



Item 18

Council - 9 April 2026

Community Council Notice Board Replacement

1. **Introduction**
2. The Community Council currently has one notice board located on the Village Green outside the Church Hall. The Notice Board is in need of replacement and consideration should be given to re-locating it.
3. **Purpose of Notice Boards**
4. Notice Boards historically were used to display Community Council Summons and Agenda front sheets to inform the public of times, dates, and venues of forthcoming Council & Committee meetings. However, the Local Government & Elections (Wales) Act 2021 removed the legal requirement to display these. The Council's website must display this information.
5. Other notices such as a copy of the Annual Audit Return, contact details of the Council, Community Councillors & Clerk, details of the Council's website and local events / information can also be displayed.
6. Websites have replaced notice boards in many areas, as they provide relevant information accessible from home or mobile devices in formats best suited to the user i.e., screen readers, large text etc. However, maintaining one in the area of the Village Green is useful when promoting events / information.
7. **Replacement Notice Board**
8. The current Notice Board is holds approximately 24 x A4 sheets. It is larger than required. However, any replacement should be large enough to meet the Council's requirements. It is suggested that a replacement one should hold between 8-12 x A4 sheets. It should also be lockable and suitably resilient to Welsh weather.
9. **Placement & Installation of a Notice Board**
11. Notice Boards can be wall mounted or post mounted. The current Notice Board is on the Village Green and is in a poor state of repair. Its current location blocks views of the Remembrance Memorial, Pea Lights and the Village Green.
10. It is proposed that the old Notice Board be removed and replaced with a new Notice Board. It is proposed that the new Notice Board be wall mounted and located on the wall of the Llangyfelach Church Hall next to the defibrillator. The Vicar of Llangyfelach Church is supportive of the proposal.

11. **Type & Cost of Notice Board**

12. Several images of Notice Boards are outlined below together with links to Notice Board providers. These vary significantly in quality and price. Prices vary significantly based on size and quality of the Notice Board. The more expensive ones also come with long guarantees. The Notus Double Door Notice Board for example costs approximately £1,500-£2,000 (excluding installation) and comes with a 15-year guarantee.

[Notus Double Door Wall External Mounted Notice Board With Header Panel - Noticeboards Online](#)

<https://noticeme.org.uk/product/post-mounted-external-notice-board-rounded-header-panel/>

<https://whitehilldirect.co.uk/product/post-mounted-external-notice-board-6a4/>

<https://www.parish-notice-boards.co.uk/product/ventus-post-mounted-notice-board-with-header>

[Notus Double Door Wall External Mounted Notice Board With Header Panel - Parish Notice Boards](#)

13. **Recommendation.** The views of Council are sought.

Background Papers: None

Appendices: None

**Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council**

Examples of Notice Boards

