



## **Minutes of Meeting of Council**

**Held At / Via: Multi-Location Meeting - Llangyfelach Church, Llangyfelach & Microsoft Teams**

**On: Thursday, 13 February 2025 2024 at 6.00pm.**

**Present:** Councillor Peter Gibson (Chair) Presiding

**Councillors:** Paul Baker, Mike Glover, Jamie Jewell, Daniel Lorey, Sharon Phillips, Julie Rees & Mark Tribe

**Clerk to the Council:** Huw Evans

**161 Apologies for Absence**

An apologies for absence was received from Councillor Adrian Roberts.

**162 Disclosures of Personal & Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared:

**163 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

i) 7 January 2025.

**164 Announcements of the Chair of Council**

There were no announcements.

**165 Public Question Time**

There were no questions asked.

**166 Community Reports**

**i) PCSO (Police Community Support Officers) Report**

There were no updates.

**ii) LAC (Local Area Co-ordinators) Report**

There were no updates.

**167 Expenditure, Income, Bank Account Transfers & Bank Reconciliation**

The Clerk outlined the Expenditure, Income, Bank Account Transfers & Bank Reconciliations since the last meeting of Council. Expenditure was made in accordance with Minute 19 "Constitutional Matters" of the Annual Meeting of Council held on 9 May 2024.

<b>Expenditure (E)</b>		<b>£</b>
E79	Clerk Salary (January 2025)	452.13
E80	CCS Pension Fund (Clerk) (January 2025)	178.89
E81	Intertwined Gardens & Landscapes. J H van Deventer. Christmas Tree Removal & Disposal	120.00
E82	Planning Aid Wales. Training. Understanding Section 106 Planning Obligations. 12.02.2025. Councillor Mark Tribe	40.00
<b>Expenditure - Previous Council Decision (E)</b>		<b>£</b>
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<b>Expenditure - Raised at the Meeting (E)</b>		<b>£</b>
-	5x Copies of "The Gardening Life of Head Gardener Herbert (Bert) Stacey 1905-1985" Book	100.00
<b>Income (I)</b>		<b>£</b>
I15	Rural Anchor SPF. Christmas Fair Grant	6,015.74
I16	Bank Interest - Old Account (January 2025)	1.24
I17	Bank Interest - New Account (January 2025)	23.90
<b>Bank Account Transfers (T)</b>		<b>£</b>
T15	14.01.2025. Old Current Account to New Business Reserve Account	6,015.74
T16	21.01.2025. New Current Account to New Business Reserve Account	8,000.00

**Resolved that:**

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

## 168 Correspondence

The actions / comments made as in relation to the correspondence reported:

<b>Correspondence</b>	<b>Actions</b>
One Voice Wales. Training	Noted.
Swansea Council. Weekly Planning Applications	Noted.
Swansea Council. Weekly Planning Decisions	Noted.
Planning Aid Wales. Training & Events	Noted.
One Voice Wales. News Bulletin	Noted.
Llais. Monthly Newsletter	Noted.
One Voice Wales. Participate in new important Wales community resilience research	Noted.
One Voice Wales. National Awards 30 April 2025	Noted.
Ystadau Cymru. Asbestos Awareness Training - Save the Dates	Noted.
One Voice Wales. Survey of Member Councils and engagement with Area Committees	Noted.

Llais Y Goedwig. Networking Days local to you	Noted.
Parish Online. Newsletter	Noted.
Local Policy and Innovation Partnership (LPIP) for Rural Wales. Survey	Noted.
Caloo. Supporting play strategy in your area	Noted.
One Voice Wales. Unjumbling the Jargon: January 2025	Noted.
One Voice Wales. Cost of Living Crisis Project 'Working With Partners: To Deliver Cost of Living Support to Your Community' Webinar	Noted.
Swansea Philharmonic Choir. Newsletter - January 2025	Noted.
Statkraft. Swansea Greener Grid Park Community Liaison Group	Noted.
Repair Café Wales. Fix It Feb Campaign Resources	Noted.
Swansea Council. Direct Food Support Grant 2024/2025 Round 3	Noted.
Rural Café Wales. 2025 - 2030 Our Five Year Vision	Noted.
One Voice Wales. Annual General Meeting Online 11.03.2025	Noted.
Swansea Council. Briefing on new draft Regional Transport Plan ahead of public engagement	Noted.
Environment Centre. Volunteer Recruitment Webinar	Noted.
Democracy & Boundary Commission Cymru. Electoral Review Programme	Noted.
CJC South West Wales. Have your say on the future of regional transport in South West Wales	Noted.

