

Items 7 to 19

Council - 11 March 2025

Reports of the Clerk

7. Expenditure, Income, Bank Account Transfers & Bank Reconciliation

- Expenditure. Paid in accordance with Annual Council of 9 May 2024 (Minute 19 “Constitutional Matters” refers).
- Expenditure - Previous Council Decision. Date of Decision included.
- Income. Income received by Council.
- Bank Account Transfers.

Expenditure (E)		£
E84	Clerk Salary (February 2025)	452.33
E85	CCS Pension Fund (Clerk) (February 2025)	178.89
Expenditure - Previous Council Decision		£
E83	5x Copies of “The Gardening Life of Head Gardener Herbert (Bert) Stacey 1905-1985” Book. Council 13.02.2025	100.00
Income (I)		£
I18	Bank Interest - New Account (February 2025)	29.59
Bank Account Transfers (T)		£
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The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

Recommended that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. Correspondence (emailed to all Councillors)

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
Planning Aid Wales. Training & Events
One Voice Wales. News Bulletin
Llais. Monthly Newsletter
One Voice Wales. Participate in new important Wales community resilience research
One Voice Wales. National Awards 30 April 2025
Ystadau Cymru. Asbestos Awareness Training - Save the Dates
Swansea Council. Swansea LDP2 Update / Revised Delivery Agreement and Preferred Strategy
WI. Neurodiversity Celebration Week
Llais. Monthly Newsletter

One Voice Wales. News from the Cost of Living Crisis Support Team
Boston Seeds. Plant Wildflowers This Spring
Parish Online. Newsletter
Swansea Bay University Health Board. Focus Group opportunities - The Independent Review of Maternity and Neonatal Services at Swansea Bay
One Voice Wales. Digital Guidance
Swansea Bay Health Chariry. Newsletter
Maximus. Mental Health Support
On Voice Wales. Cost of Living Crisis Project Team Upcoming Online Events
Public Sector Network. Newsletter
Swansea Greener Grid Park Community Fund
Independent Remuneration Panel for Wales. Annual Report 2025
Tomato Energy. Launch in Swansea
National Association of Local Councils. Clear Councils Newsletter
Swansea Council. Notice of consultation - Swansea LDP2 Pre-Deposit Plan (Preferred Strategy) and related documents
One Voice Wales. National Awards 30 April 2025
One Voice Wales. Latest Development Notes
Environment Centre. Seed Swap Saturday
One Voice Wales and Planning Aid Wales. Joint Event "Understanding the Planning System - your questions answered" on 27 March 2025 from 10:00am to 1:30pm, remote via Zoom
SSAFA (Soldiers', Sailors' & Airmen's Families Association) Wales. Community Council Appeal 2025

9. Delegates Feedback on Outside Bodies (Verbal)

Outside Body	Membership - Council 9 May 2024
Community / Town Council Forum	Councillor Mike Glover, Councillor Jamie Jewell & Clerk of Council
One Voice Wales Meetings including Swansea Area Committee	Councillor Mike Glover, Councillor Adrian Roberts & Clerk of Council
South Wales Police Meetings with Representatives of Community Councils including PACT Meetings	Councillor Mark Tribe
Swansea Rural Development Partnership	Councillor Paul Baker

10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	<p>Standard Items. Discussed each month:</p> <ul style="list-style-type: none"> a) Community Reports (PSCO & LAC) & Invited Presentations. b) Expenditure, Income, Bank Account Transfers & Bank Reconciliation. c) Correspondence. d) Delegates Feedback on Outside Bodies. e) Workplan. f) Swansea Council Matters: Planning & Highways.

	g) Training Plan. h) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required.
May Annual Meeting	➤ Constitutional Matters. ➤ Insurance Cover. ➤ Hire of Church Hall. ➤ General Power of Competence (GPoC) Declaration. ➤ Personnel Committee. Elect Chair & Vice-Chair.
June	➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	➤ Requests for Grants and Donations. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Personnel Committee - Clerk's Appraisal.
August	No Meetings.
September	➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday. ➤ Budget Monitoring.
October	➤ Review of Council Policies (Every 5 years). ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday.
November	➤ Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair.
December	➤ Budget & Precept for Next Financial Year. ➤ Floral Decorations within the Community.
January	➤ Budget & Precept for Next Financial Year.
February	➤ Review of Standing Orders (Every 5 years). ➤ Review of Financial Regulations (Every 5 years).
March	➤ Review of Asset Register. ➤ Requests for Grants and Donations.
April	➤ Council Annual Report. ➤ Council Action Plan.
To be confirmed	Agree the External Auditors Report.

