

Items 7 to 17

Council - 10 June 2025

Reports of the Clerk

7. Expenditure, Income, Bank Account Transfers & Bank Reconciliation

- Expenditure. Paid in accordance with Annual Council of 8 May 2025 (Minute 21 “Constitutional Matters” refers).
- Expenditure - Previous Council Decision. Date of Decision included.
- Income. Income received by Council.
- Bank Account Transfers.

Expenditure (E)		£
E19	Clerk Salary (May 2025)	452.33
E20	CCS Pension Fund (Clerk) (May 2025)	178.89
Expenditure - Previous Council Decision		£
-	-	-
Income (I)		£
I04	Bank Interest (May 2025)	32.81
Bank Account Transfers (T)		£
T05	30.05.2025. Business Reserve to Current Account	1,000

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

Recommended that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. Correspondence (emailed to all Councillors)

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
Planning Aid Wales. Training & Events
One Voice Wales. News Bulletin
Llais. Monthly Newsletter
One Voice Wales. Cost of Living Crisis Support Team Update
One Voice Wales. E-Bulletin
Parish Online. Newsletter
Swansea Philharmonic Choir. Newsletter May 2025
One Voice Wales. Innovative Practice Conference - 2 July 2025
Social Farms & Gardens. Community Management Awards 2026
Swansea Council. Funding Opportunity: Men's Shed Grant 2025/2026
Welsh Blood Service. Help Save Lives: Support Swansea blood donation
Welsh Government. Improving the administration and enforcement of Council Tax in Wales

Council - 10 June 2025 - Reports of the Clerk - Cont'd

One Voice Wales. Well-being of Future Generations (Wales) Act 2015: Post-legislative scrutiny
Welsh Government. Community mentors to work with the Welsh Government to deliver the childcare and playwork actions in the Anti-racist Wales Action Plan
Keep Wales Tidy. Webinar
Swansea University. Feedback on new Wales DeafAware eLearning package. 10.00 on 24 June 2025
One Voice Wales. National Awards Conference Report 2025
Kids Cancer Charity. Appeal
Cadno Communications Ltd. EDF Renewables UK and Ireland. Proposed development Swansea North Battery, located between Felindre and Morriston
Swansea Council. Recruitment of a Community / Town Councillor to the Standards Committee

9. Delegates Feedback on Outside Bodies (Verbal)

Outside Body	Membership - Council 8 May 2025
Community / Town Council Forum	Councillor Mike Glover, Councillor Jamie Jewell & Clerk of Council
One Voice Wales Meetings including Swansea Area Committee	Councillor Mike Glover, Councillor Adrian Roberts & Clerk of Council
South Wales Police Meetings with Representatives of Community Councils including PACT Meetings	Councillor Mark Tribe
Swansea Rural Development Partnership	Councillor Paul Baker

10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	<p>Standard Items. Discussed each month:</p> <ul style="list-style-type: none"> a) Community Reports (PSCO & LAC) & Invited Presentations. b) Expenditure, Income, Bank Account Transfers & Bank Reconciliation. c) Correspondence. d) Delegates Feedback on Outside Bodies. e) Workplan. f) Swansea Council Matters: Planning & Highways. g) Training Plan. h) Llangyfelach Ward Councillor Update. <p>Additional Items. Discussed as required.</p>
May Annual Meeting	<ul style="list-style-type: none"> ➤ Constitutional Matters. ➤ Insurance Cover. ➤ Hire of Church Hall. ➤ General Power of Competence (GPoC) Declaration. ➤ Personnel Committee. Elect Chair & Vice-Chair.
June	<ul style="list-style-type: none"> ➤ Annual Governance Statement. ➤ Internal Auditors Report.

Council - 10 June 2025 - Reports of the Clerk - Cont'd

July	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Christmas Newsletter. ➤ Personnel Committee - Clerk's Appraisal.
August	No Meetings.
September	<ul style="list-style-type: none"> ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday. ➤ Budget Monitoring.
October	<ul style="list-style-type: none"> ➤ Review of Council Policies (Every 5 years). ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday.
November	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair.
December	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year. ➤ Floral Decorations within the Community.
January	➤ Budget & Precept for Next Financial Year.
February	<ul style="list-style-type: none"> ➤ Review of Standing Orders (Every 5 years). ➤ Review of Financial Regulations (Every 5 years).
March	<ul style="list-style-type: none"> ➤ Review of Asset Register. ➤ Requests for Grants and Donations.
April	<ul style="list-style-type: none"> ➤ Council Annual Report. ➤ Council Action Plan.
To be confirmed	Agree the External Auditors Report.

11. Swansea Council Matters: Planning & Highways

12. Training Plan

The Training Plan adopted by Council on 13 April 2023 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the [Training Plan](#) & [Training Matrix](#). To attend training, liaise with the Clerk.

Recommended that the update be noted.

13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

14. Permanent Remembrance Memorial on Village Green

The Clerk stated that the Memorial had been ordered and the aim was to have it installed prior to Remembrance Sunday on 9 November 2025. Discussions were ongoing regarding the area surrounding the base of the Obelisk. Resin is the current suggestion.

Recommended that the update be noted.

15. Planted Christmas Tree on Village Green

The Clerk stated that he was seeking costs for a planted Christmas Tree and that he would provide a report to a future Council Meeting.

Recommended that the update be noted.

16. Pea Lighting on the Cherry Trees on Village Green

The Clerk stated that a site visit was held with Officers of Swansea Council on 2 May 2025. At that meeting, it was determined that only the two Cherry Trees closest to the road were suitable for pea lighting.

The Clerk has obtained a quote of £2,270.96, excluding VAT for the supply of pea lighting. Swansea Council have supplied a quote of £9,594.17 for the installation of the infrastructure, removal of a highway sign and the fixing of the pea lights on the trees.

Based on energy costs of circa £0.30p per Kw Hour, running costs would be in the order of £0.12p per hour. Based on 400 operating hours (average Christmas display duration) the total energy cost would be in the order of £48 per year.

Recommended. The views of Council are sought.

17. Model Financial Regulations (Wales) 2024

Council at its meeting on 13 February 2025 considered the Model Financial Regulations (Wales) 2024. Council resolved to amend them to reflect local choice and to adopt the amended version. Since that time, the Model Financial Regulations (Wales) 2024 have been amended by One Voice Wales to include reference to the Procurement Act 2023 and the Procurement (Wales) Regulations 2024. The amendments to the Model Financial Regulations (Wales) 2024 are outlined below:

Paragraph 5.4

Delete reference to *"Public Contracts Regulations 2015"*.

Replace with *"Procurement Act 2023 and the Procurement (Wales) Regulations 2024"*.

Paragraph 5.7

Delete *"For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the advertising of contract opportunities and the publication of notices about the award of contracts."*

Replace with *“For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices about the award of contracts.”*

Paragraph 5.11

Delete *“Contracts must not be split into smaller lots to avoid compliance with these rules.”*

Replace with *“Contracts must not be split to avoid compliance with these rules.”*

The Model Financial Regulations (Wales) 2024 amended by Council to reflect local choice together with these additional amendments are attached as **Appendix 17A**.

Recommended that:

- 1) The Model Financial Regulations (Wales) 2024 (amended to reflect local choice) and to include the new amendments set out in **Appendix 17A** of the report be adopted and published on the Council's Web site.
- 2) The Model Financial Regulations (Wales) 2024 be reviewed at least once per Council Term and when new Model Financial Regulations (Wales) are issued.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council