



## **Minutes of Meeting of Council**

**Held At / Via: Multi-Location Meeting - Llangyfelach Church, Llangyfelach & Microsoft Teams**

**On: Tuesday, 10 June 2025 at 6.00pm**

**Present:** Councillor Sharon Phillips (Chair) Presiding

**Councillors:** Peter Gibson, Mike Glover, Jamie Jewell, Daniel Lorey, Julie Rees, Adrian Roberts & Mark Tribe

**Clerk to the Council:** Huw Evans

**25 Apologies for Absence**

An apology for absence was received from Councillor Paul Baker.

**26 Disclosures of Personal & Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

**27 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 8 May 2025.

**28 Announcements of the Chair of Council**

The Chair of Council congratulated Councillor Daniel Lorey on becoming a father and welcomed Eira to the World.

**29 Public Question Time**

There were no public questions.

**30 Community Reports & Invited Presentations**

**i) PCSO (Police Community Support Officers) Report**

Councillor Mark Tribe provided an update on behalf of the PCSO.

**ii) LAC (Local Area Co-ordinators) Report**

There was no report.

**31 Expenditure, Income, Bank Account Transfers & Bank Reconciliation**

The Clerk outlined all Payments, Receipts, Bank Account Transfers & Bank Reconciliations since the last meeting of Council. The payments were made in accordance with Minute 21 "Constitutional Matters" of the Annual Council held on 8 May 2025.

<b>Expenditure (E)</b>		<b>£</b>
E19	Clerk Salary (May 2025)	452.33
E20	CCS Pension Fund (Clerk) (May 2025)	178.89
<b>Expenditure - Previous Council Decision</b>		<b>£</b>
-	-	-
<b>Income (I)</b>		<b>£</b>
I04	Bank Interest (May 2025)	32.81
<b>Bank Account Transfers (T)</b>		<b>£</b>
T05	30.05.2025. Business Reserve to Current Account	1,000.00

**Resolved that:**

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

**32 Correspondence**

The actions / comments made as in relation to the correspondence reported:

<b>Correspondence</b>	<b>Actions</b>
One Voice Wales. Training	Noted.
Swansea Council. Weekly Planning Applications	Noted.
Swansea Council. Weekly Planning Decisions	Noted.
Planning Aid Wales. Training & Events	Noted.
One Voice Wales. News Bulletin	Noted.
One Voice Wales. Cost of Living Crisis Support Team Update	Noted.
Llais. Monthly Newsletter	Noted.
Parish Online. Newsletter	Noted.
Swansea Philharmonic Choir. Newsletter May 2025	Noted.
One Voice Wales. Innovative Practice Conference - 2 July 2025	Noted.
Social Farms & Gardens. Community Management Awards 2026	Noted.
Swansea Council. Funding Opportunity: Men's Shed Grant 2025/2026	Noted.
Welsh Blood Service. Help Save Lives: Support Swansea blood donation	Noted.
Welsh Government. Improving the administration and enforcement of Council Tax in Wales	Noted.
One Voice Wales. Well-being of Future Generations (Wales) Act 2015: Post-legislative scrutiny	Noted.

Welsh Government. Community mentors to work with the Welsh Government to deliver the childcare and playwork actions in the Anti-racist Wales Action Plan	Noted.
Keep Wales Tidy. Webinar	Noted.
Swansea University. Feedback on new Wales DeafAware eLearning package. 10.00 on 24 June 2025	Noted.
One Voice Wales. National Awards Conference Report 2025	Noted.
Kids Cancer Charity. Appeal	<b>Resolved</b> that a donation of £200 be given.
Cadno Communications Ltd. EDF Renewables UK and Ireland. Proposed development Swansea North Battery, located between Felindre and Morriston	Noted.
Swansea Council. Recruitment of a Community / Town Councillor to the Standards Committee	Noted.

### 33 Delegates Feedback on Outside Bodies

There was no delegate feedback.

### 34 Workplan (For Information)

The Council Workplan was presented.

### 35 Swansea Council Matters: Planning, Highways, Footpaths, Cycleways & Bridleways

#### i) Parking Enforcement on Pengors Road

Councillor Peter Gibson referred to recent parking enforcement on Pengors Road on Bank Holiday Monday. He asked for clarity as to who was responsible for parking enforcement specifically relating to parking on a single yellow line, a double yellow line and parking on pavements.

