



Item 19

Council - 9 April 2026

Council Annual Report 2025-2026

1. **Introduction**
2. Section 52 of the Local Government and Elections (Wales) Act 2021 requires that all Community Councils must prepare and publish an Annual Report about the Council's Priorities, Activities and Achievements during that financial year. It is to be published as soon as reasonably practicable after the end of the financial year.
3. **Council Annual Report**
4. The Community Council's Annual Report sets out information relating to the Community Council, its Councillors, Clerk, Meetings, Council Priorities, Activities and Achievements.
5. The Council Annual Report is attached at **Appendix A**.
6. **Recommendation:** It is recommended that:
7. The Council Annual Report 2025-2026 attached at **Appendix A** of the report be approved and published.

Background Papers: None

Appendices:

Appendix A	Llangyfelach Community Council - Annual Report 2025-2026
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Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council



**Llangyfelach Community Council - Annual Report 2025-2026
1 April 2025 - 31 March 2026**

1. **Llangyfelach Community Council**
2. Llangyfelach Community Council formed on 15 November 1979. It consists of 9 Councillors. This report sits within the 2022-2027 Council Term.
3. Councillors were elected at the Local Government Elections in May 2022 or Elected / Co-opted later:

Councillor	Email
Paul Baker	paul.baker@llangyfelachcommunitycouncil.org.uk
Peter Gibson	Resigned on 12 February 2026
Mike Glover	mike.glover@llangyfelachcommunitycouncil.org.uk
Jamie Jewell	jamie.jewell@llangyfelachcommunitycouncil.org.uk
Daniel Lorey	daniel.lorey@llangyfelachcommunitycouncil.org.uk
Sharon Phillips	sharon.phillips@llangyfelachcommunitycouncil.org.uk
Julie Rees	julie.rees@llangyfelachcommunitycouncil.org.uk
Adrian Roberts	adrian.roberts@llangyfelachcommunitycouncil.org.uk
Mark Tribe	mark.tribe@llangyfelachcommunitycouncil.org.uk

4. The Council employs one part-time employee who acts as Clerk and Responsible Finance Officer.

Clerk	Address	Email
Huw Evans	50 Heol Pen y Scallen, Loughor, Swansea, SA4 6SE	llangyfelachcc@outlook.com

5. The Council met monthly (except August when the Council is in recess). It normally meets at 6.00pm on the second Thursday of each month and holds its Annual Meeting during May. The dates of the Council meetings being:

10 April 2025	11 September 2025	8 January 2026
8 May 2025 (Annual)	9 October 2025	12 February 2026
10 June 2025 (Tuesday)	13 November 2025	3 March 2026 (Tuesday)
8 July 2026 (Tuesday)	11 December 2025	-

6. The Council has a Personnel Committee which meets at least twice a year.

7. All meetings are advertised on the Council's website and the web address is displayed on the noticeboard situated on the Village Green outside the Plough & Harrow, Llangyfelach. <https://www.llangyfelachcommunitycouncil.org.uk/>

8. **Financial Details 2025-2026**

9. The Council's financial details:

Income (Receipts). Council Precept Per annum	£30,000.00 £30.96 per Band D property
Income (Receipts). Other	£2,681.92
Expenditure (Payments). Including Staff Costs	£46,151.53

10. The Community Council holds the following Bank balances:

Account	Balance 31.03.2025	Balance 31.03.2026
Current Account	£660.69	£433.14
Reserve Account	£29,925.61	£16,683.55
Total	£30,586.30	£17,116.69

11. The Council's accounts - Annual Governance Statement - Year Ended 31 March 2025 were submitted to Audit Wales (External Auditor) as per the legislative requirement. Audit Wales raised no issues and have given an unqualified audit.

12. **Council's Action Plan 2026-2027**

13. The Council's Action Plan will be considered by Council at its April meeting. The Action Plan sets out the Council's Aims, Objectives & Priorities. The current Council Action Plan is available at <https://www.llangyfelachcommunitycouncil.org.uk/policies/>

14. The Council aims to improve the wellbeing of the residents, amenities, and environment of Llangyfelach. To do this it will seek to maintain & enhance Biodiversity and promote resilience. The Council's aims to listen, learn and if possible implement areas of improvement identified by the community.

15. **Public Participation**

16. The Council's Website www.llangyfelachcommunitycouncil.org.uk provides useful information such as Contact details, Interests, Finance, Policies, Agendas, Reports, Minutes etc.

17. The public are welcome to attend meetings and there is an item on every agenda where the public have up to 10 minutes to ask questions relating to any agenda item.

