



Items 7 to 17

Council - 12 February 2026

Reports of the Clerk

7. Expenditure, Income, Bank Account Transfers & Bank Reconciliation

- Expenditure. Paid in accordance with Annual Council of 8 May 2025 (Minute 21 "Constitutional Matters" refers).
- Expenditure - Previous Council Decision. Date of Decision included.
- Income. Income received by Council.
- Bank Account Transfers.

Expenditure (E)		£
E74	Clerk Salary (January 2026)	509.93
E75	CCS Pension Fund (Clerk) (January 2026)	201.73
Income (I)		£
I14	Bank Interest (January 2026)	14.87
Bank Account Transfers (T)		£
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The Clerk e-mailed the Bank Accounts Monthly Reconciliation to all Councillors.

Recommended that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. Correspondence (emailed to all Councillors)

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
One Voice Wales. E-Bulletin
One Voice Wales. Cost of Living Crisis Support Team Update
One Voice Wales. Llais. Monthly Newsletter
One Voice Wales. Biodiversity Team
One Voice Wales. Copyright and Participating in Webinars
Perthyn. Grant funding for community groups 2026
South Wales Police & Crime Commissioner. Funding Safety Together Survey
One Voice Wales. Social Impact Assessment Survey
One Voice Wales. Swansea Area Committee. Presentation by Chief Executive of Swansea Council
One Voice Wales. Older People Commissioner Survey

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Royal Society for the Protection of Birds (RSPB). Big Garden Bird Watch 2026
Corporate Joint Committee (CJC) for South West Wales. Consultation on the Strategic Development Plan Draft Delivery Agreement
Swansea Philharmonic Choir. Newsletter - January 2026
One Voice Wales. Councillor Access to One Voice Wales Website
One Voice Wales. What you need to know about Community Boundary Reviews
Marie Curie Cymru. Daffodil Appeal 2026

9. Delegates Feedback on Outside Bodies (Verbal)

Outside Body	Membership - Council 8 May 2025
Community / Town Council Forum	Councillor Mike Glover, Councillor Jamie Jewell & Clerk of Council
Llangyfelach Primary School Governing Body - Additional Community Governor	Councillor Paul Baker
One Voice Wales Meetings including Swansea Area Committee	Councillor Mike Glover, Councillor Adrian Roberts & Clerk of Council
South Wales Police Meetings with Representatives of Community Councils including PACT Meetings	Councillor Mark Tribe
Swansea Rural Development Partnership	Councillor Paul Baker

10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month: a) Community Reports (PSCO & AC) & Invited Presentations. b) Expenditure, Income, Bank Account Transfers & Bank Reconciliation. c) Correspondence. d) Delegates Feedback on Outside Bodies. e) Workplan. f) Swansea Council Matters: Planning & Highways. g) Training Plan. h) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required.
May Annual Meeting	<ul style="list-style-type: none"> ➤ Constitutional Matters. ➤ Insurance Cover. ➤ Hire of Church Hall. ➤ General Power of Competence (GPoC) Declaration. ➤ Personnel Committee. Elect Chair & Vice-Chair.
June	<ul style="list-style-type: none"> ➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Christmas Newsletter. ➤ Personnel Committee - Clerk's Appraisal.

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August	No Meetings.
September	<ul style="list-style-type: none"> ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday. ➤ Budget Monitoring.
October	<ul style="list-style-type: none"> ➤ Review of Council Policies (Every 5 years). ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday.
November	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Review of Biodiversity Action Plan (BAP).
December	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year. ➤ Floral Decorations within the Community. ➤ Review of Ffair Nadolig Llangyfelach Christmas Fair.
January	➤ Budget & Precept for Next Financial Year.
February	<ul style="list-style-type: none"> ➤ Review of Standing Orders (Every 5 years). ➤ Review of Financial Regulations (Every 5 years).
March	<ul style="list-style-type: none"> ➤ Review of Asset Register. ➤ Requests for Grants and Donations.
April	<ul style="list-style-type: none"> ➤ Council Annual Report & Section 6 Biodiversity Report. ➤ Council Action Plan.
To be confirmed	Agree the External Auditors Report.

11. Swansea Council Matters: Planning & Highways

Verbal at Meeting.

12. Training Plan

The Training Plan adopted by Council on 13 April 2023 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the [Training Plan](#) & [Training Matrix](#). To attend training, consult with the Clerk.

Recommended that the update be noted.

13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

14. Electricity Supply on Village Green

The Clerk has established that SSE Energy Solutions is the energy provider for the Council's electricity meter on the Village Green. The Clerk has failed to find any bill for energy during his time as Clerk to the Council. He has raised a query with SSE Energy Solutions via telephone, webform and email and is awaiting a reply. A chaser email has also been sent.

The Clerk shall provide an update at the meeting.

Recommended that the update be noted.

