

Items 7 to 17

Council - 9 April 2026

Reports of the Clerk

7. Expenditure, Income, Bank Account Transfers & Bank Reconciliation

- Expenditure. Paid in accordance with Annual Council of 8 May 2025 (Minute 21 “Constitutional Matters” refers).
- Expenditure - Previous Council Decision. Date of Decision included.
- Income. Income received by Council.
- Bank Account Transfers.

Expenditure (E)		£
E83	Clerk Salary (March 2026)	509.93
E84	CCS Pension Fund (Clerk) (March 2026)	201.73
E85	HMRC. PAYE Income Tax & NI. QTR 4. 2025-2026	382.60
E86	H B Enoch & Owen Ltd. Payroll Services. QTR 4. 2025-2026	83.40
E87	Macmillan Cancer (via Just Giving Platform). Donation. Council 03.03.2026.	100.00
E88	Swansea Bay Health Charity. Morriston Renal Unit. Donation. Council 03.03.2026.	200.00
Income (I)		£
I16	Bank Interest (March 2026)	13.86
Bank Account Transfers (T)		£
T16	Business Reserve to Current Account. 26.03.2026	1,500.00

The Clerk e-mailed the Bank Accounts Monthly Reconciliation to all Councillors.

Recommended that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. Correspondence (emailed to all Councillors)

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
One Voice Wales. E-Bulletin
One Voice Wales. Cost of Living Crisis Support Team Update
One Voice Wales. Llais. Monthly Newsletter
One Voice Wales. Biodiversity Team
Swansea Council. It's Your Swansea 2026

Cyngor Cymuned **Llangyfelach** Community Council

One Voice Wales. National Awards 2026
GrantScape. Swansea Greener Grid Park Community Fund
Democracy & Boundary Commission Cymru (DBCC). Annual Remuneration Report 2026-2027
Llangollen International Musical Eisteddfod. Appeal for Assistance from Community Councils
Welsh Government. Update on PEDW case – CAS-03127-J6W2K0 – Penllergaer Estate Solar Farm
South West Wales Corporate Joint Committee - Strategic Development Plan Delivery Agreement
City & County of Swansea. Pension Valuation Report 2025
Local Government Pension Scheme (LGPS) Updates - April 2026.
Local Government Pension Scheme (LGPS) – Ill Health Retirement Clarification
One Voice Wales. Funding Newsletter March 2026
One Voice Wales. Community Boundary Reviews
Swansea Philharmonic Choir. Newsletter

9. Delegates Feedback on Outside Bodies (Verbal)

Outside Body	Membership - Council 8 May 2025
Community / Town Council Forum	Councillor Mike Glover, Councillor Jamie Jewell & Clerk of Council
Llangyfelach Primary School Governing Body - Additional Community Governor	Councillor Paul Baker
One Voice Wales Meetings including Swansea Area Committee	Councillor Mike Glover, Councillor Adrian Roberts & Clerk of Council
South Wales Police Meetings with Representatives of Community Councils including PACT Meetings	Councillor Mark Tribe
Swansea Rural Development Partnership	Councillor Paul Baker

10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	<p>Standard Items. Discussed each month:</p> <ul style="list-style-type: none"> a) Community Reports (PSCO & AC) & Invited Presentations. b) Expenditure, Income, Bank Account Transfers & Bank Reconciliation. c) Correspondence. d) Delegates Feedback on Outside Bodies. e) Workplan. f) Swansea Council Matters: Planning & Highways. g) Training Plan. h) Llangyfelach Ward Councillor Update. <p>Additional Items. Discussed as required.</p>
May Annual Meeting	<ul style="list-style-type: none"> ➤ Constitutional Matters. ➤ Insurance Cover. ➤ Hire of Church Hall.