Councillors also queried the time permitted to park in the loading bay adjacent to the Village Shop.

**Resolved** that the Clerk contact Swansea Council to obtain the answers.

### 36 Training

The Clerk stated that the Training Plan was adopted on 13 April 2023. It sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the Training Plan & Training Matrix. To attend training, Councillors should liaise with the Clerk.

**Resolved** that the update be noted.

**37 Llangyfelach Ward Councillor Update**

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council provided a verbal report outlining his work within the Ward.

**38 Permanent Remembrance Memorial on Village Green**

The Clerk stated that the Memorial had been ordered and the aim was to have it installed prior to Remembrance Sunday on 9 November 2025. Discussions took place relating to the surround base of the Obelisk.

**Resolved** that:

- 1) The Clerk arrange a red resin surround base with in-built spotlights.

**39 Planted Christmas Tree on Village Green**

The Clerk stated that he was seeking costs for a planted Christmas Tree on the Village Green and that a report would be presented to a future meeting of Council.

**Resolved** that the update be noted.

**40 Pea Lighting on the Cherry Trees on Village Green**

The Clerk stated that a site visit was held with Officers of Swansea Council on 2 May 2025. At that meeting, it was determined that only the two Cherry Trees closest to the road were suitable for pea lighting. This was due to one of the other Cherry Trees being windswept and the other infected with Witches Broom.

The Clerk had obtained a quote of £2,270.96, excluding VAT for the supply of pea lighting. Swansea Council have supplied a quote of £9,594.17 for the installation of the infrastructure, removal of a highway sign and the fixing of the pea lights on the trees.

Based on energy costs of circa £0.30p per Kw Hour, running costs would be in the order of £0.12p per hour. Based on 400 operating hours (average Christmas display duration) the total energy cost would be in the order of £48 per year.

**Resolved** that:

- 1) The quote for the supply of Pea Lighting be approved.
- 2) The quote for the installation of the infrastructure, removal of a highway sign and the fixing of the pea lights on the trees be approved.
- 3) The Clerk liaise with Swansea Council about the potential removal of the Cherry Tree infected with Witches Broom to prevent its spread to the remaining trees.

- 4) Should the infected Cherry Tree be removed by Swansea Council, the Clerk be authorised to purchase a replacement tree or trees elsewhere within the community.
- 5) The Clerk liaise with Swansea Council regarding the removal of the bench and the re-siting of the refuse bin.

#### **41 Model Financial Regulations (Wales) 2024**

The Clerk stated that Council at its meeting on 13 February 2025 had considered the Model Financial Regulations (Wales) 2024. Council resolved to amend them to reflect local choice and to adopt the amended version. Since that time, the Model Financial Regulations (Wales) 2024 have been amended by One Voice Wales to include reference to the Procurement Act 2023 and the Procurement (Wales) Regulations 2024. They amendments to the Model Financial Regulations (Wales) 2024 were outlined in the report.

**Resolved** that the Paragraphs be amended as outlined:

- 1) **Paragraph 5.4**  
Delete reference to *"Public Contracts Regulations 2015"*.  
Replace with *"Procurement Act 2023 and the Procurement (Wales) Regulations 2024"*.
- 2) **Paragraph 5.7**  
Delete *"For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the advertising of contract opportunities and the publication of notices about the award of contracts."*  
Replace with *"For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices about the award of contracts."*
- 3) **Paragraph 5.11**  
Delete *"Contracts must not be split into smaller lots to avoid compliance with these rules."*  
Replace with *"Contracts must not be split to avoid compliance with these rules."*
- 4) The Model Financial Regulations (Wales) 2024 (amended to reflect local choice) and to include the new amendments set out in Appendix 17A of the report be adopted and published on the Council's Web site.
- 5) The Model Financial Regulations (Wales) 2024 be reviewed at least once per Council Term and when new Model Financial Regulations (Wales) are issued.

**Next Council Meeting**

6.00pm on Tuesday, 8 July 2025.

The meeting ended at 6.55 p.m.

**Chair**