18. The Council has adopted a Public Participation Strategy which sets out ways in which the public can engage with the Council. www.llangyfelachcommunitycouncil.org.uk/wip/wp-content/uploads/2023/04/Public-Participation-Strategy.pdf

19. The Council publishes and delivers its Annual Newsletter to all households within the Community. The Newsletter sets out the work of the Council and the active Groups within the area.

20. **Council Training Plan**

21. The Council has adopted a Training Plan. The Training Plan sets out the training, development, and skills expectations for the Councillors & Clerk.
www.llangyfelachcommunitycouncil.org.uk/wip/wp-content/uploads/2023/04/Training-Plan-2023-2027.pdf

22. The Training of the Clerk and Councillors are recorded on the Training Matrix which is updated regularly.

<https://www.llangyfelachcommunitycouncil.org.uk/wip/wp-content/uploads/2025/03/Training-Matrix-March-2025.pdf>

23. **Activities and Achievements 2025-2026**

24. The table sets out the Council's activities and achievements:

April	<ul style="list-style-type: none"> ➤ Agreed to install a Permanent Remembrance Memorial on Village Green. ➤ Council Annual Report adopted. ➤ Council Action Plan adopted.
May	<ul style="list-style-type: none"> ➤ Councillor Sharon Phillips elected as Chair of Council. ➤ Councillor Julie Rees elected as Vice-Chair of Council. ➤ Councillor Paul Baker elected as Chair of Personnel Committee. ➤ Council renewed its One Voice Wales membership. ➤ General Power of Competence (GPoC) Declared. ➤ Internal Auditors Report 2023-2024 approved. ➤ Annual Governance Statement 2023-2024 approved.
June	<ul style="list-style-type: none"> ➤ Donation of £200. Kids Cancer Charity Appeal. ➤ Agreed to install Pea Lighting on 2x Cheery Trees on Village Green. ➤ Model Financial Regulations (Wales) 2024 adopted.
July	<ul style="list-style-type: none"> ➤ Ffair Nadolig Llangyfelach Christmas Fair planning.
August	<ul style="list-style-type: none"> ➤ No Meetings.
September	<ul style="list-style-type: none"> ➤ Ffair Nadolig Llangyfelach Christmas Fair planning. ➤ Remembrance Sunday planning. ➤ Review of Grants & Donations Policy. ➤ Model Contract of Employment for Local Councils – The Clerk adopted.
October	<ul style="list-style-type: none"> ➤ Royal British Legion Industries. Pair of Unknown Tommy & Women in War Statues purchased. ➤ Donation of £200 to Wales Air Ambulance. ➤ Pea lighting placed on 2x Cherry Trees at Village Green.

	<ul style="list-style-type: none"> ➤ 5 x 25kg Daffodil Bulbs purchased.
November	<ul style="list-style-type: none"> ➤ Ffair Nadolig Llangyfelach Christmas Fair planning. ➤ Donation of £75 to Swansea Sea Cadets. ➤ Participated in the Remembrance Sunday event & placed a Poppy Wreath. ➤ Unveiled the Permanent Remembrance Memorial on Village Green. ➤ Section 6 – Biodiversity Report 2025 and Action Plan published. ➤ Submitted a Rural Event Fund Grant request towards the Ffair Nadolig Llangyfelach Christmas Fair. ➤ Council resolved to place Floral Decorations within the Community.
December	<ul style="list-style-type: none"> ➤ Christmas Newsletter published. ➤ Ran a Have Your Say – Shaping the Future of Llangyfelach Community Spaces, consultation. ➤ Ran a successful Ffair Nadolig Llangyfelach Christmas Fair. ➤ Donation of £200 to St John Ambulance Cymru. ➤ Placed Christmas Tree on Village Green. ➤ Council resolved to adopt the Draft Budget & Precept.
January	<ul style="list-style-type: none"> ➤ -
February	<ul style="list-style-type: none"> ➤ Councillor Peter Gibson resigned after 24-years of service to the Community Council. ➤ Donation of £100 to Marie Curie Cymru – Daffodil Appeal. ➤ Published Notice of Vacancy. ➤ Considered purchase of land.
March	<ul style="list-style-type: none"> ➤ Published Notice of Co-option. ➤ Purchased Cymru National Flag. ➤ Donation of £100 to Macmillan Cancer Support – Mighty Hike. ➤ Donation of £200 to Morrision Dialysis Unit. ➤ Curie Great Daffodil Appeal 2025. ➤ Review of the Asset Register.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council