11. Swansea Council Matters: Planning & Highways

12. Training Plan

The Training Plan adopted by Council on 13 April 2023 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the [Training Plan](#) & [Training Matrix](#). To attend training, liaise with the Clerk.

Recommended that the update be noted.

13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

14. Permanent Remembrance Memorial on Village Green

Council at its meeting on 9 September 2024 resolved to investigate the possibility of constructing a permanent Remembrance Memorial on the Village Green. Council at its meeting on 12 December 2024 dedicated £5,000 of its 2024-2025 budget towards the Remembrance Memorial. Council at its meeting on 7 January 2025 outlined several actions for the Clerk. Councillors are asked to continue to seek design suggestions for a permanent Remembrance Memorial. The Clerk has sought permission from Swansea Council to proceed with the Memorial. The Clerk shall bring a report back in due course.

Recommended that the update be noted.

15. Pea Lighting on the Cherry Trees on Village Green

The Council's Action Plan 2024-2025 includes the ambition to place Pea Lighting on the Cherry Trees at the Village Green. The Clerk arranged a meeting with a specialist Company to discuss the matter in February 2025.

Lite-Ltd have provided a quote to supply canopy lights for the four trees on the Village Green. The lights would provide an elegant warm white lighting effect. The lights are designed to remain in place so that they can be used for other events during the year. Running costs would be in the order of £0.21p per hour. Based on 400 operating hours (average Christmas display duration) then total energy cost would be approximately £84 per year.

The Clerk is in process of obtaining an installation cost and seeking permission in principle from Swansea Council. He will provide an update at the meeting.

Recommendation. The views of Council are sought.

16. One Voice Wales Membership 2025-2026

The Council's Membership of One Voice Wales ends on 31 March. A renewal membership letter has been received, with the membership cost being £474. The benefits of membership of One Voice Wales are worthwhile as it provides excellent support, advice, and access to a training programme.

Recommended that the Council continue its One Voice Wales Membership.

17. Statkraft - Swansea Greener Grid Park Community Fund (GrantScape)

The Council received a presentation from Matt Young, Chief Executive of GrantScape relating to the Swansea Greener Grid Park Community Fund which is provided by Skatkraft at its last meeting on 13 February 2025. The fund aims to support community and environmental projects located within 5km of the development, that focus on carbon dioxide reduction. The fund has

£20,000 available each year.

<https://grantscape.org.uk/fund/statkraft/swansea-greener-grid-park-criteria/>

Council is asked to consider recommending Councillors to sit on the GrantScape Panel.

Recommendation. The views of Council are sought.

18. Consider Requests for Grants & Donations

The Council allocated £1,500 of its 2024-2025 budget to its Grants & Donations Policy. To be eligible for a grant / donation applicants must comply with the conditions set out within the Policy.

<https://www.llangyfelachcommunitycouncil.org.uk/policy-procedures/>

Requests for applications are considered every 4 months (July, November & March). To date, the budget has been allocated as outlined:

Organisation	£
Donation to fund a Book. The Gardening Life of Herbert (Bert) Stacey. Council 09.07.2024	250.00
6 th Llangyfelach Scout Group. Oven & Petrol Mower. Council 14.11.2024	748.99
Wales Air Ambulance. Council 14.11.2024	200.00
St John Ambulance Cymru. West Glamorgan Ambulance Fund. Council 14.11.2024	200.00
Total Allocated	1,398.99
Total Unallocated	101.01

No requests have been received.

Recommendation. The update be noted.

19. Review of Asset Register

The Asset Register has been reviewed. The Council's Assets on 28 February 2025 are outlined in the Appendix.

Recommended that the Asset Register be noted.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council