



You are hereby summonsed to attend a Meeting of the

Personnel Committee

Held At / Via: Multi-Location Meeting – Llangyfelach Church Hall, Heol y Geifr, Llangyfelach, SA5 7JD & Microsoft Teams

At: 5.30pm on Thursday, 11 September 2025

Agenda

1. **Apologies for Absence.**
2. **Disclosures of Personal & Prejudicial Interests.**
In accordance with the provisions of the Code of Conduct (adopted at the Annual Meeting of Llangyfelach Community Council on 12 May 2016. Minute 32 refers).

Note: Members are requested to identify the Agenda Item / Minute Number and Subject Matter that their interest relates and whether they Withdrew from the Meeting whilst the matter in which their interest relates).
3. **Minutes.**
To approve & sign as a correct record the Minutes of previous Meeting(s).
4. **Exclusion of the Public.**
The Public Bodies (Admission to Meetings) Act 1960, Section 1(2) allows the Council to exclude the public for the whole or part of a meeting if it resolves that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution.
5. **Model Contract of Employment for Local Councils - The Clerk.**
6. **Appraisal of the Clerk.**

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council
1 September 2025

Personnel Committee Llangyfelach Community Councillors 4 (Quorum 3)

Chair of Council (Currently Councillor Sharon Phillips)	Vice Chair of Council (Currently Councillor Julie Rees)
Councillor Paul Baker (Chair)	Councillor Jamie Jewell (Vice-Chair)