capital / Resource review
One Voice Wales. Free Portrait of His Majesty the King for Community, Town and City Councils in Wales
Welsh Government. The National Forest for Wales
Smart Towns. Free Event - Innovative funding and procurement
Swansea Philharmonic Choir. Concert 23 March 2024
One Voice Wales & Planning Aid Wales. Joint Event - 7 March 2024 (10.00-14.30) (Remote)
Great Western Railway. GWR Customer & Community Improvement Fund now open for bids
Swansea Council. Community Asset Transfer Scrutiny Inquiry. Seeking views from Community Councils
Planning Aid Wales. How to Use Online Resources to Solve Planning Problems - Online Training. 4 March 2024
Welsh Government. Cyber Ninja Training for Councillors
The Politics Project. Comms Guide: Voter Registration Week
Independent Remuneration Panel for Wales (IRPW). Annual Report 2024-2025
Are you planning an event to mark the 80th Anniversary of D-Day?
Welsh Government. Request for Nominations for the King's New Year Honours 2025
Welsh Government. Coetiroedd Bach, Tiny Forest funding is open! 21/02-08/05/2024
One Voice Wales. D-Day 80 Flag of Peace - Community & Town Community Councils
Utility Aid - Jargon Busting in the Energy World!
Learn Welsh. Intensive Summer Course 2024 - Cwrs Cymraeg Proffesiynol 2024

## 9. Delegates Feedback on Outside Bodies (Verbal)

Outside Body	Membership - Council 11 May 2023
Community / Town Council Forum	Councillor Mike Glover, Councillor Jamie Jewell & Clerk of Council
One Voice Wales Meetings including Swansea Area Committee	Councillor Mike Glover, Councillor Adrian Roberts & Clerk of Council
South Wales Police Meetings with Representatives of Community Councils including PACT Meetings	Councillor Mark Tribe
Swansea Rural Development Partnership	Councillor Paul Baker

## 10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month: a) Community Reports: PCSO & LAC. b) Payments, Receipts, Bank Account Transfers & Bank Reconciliation. c) Correspondence.

	<ul style="list-style-type: none"> <li>d) Delegates Feedback on Outside Bodies.</li> <li>e) Workplan.</li> <li>f) Swansea Council Matters: Planning &amp; Highways.</li> <li>g) Training Plan.</li> <li>h) Llanyfelach Ward Councillor Update.</li> </ul> <p><b>Additional Items. Discussed as required.</b></p>
May <b>Annual Meeting</b>	<ul style="list-style-type: none"> <li>➤ Constitutional Matters.</li> <li>➤ Insurance Cover.</li> <li>➤ Hire of Church Hall.</li> <li>➤ Personnel Committee. Elect Chair &amp; Vice-Chair.</li> </ul>
June	<ul style="list-style-type: none"> <li>➤ Annual Governance Statement.</li> <li>➤ Internal Auditors Report.</li> </ul>
July	<ul style="list-style-type: none"> <li>➤ Consider Requests for Grants and Donations.</li> <li>➤ Christmas Tree, Illuminations &amp; Festivities.</li> </ul>
August	No Meetings.
September	<ul style="list-style-type: none"> <li>➤ Christmas Newsletter.</li> <li>➤ Christmas Tree, Illuminations &amp; Festivities.</li> <li>➤ Remembrance Sunday.</li> <li>➤ Budget Monitoring.</li> </ul>
October	<ul style="list-style-type: none"> <li>➤ Review of Council Policies.</li> <li>➤ Christmas Newsletter.</li> <li>➤ Christmas Tree, Illuminations &amp; Festivities.</li> <li>➤ Remembrance Sunday.</li> </ul>
November	<ul style="list-style-type: none"> <li>➤ Consider Requests for Grants and Donations.</li> <li>➤ Christmas Newsletter.</li> <li>➤ Christmas Tree, Illuminations &amp; Festivities.</li> </ul>
December	<ul style="list-style-type: none"> <li>➤ Budget &amp; Precept for Next Financial Year.</li> <li>➤ Floral Decorations within the Community.</li> </ul>
January	<ul style="list-style-type: none"> <li>➤ Floral Decorations within the Community.</li> </ul>
February	<ul style="list-style-type: none"> <li>➤ Review of Standing Orders (Every 5 years).</li> <li>➤ Review of Financial Regulations (Every 5 years).</li> <li>➤ Personnel Committee - Clerk's Appraisal.</li> </ul>
March	<ul style="list-style-type: none"> <li>➤ Review of Asset Register.</li> <li>➤ Consider Requests for Grants and Donations.</li> </ul>
April	<ul style="list-style-type: none"> <li>➤ Annual Report.</li> <li>➤ Action Plan.</li> </ul>
To be confirmed	Agree the External Auditors Report.

## 11. Swansea Council Matters: Planning & Highways

## 12. Training Plan

The Training Plan adopted by Council on 13 April 2023 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the Training Plan & Training Matrix. To attend training, liaise with the Clerk.

**Recommended** that the update be noted.

**13. Llangyfelach Ward Councillor Update (Verbal)**

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

**14. Presentation - Penllergaer Solar Farm**

Elements Green in respect of a proposed development within the Llangyfelach, and Pontlliw and Tircoed Community Council Areas. The proposals are for a solar farm covering an area of circa 250 acres with a total capacity of 53MWp which would, in line with the Welsh government's target to meet 70% of its electricity needs from renewable sources by 2030, begin supplying low carbon energy to the national grid by August 2026.

**15. Church Hall Defibrillator & Pedi Pads**

The Clerk stated that he had purchased a new defibrillator and Pedi Pads (Child sized pads) from Heartbeat Trust UK. The new defibrillator and pads cost £1,130 and replaces the previous model. The defibrillator cabinet will remain unlocked to save valuable minutes in the event of an emergency. The defibrillator will be managed on behalf of the Council by Heartbeat Trust UK. It has been registered on The Circuit.

**Resolved** that the update be noted.

**16. Consider Requests for Grants & Donations**

The Council allocated £1,000 of its 2023-2024 budget to its Grants & Donations Policy. To be eligible for a grant / donation applicants must comply with the conditions set out within the Policy.

<https://www.llangyfelachcommunitycouncil.org.uk/policy-procedures/>

Requests for applications are considered every 4 months (July, November & March). To date, the budget has been allocated as outlined:

<b>Organisation</b>	<b>£</b>
6 <sup>th</sup> Llangyfelach Scout Group	750.00
Swansea Gymnastics	250.00
Wales Air Ambulance	100.00
Swansea Gymnastics	250.00
<b>Total</b>	<b>£1,350</b>

No requests have been received.

**Recommendation.** The update be noted.

**17. Review of Asset Register**

The Asset Register has been reviewed. The Council's Assets on 28 February 2024 are outlined in the Appendix.

**Recommended** that the Asset Register be noted.

**Huw Evans (PSLCC)**  
**Clerk to Llangyfelach Community Council**