**169 Delegates Feedback on Outside Bodies**

There was no feedback.

**170 Workplan (For Information)**

The Council Workplan was presented.

**171 Swansea Council Matters: Planning, Highways, Footpaths, Cycleways & Bridleways**

**i) Presentation: Statkraft - Swansea Greener Grid Park Community Fund (GrantScape)**

Matt Young, Chief Executive of GrantScape gave a presentation relating to the Swansea Greener Grid Park Community Fund which is provided by Skatkraft and aims to support community and environmental projects located within 5km of the development, that focus on carbon dioxide reduction. The fund has £20,000 available each year. <https://grantscape.org.uk/?p+11341>

Matt Young also sought interest from Councillors to sit on the GrantScape Panel.

**Resolved** that the item be asked to the next Council agenda.

- ii) **Presentation: Penllergaer Solar Park by Elements Green**  
The Presenter was not present and the item was withdrawn.

**172 Training**

The Clerk stated that the Training Plan was adopted on 13 April 2023. It sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the Training Plan & Training Matrix. To attend training, Councillors should liaise with the Clerk.

**Resolved** that the update be noted.

**173 Llangyfelach Ward Councillor Update**

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council provided a verbal report outlining his work within the Ward. The update included reference to:

- i) Swansea Greener Grid Park's Extension - Exhibition Invitation. Thursday, 6 March 2025 between 15:30 and 19:30 at Llangyfelach Church Hall.
- ii) Unadopted Road in Bryntywod. Councillor Tribe stated that he would use his Swansea Council Community Fund to place chippings on road.
- iii) "The Gardening Life of Head Gardener Herbert (Bert) Stacey 1905-1985". Councillor Tribe stated that the book had recently been published and proposed that the Council purchase 5 books to be placed in the Church Hall for the Community Groups within Llangyfelach to enjoy. All proceeds from the books would go to The Brain Injury Service and Neuropsychology based at Morriston Hospital and Blood Bikes Wales.

**Resolved** that 5 books be purchased at a cost of £100.

**174 Permanent Remembrance Memorial on Village Green**

The Clerk stated that he was seeking suggestions for grants towards the Remembrance Memorial. Councillors had previously outlined their favoured design being stone work round memorial approximately 1m square with a plinth and accessible path. The design will be discussed at a further meeting; however, the names of individuals would not be included as the memorial would be for all conflicts.

**Resolved** that the update be noted.

**175 Pea Lighting on the Cherry Trees on Village Green**

The Clerk stated that the Council's Action Plan 2024-2025 included the ambition to place Pea Lighting on the four Cherry Trees at the Village Green. The Clerk has scheduled a meeting with a specialist Company to discuss the matter in late January 2025. Unfortunately, the meeting was cancelled and rescheduled for mid-February 2025. The Clerk will provide feedback and bring a formal report to a future Council Meeting.

**Resolved** that the update be noted.

**176 Model Financial Regulations (Wales) 2024 & Council's Bank Accounts**

The Clerk stated that One Voice Wales had engaged the National Association of Local Councils (NALC) to draft new Model Financial Regulations to replace the 2019 version. The Clerk followed the guidance that outlined how each Council should adapt them to suit their specific requirements and has reviewed and amended the new Model Financial Regulations (Wales) 2024 to reflect local choice.

In preparation to adopt these Model Financial Regulations (Wales) 2024, the Council has opened two new Bank Accounts with NatWest to enable the Council access to the NatWest Bankline service. The Bankline Service allows other Councillors to view and authorise spending. The signatories on the NatWest Bankline accounts will be Councillors Peter Gibson, Sharon Phillips, Paul Baker & the Clerk. To date, only the Clerk and Councillor Sharon Phillips have access; however, the Clerk is working to rectify this issue. The Clerk recommends closing the original two NatWest accounts early in the next financial year.

**Resolved** that:

- 1) The Model Financial Regulations (Wales) 2024 (amended to reflect local choice) and set out in **Appendix 16A** of the report be adopted and published on the Council's Web site.
- 2) The Model Financial Regulations (Wales) 2024 be reviewed at least once per Council Term and when new Model Financial Regulations (Wales) are issued.
- 3) The Clerk continue to work with NatWest Bank to ensure that Councillors Peter Gibson & Paul Baker are added to the Bankline service.
- 4) The Clerk be authorised to close the original two NatWest accounts early in the next financial year.

**Next Council Meeting**

6.00pm on Tuesday, 11 March 2025.

The meeting ended at 7.10 p.m.

**Chair**