Cyngor Cymuned **Llangyfelach** Community Council

	<ul style="list-style-type: none"> ➤ General Power of Competence (GPoC) Declaration. ➤ Personnel Committee. Elect Chair & Vice-Chair.
June	<ul style="list-style-type: none"> ➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Christmas Newsletter. ➤ Personnel Committee - Clerk's Appraisal.
August	No Meetings.
September	<ul style="list-style-type: none"> ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday. ➤ Budget Monitoring.
October	<ul style="list-style-type: none"> ➤ Review of Council Policies (Every 5 years). ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday.
November	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Review of Biodiversity Action Plan (BAP).
December	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year. ➤ Floral Decorations within the Community. ➤ Review of Ffair Nadolig Llangyfelach Christmas Fair.
January	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year.
February	<ul style="list-style-type: none"> ➤ Review of Standing Orders (Every 5 years). ➤ Review of Financial Regulations (Every 5 years).
March	<ul style="list-style-type: none"> ➤ Review of Asset Register. ➤ Requests for Grants and Donations.
April	<ul style="list-style-type: none"> ➤ Council Annual Report. ➤ Council Action Plan.
To be confirmed	Agree the External Auditors Report.

11. Swansea Council Matters: Planning & Highways

- i) **Parking Enforcement on Heol Pentre Felen & Surrounding Areas**
 Llangyfelach Community Council is aware of the recent parking enforcement carried out by Swansea Council Parking Enforcement Officers at Heol Pentre Felen and surrounding areas.

Parking enforcement is not within the remit of Llangyfelach Community Council. As such, all matters should be directed to Swansea Council car.parks@swansea.gov.uk and / or your Swansea Council Wad Councillor Mark Tribe cllr.mark.tribe@swansea.gov.uk

12. Training Plan

The Training Plan adopted by Council sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the [Training Plan](#) & [Training Matrix](#). To attend training, consult with the Clerk.

Recommended that the update be noted.

13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

14. Electricity Supply on Village Green

The Clerk has established that SSE Energy Solutions is the energy provider for the Council's electricity meter on the Village Green. The Clerk has failed to find any bill for energy during his time as Clerk to the Council. He is in contact with SSE Energy Solutions and is waiting for them to carry out a site visit. The Clerk shall provide an update at the meeting.

Recommended that the update be noted.

15. One Voice Wales Membership 2026-2027

The Council's Membership of One Voice Wales ends on 31 March. A renewal membership letter has been received, with the membership cost being £496. The benefits of membership of One Voice Wales are worthwhile as it provides excellent support, advice, and access to a training programme.

Recommended that the Council continue its One Voice Wales Membership.

16. Completion of Audit of Annual Return 2024-2025 - Audit Wales

Audit Wales completed the audit of the Annual Return for the year ended 31 March 2025 of Llangyfelach Community Council on 26 February 2026. The audit was conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 and guidance issued by the Auditor General for Wales.

Audit Wales gave an "Unqualified" Audit Opinion. The complete document may be viewed at:

<https://www.llangyfelachcommunitycouncil.org.uk/wp/wp-content/uploads/2026/02/2024-2025-Annual-Return-Signed-by-Audit-Wales.pdf>

The Notice of Conclusion of Audit 2024-2025 may be viewed at:

<https://www.llangyfelachcommunitycouncil.org.uk/wp/wp-content/uploads/2026/02/2024-2025-Notice-of-Conclusion-of-Audit-Year-Ended-31.03.2025.pdf>

Audit Wales did not bring any matters to the attention of the Council.

Recommended that:

- 1) The Completion of Audit of Annual Return 2024-2025 - Audit Wales be noted.
- 2) The Clerk's action of placing the Certified Audit Opinion & Notice of Completion of Audit on the Council's Website and in the Notice Board be noted.
- 3) The Clerk be authorised to pay the Audit Wales invoice once it arrives.

17. Community Council Logo & Branding

The Community Council uses an image of Llangyfelach Church & Tower as its logo. The image is of poor quality which causes difficulty when seeking to use it for branding purposes. It would be useful, to have a high quality image that could be used for logo and branding purposes. It could be used to mark the assets that the Community Council has provided within the community.

Recommended that the Clerk be authorised to engage a Branding / Logo consultant to design a new image.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council