

Items 7 to 18

Council - 11 June 2026

Reports of the Clerk

7. Expenditure, Income, Bank Account Transfers & Bank Reconciliation

- Expenditure. Paid in accordance with Annual Council of 12 May 2026 (Minute 23 “Constitutional Matters” refers).
- Expenditure - Previous Council Decision. Date of Decision included.
- Income. Income received by Council.
- Bank Account Transfers.

Expenditure (E)		£
E13	Clerk Salary (May 2026)	509.93
E14	CCS Pension Fund (Clerk) (May 2026)	157.88
Income (I)		£
I04	Bank Interest (May 2026)	16.64
Bank Account Transfers (T)		£
T04	Business Reserve to Current Account. 21.05.2026	1,000.00

The Clerk e-mailed the Bank Accounts Monthly Reconciliation to all Councillors.

Recommended that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. Correspondence (emailed to all Councillors)

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
One Voice Wales. E-Bulletin
One Voice Wales. Cost of Living Crisis Support Team Update
One Voice Wales. Llais. Monthly Newsletter
One Voice Wales. Biodiversity Team
Welsh Government. Planning & Environmental Decisions Wales. CAS-03127-J6W2K0 – Penllergaer Estate Solar Farm
One Voice Wales. National Conference & Awards Ceremony. 01.07.2026
Swansea Council. Local Government Pension Scheme. Early Pension Reductions - Changes.
One Voice Wales. Biodiversity Team. Webinar
One Voice Wales. Practice Development Notes
One Voice Wales. Biodiversity Team. Biodiversity Packages 2026-2027
One Voice Wales. What Could Tour Council Do?
Swansea Philharmonic Choir. Marketing

9. Delegates Feedback on Outside Bodies (Verbal)

Outside Body – Council Agreed on 12.05.2026	Membership
Community / Town Council Forum	Councillor Mike Glover, Councillor Jamie Jewell & Clerk of Council
Llangyfelach Primary School Governing Body - Additional Community Governor	Councillor Paul Baker
One Voice Wales Meetings including Swansea Area Committee	Councillor Mike Glover, Councillor Adrian Roberts & Clerk of Council
South Wales Police Meetings with Representatives of Community Councils including PACT Meetings	Councillor Mark Tribe
Swansea Rural Development Partnership	Councillor Paul Baker

10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month: a) Community Reports (PSCO & AC) & Invited Presentations. b) Expenditure, Income, Bank Account Transfers & Bank Reconciliation. c) Correspondence. d) Delegates Feedback on Outside Bodies. e) Workplan. f) Swansea Council Matters: Planning & Highways. g) Training Plan. h) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required.
May Annual Meeting	<ul style="list-style-type: none"> ➤ Constitutional Matters. ➤ Insurance Cover. ➤ Hire of Church Hall. ➤ General Power of Competence (GPoC) Declaration. ➤ Personnel Committee. Elect Chair & Vice-Chair.
June	<ul style="list-style-type: none"> ➤ Annual Governance Statement. ➤ Internal Auditors Report. ➤ Budget Monitoring.
July	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Christmas Newsletter. ➤ Personnel Committee - Clerk's Appraisal.
August	No Meetings.
September	<ul style="list-style-type: none"> ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday. ➤ Budget Monitoring.
October	<ul style="list-style-type: none"> ➤ Review of Council Policies (Every 5 years). ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday.

Council - **11 June 2026** - Reports of the Clerk - Cont'd

November	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Review of Biodiversity Action Plan (BAP).
December	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year. ➤ Floral Decorations within the Community. ➤ Review of Ffair Nadolig Llangyfelach Christmas Fair.
January	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year.
February	<ul style="list-style-type: none"> ➤ Review of Standing Orders (Every 5 years). ➤ Review of Financial Regulations (Every 5 years).
March	<ul style="list-style-type: none"> ➤ Review of Asset Register. ➤ Requests for Grants and Donations. ➤ Review of Internal Audit - Terms of Reference.
April	<ul style="list-style-type: none"> ➤ Council Annual Report. ➤ Council Action Plan.
To be confirmed	Agree the External Auditors Report.

11. Swansea Council Matters: Planning & Highways

12. Training Plan

The Training Plan adopted by Council sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the [Training Plan](#) & [Training Matrix](#). To attend training, consult with the Clerk.

Recommended that the update be noted.

13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

14. Community Council Meeting - April 2027

The Annual Meeting of Council held on 12 May 2026 resolved to agree a schedule of Council Meetings for 2026-2027. Since that decision was made, it has become apparent that the Council Meeting scheduled for 8 April 2027 is no longer suitable due to a clash.

Recommended that the Llangyfelach Community Council Meeting scheduled for 8 April 2027 be rearranged for 6.00pm on Tuesday, 6 April 2027.

15. Storage at Llangyfelach Church Tower 2026-2027

The Annual Meeting of Council held on 12 May 2026 instructed the Clerk to obtain quotes for a shed to be purchased and installed on the Church grounds and to seek in principle agreement from Llangyfelach Church. The Clerk is currently liaising with the Church and will provide an update at the meeting.

Recommended that the update be noted.

16. Electricity Supply on Village Green

The Clerk met with an Engineer from SSE Energy Solutions on 10 April 2026. The Engineer upgraded and renewed some elements within the Electricity Pillar. Council resolved on 17 April 2026 for the Clerk to arrange an Electrician to update and make safe the remaining elements within the Pillar.

The Clerk has received a proposed contract from SSE Energy Solutions for 01.06.2026-31.05.2027. The annual Standing Charge being approximately £358.65. The Unit cost being 25.922309 p/KWh with a reduction of 0.5 p/KWh if the bill was paid via Direct Debit.

Recommended that the Council enter into a Electricity Supply Contract with SSE Energy Solutions.

17. Community Council Logo & Branding

Council at its meeting on 9 April 2026, resolved that the Clerk engage a Branding / Logo consultant to design a new image for the Community Council. The Clerk is currently in discussion with Kingsbridge Print Ltd and shall provide an update at the meeting.

Recommended that the update be noted.

18. AdvantEDGE - Finance Software. Year 2 of 5-Year Contract

Council at its meeting on 8 July 2025, resolved to enter into a 5-year contract with Edge IT Systems Ltd for their AdvantEDGE Finance Software. The Year 2 Fee being £320.40.

Resolved that the Clerk be authorised to pay the Year 2 fee of £320.40 to Edge IT Systems.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council