15. Have Your Say - Shaping the Future of Llangyfelach Community Spaces

The Community Council printed 1,200 of its Christmas Newsletter. These were hand delivered to each household within the area. The Newsletter contained a page "Have your say – Shaping the future of our Llangyfelach Community Spaces. This page sought the views and opinions of the residents. It outlined some suggestions made by the Community Council and also encouraged people to complete a questionnaire.

The web-based survey could be accessed via a weblink or via a QR code. The survey was open from late November 2025 until 2 January 2026. The survey contained 4 questions. 6 responses were received. The questions and responses are outlined:

1. *Would you support the installation of a Multi-Use Games Area (MUGA)?*
5x Yes. 0x No. 1x Maybe. I need more information.
2. *Should the Multi-Use Games Area (MUGA) be installed at Fairview Road Park?*
5x Yes. 0x No. 1 x I don't support a MUGA.
3. *If, you voted no, to Fairview Road Park as the ideal location, where should the Multi-Use Games Area (MUGA) be installed?*
 - *Second option could be the village green.*
 - *I don't have enough knowledge to comment.*
4. *What additional features would you like to see in our local parks? (Select all that apply)*
4x Benches.
4x Picnic Tables.
2x Children's Play Equipment.
4x Outdoor Gym Equipment.
2x Other:
 - *Bike Racks, Water Feature. Rest Room.*
 - *Small Platform for performances.*

Recommended that the update be noted.

16. Potential Borrowing of Money to Purchase Land at Llangyfelach.

Councillors have asked the Clerk to produce a report regarding the potential purchase of land. The land is not disclosed to the public, so as to protect the Council's commercial interest. The land is identified to Councillors under the final item on the Council agenda.

The Council does not have sufficient funds to purchase the land, so it would need to borrow the money. The Welsh Government has issued a guidance document relating to a Community Council borrowing: "Borrowing Approvals: Guidance for Community & Town Councils".

<https://www.gov.wales/borrowing-approvals-guidance-community-and-town-councils-html>

This guidance sets out the criteria which the Welsh Ministers generally apply in deciding whether to provide a borrowing approval, and how Community and Town Councils can apply for a borrowing approval.

When considering whether to apply for a borrowing approval, Community and Town Councils should be fully open and transparent with their residents and taxpayers in all their dealings. This could include discussion of proposals in open meetings, and ensuring information is available for the public before and after a decision is taken, for example on the Council's website or published in local newsletters. The Council would need to complete a detailed application form addressing several issues including funding streams.

<https://www.gov.wales/borrowing-approvals-application-form-community-and-town-councils>

This report seeks to address the above requirement, by being open and transparent. The report is published on a Council agenda and the public are invited to attend the Council meeting. Additionally, there is a period of 10-minutes allocated on the agenda for the public to ask questions relating to items on the agenda.

Subject to approval from Welsh Government, the Council would then look to secure a loan from a body such as the Public Works Loan Board (PWLB). The PWLB lending facility is operated by the UK Debt Management Office (DMO) on behalf of HM Treasury and provides loans to local authorities, and other specified bodies, from the National Loans Fund, operating within a policy framework set by HM Treasury. This borrowing is for capital projects.

The repayment rate would depend on the amount borrowed and the period of the loan. Obviously, an element of the borrowing would be required to pay for any works required.

The Council would need to borrow a sum sufficient to match its offer price. Should the Council offer the full asking price, it would need to borrow approximately £110,000. Obviously, less money would need to be borrowed, if the Council sought to make a reduced offer.

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It is likely that the VAT element of the payment could be reclaimed from HMRC. The Clerk will seek to confirm this with HMRC and / or VAT specialists prior to any purchase offer being made.

The Council does not hold significant reserves. To repay the loan, it would need to increase its precept. Llangyfelach Community Council's precept for 2026-2027 is £30,000. The Council Tax Base 2026-2027 for Llangyfelach has been calculated as **976** Band D equivalent properties. This means that the approximate annual charge for a Band D equivalent property will be £30.74 per annum.

Based on the 2026-2027 Council Tax Base, for every additional £10,000 raised by the precept, an additional cost of £10.25 per annum would be added to each Band D equivalent property. The table outlines the increased cost (annually & monthly) to a Band D equivalent property based on the Precept rising from £30,000 to £40,000, £50,000 or £60,000.

Precept	£30,000	£40,000	£50,000	£60,000
Band D equivalent. Cost per annum	£30.74	£40.99	£51.23	£61.48
Additional Cost per annum. Compared against current £30,000	-	£10.25	£20.49	£30.74
Additional Cost per month. Compared against current £30,000	-	£0.85	£1.71	£2.57

Recommendation. The views of Council are sought.

17. Exclusion of the Public.

The Public Bodies (Admission to Meetings) Act 1960, Section 1(2) allows the Council to exclude the public for the whole or part of a meeting if it resolves that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution.

Recommended that the Council excludes the public to protect its commercial interests.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council