



Minutes of Meeting of Council

Held At / Via: Multi-Location Meeting - Llangyfelach Church, Llangyfelach & Microsoft Teams

On Thursday, 14 March 2024 at 6.00pm.

Present: Councillor Peter Gibson (Chair) presiding

Councillors: Paul Baker, Mike Glover, Jamie Jewell, Daniel Lorey, Sharon Phillips & Mark Tribe

Clerk to the Council: Huw Evans (PSLCC)

202 Apologies for Absence

Apologies for absence were received from Councillors Julie Rees & Adrian Roberts.

203 Disclosures of Personal & Prejudicial Interests

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

204 Minutes of Council

Resolved that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

i) 14 March 2024.

205 Announcements of the Chair of Council

There were no announcements made.

206 Public Question Time

No Public Questions were asked.

207 Community Reports

i) PCSO (Police Community Support Officers) Report

There was no update.

ii) LAC (Local Area Co-ordinators) Report

There was no update.

208 Payments, Receipts & Bank Account Transfers & Bank Reconciliation

The Clerk outlined all Payments, Receipts, Bank Account Transfers & Bank Reconciliations since the last meeting of Council. The payments were made in line with Minute 23 "Constitutional Matters" of the Annual Council held on 11 May 2023.

Payments (Expenditure)	£
Clerk Salary (March 2024)	331.89
CCS Pension Fund (Clerk) (March 2024)	175.00
HMRC. PAYE Income Tax & NI. QTR 4 - 2023-2024	663.60
HB Enoch & Owen. Payroll Services & P60. QTR 4 - 2023-2024. Invoice 9304	77.40
Pentagon Design. Integrate Google Consent. Invoice 9884	84.00
Clerk Salary (March 2024)	331.89
Determined by Council	
One Voice Wales. Training - March 2024. Invoice 7854. Council - 11 April 2024	152.00
One Voice Wales. Training - January 2024. Invoice 7697. Council - 11 April 2024	38.00
Payments Raised at the Meeting	
Pentagon Design. www.llangyfelachcommunitycouncil.org.uk Domain & Hosting Renewal. Invoice 9975. Council - 11 April 2024	296.39
Receipts (Income)	
Bank Interest (March 2024)	30.72
Bank Account Transfers	
23.03.2024. Business Reserve Account to Current Account	1,000.00
25.03.2024. Business Reserve Account to Current Account	300.00

Resolved that:

- 1) The Payments, Receipts, Bank Account Transfers & Bank Account Monthly Reconciliations be noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

209 Correspondence

The actions / comments made as in relation to the correspondence reported:

Correspondence	Actions
One Voice Wales. Training	Noted.
Swansea Council. Weekly Planning Applications	Noted.
Swansea Council. Weekly Planning Decisions	Noted.
Planning Aid Wales. Training & Events	Noted.
One Voice Wales. News Bulletin	Noted.
Senedd Cymru. Focus group for youth representatives of community and town Councils	Noted.
Senedd Cymru. New consultation: Senedd Cymru (Electoral Candidate Lists) Bill	Noted.
One Voice Wales. Annual Financial Timetable of Actions	Noted.

Swansea Council. South-West Wales Regional Transport Plan	Noted.
Gallagher. Horizon - How to Navigate the Changing Risk Landscape	Noted.
Urdd Gobaith Cymru. The Urdd's Fund for All	Noted.
WHP Telecoms. Proposed Vodafone telecommunications installation - CS30804600 VF23518 Pavement o/s Bishop Vaughan R.C. School, Mynydd Garnlwyd Road	Noted.
Welsh Blood Service. Sessions	Noted.
Cabinet Office UK Government. Free Portrait of His Majesty The King for Community, Town and City Councils in Wales	Noted.
Llais Cymru. Join a National Conversation with Llais	Noted.
Centre for Digital Public Services Wales. Cyber Awareness Training Sessions	Noted.

210 Feedback from Delegates on Outside Bodies

i) Swansea Rural Development Partnership

Councillor Paul Baker provided an update relating to the work of the Swansea Rural Development Partnership.

211 Workplan (For Information)

The Council Workplan was presented.

212 Swansea Council Matters: Planning, Highways, Footpaths, Cycleways & Bridleways

i) Lighting on A48 & in Vicinity of Bryntywod

Councillor Daniel Lorey stated that there had been a lighting failure recently in Bryntywod. Swansea Council had addressed the issue and the lights were back operational.

213 Training Plan

The Clerk stated that the Training Plan was adopted on 13 April 2023. It sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the Training Plan & Training Matrix. To attend training, Councillors should liaise with the Clerk.

Resolved that the update be noted.

214 Llangyfelach Ward Councillor Update

Councillor Mark Tribe, Llangyfelach Ward Councillor submitted a verbal report outlining his work within the Ward.

215 Annual Report 2023-2024

The Clerk stated that Section 52 of the Local Government and Elections (Wales) Act 2021 requires that all Community Councils must prepare and publish an Annual Report about the Council's Priorities, Activities and Achievements during that financial year. It is to be published as soon as reasonably practicable after the end of the financial year.

Resolved that the Annual Report 2023-2024 attached at Appendix A of the report be approved and published.

216 Action Plan 2024-2025

The Clerk stated that to aid the compilation of the Annual Report, it would assist if the Council set out an Action Plan detailing the Council's aims, objectives, and actions for a forthcoming year.

Following debate, it was agreed to add Pea Lighting on the Village Green to the Action Plan.

Resolved that the Action Plan 2024-2025 attached at Appendix A of the report be approved as amended and published.

Next Council Meeting

6.00pm on Thursday, 9 May 2024.

The meeting ended at 6.30p.m.

Chair