



Minutes of Meeting of Council

Held At / Via: Multi-Location Meeting - Llangyfelach Church Hall, Llangyfelach & Microsoft Teams

On: Tuesday, 3 March 2026 at 6.00pm

Present: Councillor Sharon Phillips (Chair) Presiding

Councillors: Paul Baker, Mike Glover, Julie Rees, Adrian Roberts & Mark Tribe

Clerk to the Council: Huw Evans

173 Apologies for Absence

Apologies for absence were received from Councillor Daniel Lorey & Jamie Jewell.

174 Disclosures of Personal & Prejudicial Interests

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

175 Minutes of Council

Resolved that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 12 February 2026.

176 Announcements of the Chair of Council

i) Councillor Vacancy

Following the resignation by former Councillor Peter Gibson, the Clerk published the Notice of Vacancy on 14 February 2026. Should an Election not be called by the end of the 14-day period (ending at close of 05.03.2026), the Clerk shall proceed to publish a Notice of Co-option with a deadline of noon on 31 March 2026.

177 Public Question Time

There were no questions.

178 Community Reports & Invited Presentations

i) PCSO (Police Community Support Officers) Report

There was no report.

ii) Area Co-ordinators Report

There was no report.

179 Expenditure, Income, Bank Account Transfers & Bank Reconciliation

The Clerk outlined all Payments, Receipts, Bank Account Transfers & Bank Reconciliations since the last meeting of Council. The payments were made in accordance with Minute 21 "Constitutional Matters" of the Annual Council held on 8 May 2025.

Expenditure (E)		£
E76	Swansea Council. 5x Sacks of Daffodils. Supply & Plant	562.50
E77	Clerk Salary (February 2026)	510.13
E78	CCS Pension Fund (Clerk) (February 2026)	201.73
E79	Marie Curie Cymru. Daffodil Appeal 2026	100.00
E80	Mr Flag. Wales National Flag. Rhyfelwr. 244x152cm. Council - 10.04.2025	184.36
Income (I)		£
I15	Bank Interest (February 2026)	13.90
Bank Account Transfers (T)		£
T15	Business Reserve to Current Account	1,500.00

Resolved that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting including:

E81	One Voice Wales. Training - Equality & Diversity – Module 14. Councillor Paul Baker. 23.02.2026	42.00
E82	1 Box of A4 Paper	19.45
-	Macmillan Cancer Support. Mighty Hike	100.00
-	Morrison Hospital Dialysis Unit	200.00

180 Correspondence

The actions / comments made as in relation to the correspondence reported:

Correspondence	Actions
One Voice Wales. Training	Noted.
Swansea Council. Weekly Planning Applications	Noted.
Swansea Council. Weekly Planning Decisions	Noted.
One Voice Wales. E-Bulletin	Noted.
One Voice Wales. Cost of Living Crisis Support Team Update	Noted.
One Voice Wales. Llais. Monthly Newsletter	Noted.
One Voice Wales. Biodiversity Team	Noted.
Swansea Council. It's Your Swansea 2026	Noted.
One Voice Wales. National Awards 2026	Noted.

GrantScape. Swansea Greener Grid Park Community Fund	Noted.
Democracy & Boundary Commission Cymru (DBCC). Annual Remuneration Report 2026-2027	Noted.

181 Delegates Feedback on Outside Bodies

There was no delegate feedback.

182 Workplan (For Information)

The Council Workplan was presented.

183 Swansea Council Matters: Planning, Highways, Footpaths, Cycleways & Bridleways

There were no matters raised.

184 Training Plan

The Clerk stated that the Training Plan was adopted on 13 April 2023. It sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the Training Plan & Training Matrix. To attend training, Councillors should liaise with the Clerk.

Councillor Paul Baker attended the One Voice Wales, Equality & Diversity Training (Module 14) on 23.02.2026.

Resolved that the update be noted.

185 Llangyfelach Ward Councillor Update

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council gave a verbal report outlining his work within the Ward.

Resolved that the update be noted.

186 Electricity Supply on Village Green

The Clerk stated that the Council had not received a bill for its electricity use during his employment. The only energy used would be for the Christmas Tree and Pea Lighting on the Village Green. He stated that SSE Energy Solutions were the Council's energy provider. He stated that he had raised a query several times with SSE Energy Solutions via telephone, webform and email, and was now in dialogue with them.

Resolved that the update be noted.

187 Review of Asset Register

The Asset Register has been reviewed. The Council's Assets on 27 February 2026 were outlined in the Appendix to the report.

Resolved that:

- 1) The Asset Register be noted.
- 2) A report be brought relating to the Council Logo and Notice Board be brought to the next meeting of Council.

188 Local Government Pension Scheme Discretions

The Community Council is a member of the City & County of Swansea Pension Fund. It is a requirement of the Pension Fund that the Community Council adopts a Local Government Pension Scheme Discretions Policy.

Resolved that:

- 1) The Community Council's Local Government Pension Scheme Discretions Policy as outlined at Appendix 17.1 of the report be approved.
- 2) The Policy be published on the Community Council website.

189 Requests for Grants & Donations

The Clerk stated that the Council allocated £1,500 of its 2025-2026 budget to its Grants & Donations Policy. To be eligible for a grant / donation applicants must comply with the conditions set out within the Policy.

<https://www.llangyfelachcommunitycouncil.org.uk/policy-procedures/>

Requests for applications are considered every 4 months (July, November & March). To date, the budget has been allocated as outlined:

Organisation	£
Donation to Kids Cancer Charity. Council 10.06.2025	200.00
Donation to Wales Air Ambulance. Council 09.10.2025	200.00
Donation to St John Ambulance Cymru. Council 11.12.2025	200.00
Donation to Marie Curie - Daffodil Appeal 2026. Council 12.02.2026	100.00
Total Allocated 2025-2026	700.00
Total Unallocated 2025-2026	800.00

Councillors discussed making donations to Macmillan Cancer Support (Gower Mighty Hike 2026) & to Morrison Hospital Dialysis Unit.

Resolved that:

- 1) The update be noted.
- 2) A donation of £100.00 be made to Macmillan Cancer Support (Gower Mighty Hike 2026).
- 3) A donation of £200.00 be made to the Morriston Hospital Dialysis Unit.

190 Potential Borrowing of Money to Purchase Land at Llangyfelach

The Clerk stated that the land that the Council was considering purchasing was now under offer and was no longer on the market.

Resolved that the item be withdrawn.

191 Exclusion of the Public.

The Clerk stated that the land that the Council was considering purchasing was now under offer and was no longer on the market.

Resolved that the item be withdrawn.

192 Potential Purchase of Land at Llangyfelach

The Clerk stated that the land that the Council was considering purchasing was now under offer and was no longer on the market.

Resolved that the item be withdrawn.

Next Council Meeting

6.00pm on Thursday, 9 April 2026.

The meeting ended at 6.37 p.m.

Chair